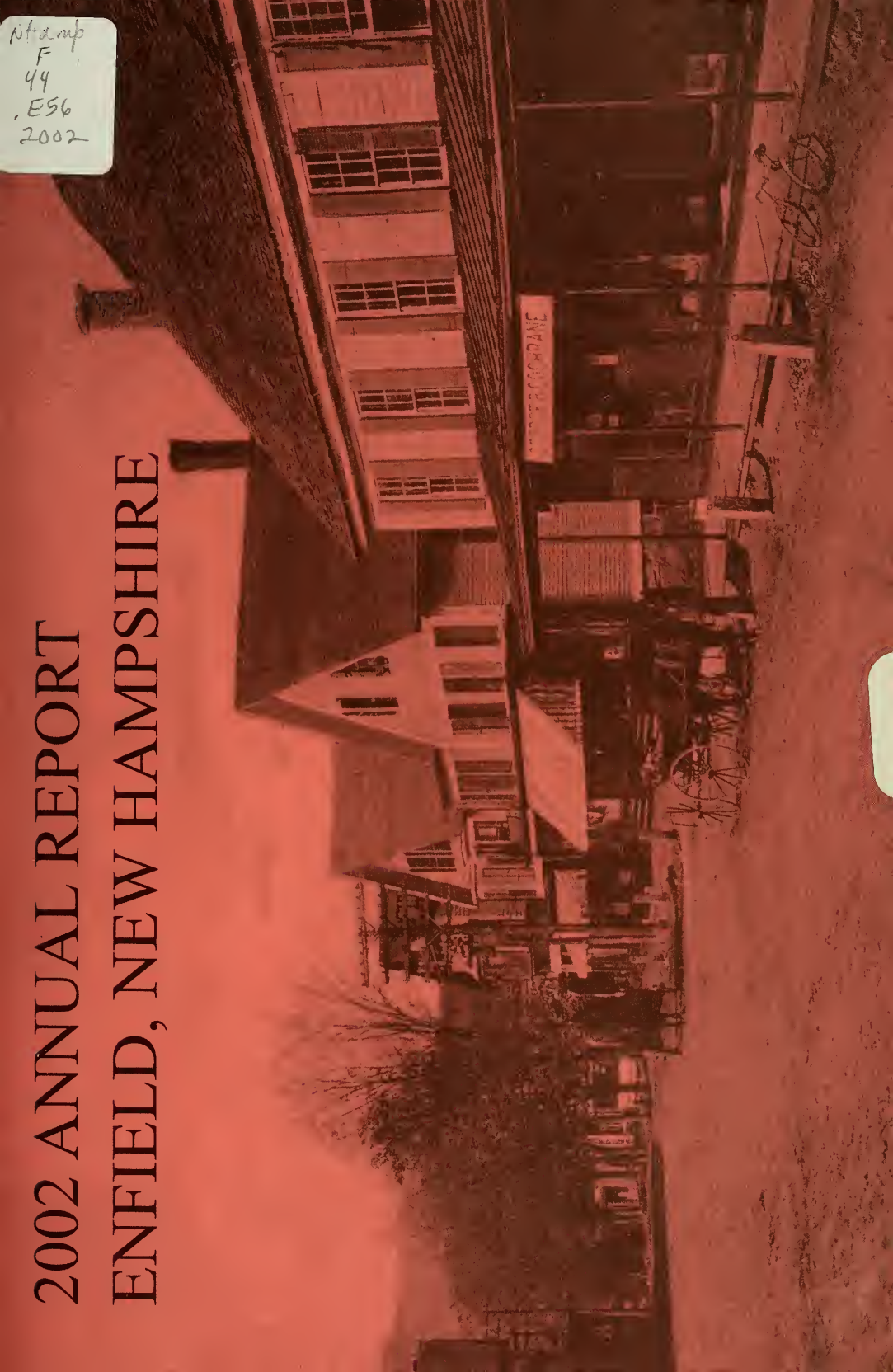


2002 ANNUAL REPORT ENFIELD, NEW HAMPSHIRE

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Town Meeting Dates

Tuesday, March 11, 2003

8:00 am – 7:00 pm

Whitney Hall Auditorium

23 Main Street, Enfield

Voting only by Official Ballot for the election of Town Officers and all other articles requiring vote by Official Ballot. Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Articles 1 through 4 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.

Saturday, March 15, 2003

9:00 am

Enfield Village School Gymnasium

US Route 4, Enfield

Articles 5 through 21 will be presented, discussed and acted upon beginning at 9:00 a.m.

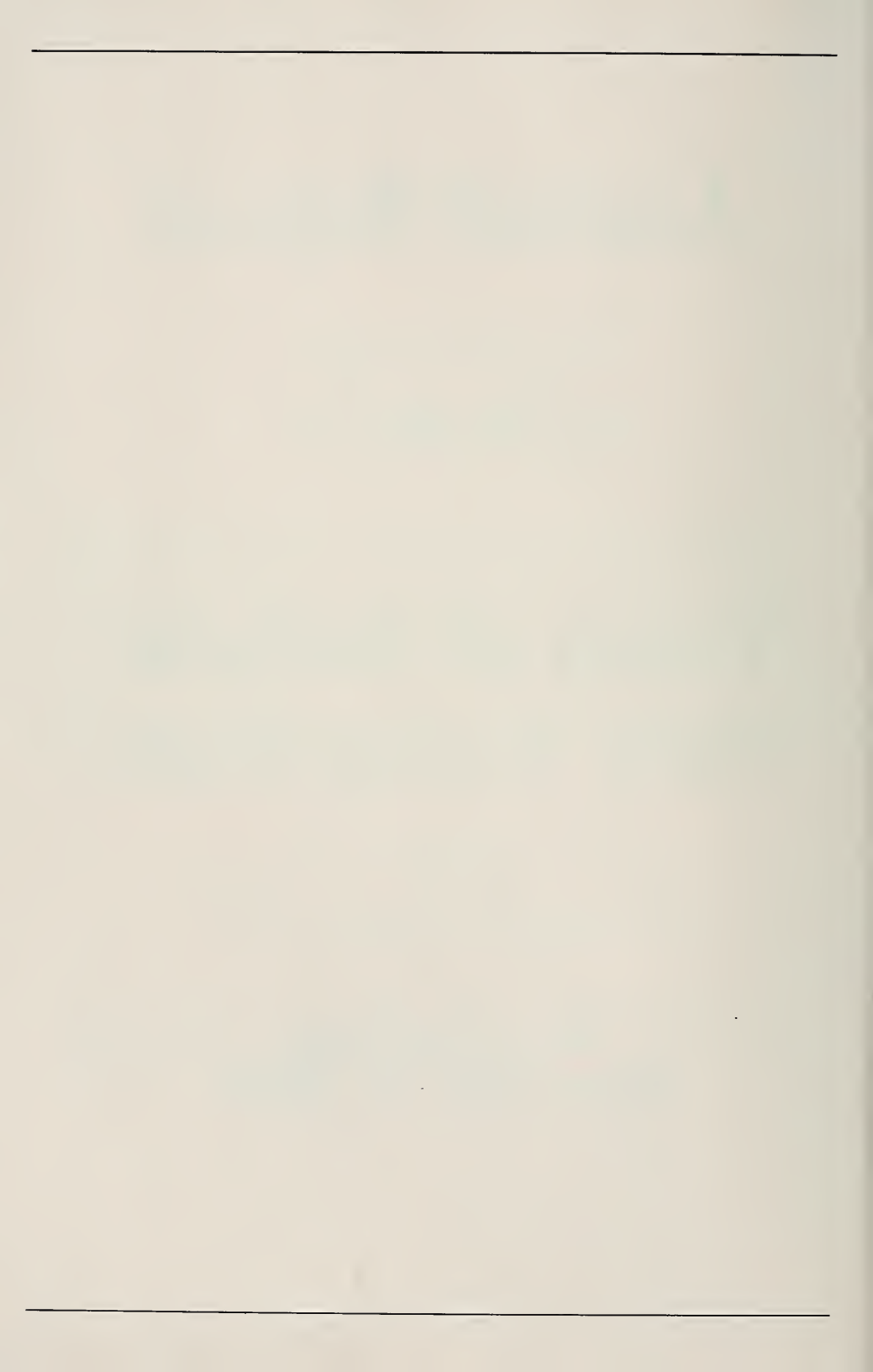
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Annual Report

of the

Town of Enfield New Hampshire

**Year Ending
December 31, 2002**



About Enfield...

Incorporated: 1761

***Origin:** First named Enfield by settlers from Enfield, Connecticut, the town was renamed "Relhan" in 1766 to honor Dr. Anthony Relhan. The doctor was a promoter of sea bathing as a curative; making Brighton a fashionable English resort. The Town was renamed Enfield in 1784 after the Revolution. Enfield was the site of a Shaker Community in the early 1800's, whose buildings now make-up our "Shaker Village" site, being formerly occupied by the LaSalette Brotherhood of Montreal. The Shrine of Our Lady of LaSalette is well known for its Christmas holiday display. Enfield is home to Mascoma Lane and includes the villages of Upper and Lower Shaker Village, Enfield Center, and Lockehaven.*

***Demographics, 2000 Census:** From 1990 to 2000 Enfield's populations grew by 16.1 % to 4,618, a numeric difference of 639. The median age is 38.3 with 21.8% of the population under the age of 18 and 10.9% 65 and older. The total number of households is 1,975 with an average size of 2.33 persons. Of those, 1,292 are family households with an average size of 2.78 persons. As of April 1, 2000, there were 2,372 total housing units.*

***Population Density – yr. 2000:** 114.6 persons per square mile of land area. Enfield contains 40.3 square miles of land area, and 2.9 square miles of inland water area.*

Census History

<i>Year</i>	<i>Population</i>
2000	4,618
1990	3,979
1980	3,175
1970	2,345

In Memory of



Howard "Howie" Walton
4/25/47 ~ 3/13/02

*Raised in the Upper Valley – last twenty-one years in Enfield
~One Of Us~*

*Marine
Vietnam
Marine One-Presidential Helicopters
~Defended Us~*

*Whaleback Mountain Manager
~Played With Us~*

*Lebanon Fire Dept. and Ambulance
Lebanon and Enfield Police Departments
~Protected and Helped Us~*

*Enfield Cemetery Trustee and Conservation Commission
Member
~Shared Himself With Us~*

*Grady White Fishing Boat
Big white Chevy Truck
Earnhardt
Bird Dogs and Shotguns
~So Much In Common With So Many Of Us~*

Husband, Father, Grandfather, Friend

He Loved Use ~~~ We Miss Him

Howie

Dedicated to



Barbara Dow & Charlie Harrington

The Town of Enfield has been extremely fortunate to have both Barbara Dow and Charlie Harrington serve on the Enfield FAST Squad for over 26 years. Barbara and Charlie have served as our primary daytime ambulance coverage. We know many people are grateful for the skill and kindness they have exhibited on each and every call.

Both Barbara and Charlie have chosen to retire from active duty as of March 31, 2003. Please join us in thanking them for their years of hard work and dedication.

Barbara & Charlie ~ Thank You!

Index

Financial Reports:

2003 Municipal Employee Grade Allocation to Pay Schedule	52
2003 Municipal Employee Pay Schedule	53
Appropriations & Expenditures, Comparative Statement	70
Balance Sheet, 2001	72
Budget (MS-7)	55
Budget Committee Supplemental Schedule	63
Conservation Fund	84
Electronic Funds Tax Payment System Account	84
Independent Auditor's Report	64
Inventory of Valuation, Summary Statement	68
Library Trustees - Treasurer's Report	106
Long-Term Indebtedness Schedule/Reconciliation	73
Municipal Water & Sewer Department Collections Report	81
Payments, Detailed Statement	91
Payments, Summary Statement	88
Receipts, Detailed Statement	86
Receipts, Summary Statement	85
Shaker Recreation Park Fund	84
Tax Collector's Report	78
Tax Lien Accounts, Summary Statement	80
Tax Rate Calculation, 2002	69
Town Clerk's Report	77
Town Real Property Schedule	74
Treasurer's Report	83
Trustees of Trust Funds: Report of Trust Funds	107
Trustees of Trust Funds: Report of Capital Reserve Funds	110

Narrative Reports:

Budget Committee	13
Building Inspector/Health Officer	111
Cemetery Trustees	112
Conservation Commission	113
F.A.S.T. Squad	115
Fire Department	117
Library	119
Planning Board	120
Police Department	121
Public Works Department	124

Selectmen's Report to Citizens of Enfield	9
Town Manager's Report	10
Veterans Memorial Park Fund of Enfield.....	128
Zoning Board of Adjustment	129
Narrative Reports - Regional Organizations:	
Advance Transit, Inc.	130
Enfield Shaker Museum	131
Enfield Village Association.....	133
Executive Councilor Raymond S. Burton.....	135
Grafton County Senior Citizens Council.....	136
Headrest	137
LISTEN Community Services	138
Town Forest Fire Warden & State Forest Ranger's Report	139
UNH Cooperative Extension - Grafton County.....	143
UVLSRPC Household Hazardous Waste	145
Visiting Nurse Alliance of Vermont & New Hampshire.....	146
West Central Behavioral Health	147
WISE.....	148
Town Meeting Minutes 2002:	152
Town Officers:	22
Town Office & Board Hours:	17
Town Warrant 2003:	28
Town Warrant 2003 Narrative:	44
Vital Statistics:	
Births.....	165
Deaths	169
Marriages	162
Miscellaneous Reports:	
About Enfield.....	2
Application for Appointment:	177
Dedication of the Town Report	5
Fee Schedule.....	172
In Memory of Howard "Howie" Walton	3
Need Assistance? (General Information).....	14
Right to Know Law ~ A Guide to Public Access ~.....	149
Roster of the General Court.....	27
Veterans Walk Brick Order Form.....	179
What You Should Know About Backyard Trash Burning	141

To Our Fellow Citizens of Enfield

2002 was a good year for our Town. True to its historic tradition, the volunteer efforts of many of its citizens resulted in several major projects either being completed or advanced toward completion. The hardworking members of the Lions Club invested hundreds, if not thousands, of work hours on the Community Center. This handsome building is moving nicely toward being finished in two years.

The Shaker Museum painted two of its historic buildings and continues its efforts on improving the legacy of the Shakers. The Museum staff and directors are hard at work with planning for future improvements to the complex. This valuable asset continues to draw thousands of tourists to our Town and universally makes a very favorable impression on them.

The Enfield Village Association and its associated Main Street Program have sponsored numerous programs and activities drawing attention to the major upgrading planned for the Village downtown area. Who has not enjoyed the delicious February dessert buffet?

The Selectboard hired a true professional for the position of Town Manager. April Whittaker brings many years of city planning and financial management experience to her new position. Her work with the Selectboard and Budget Committee, given the fact she only started her job in mid-October, has been exemplary.

The new DPW building is now not only serving the needs of our road, water and sewer crews, but is a popular location for committee meetings. Already operational improvements and the additional indoor room have enhanced our vehicle maintenance program. Many of our DPW employees spent hundreds of hours on their own time to work on this fine facility.

This is just a sampling of how our Town pulls together to get things done. The Selectboard thanks you!

Respectively submitted,

Donald J. Crate, Sr.

Ilene P. Reed

Keith Oppenneer

ENFIELD BOARD OF SELECTMEN

Town Manager's Report

"And the Beat goes on....."

It is wonderful to be making an opening statement in my Report to express my sincere gratitude and appreciation for the welcome that has been extended to me since my arrival in October as your new Town Manager.

I work with several basic principles that I believe also, provide a good foundation for a mission statement. I undertake (i) to conduct business with civility and courtesy, (ii) provide town services in an efficient manner, (iii) implement respect for town employees, (a most important resource), (iv) to undertake a long-term view of problem solving and (v) be prepared to adapt to changing town needs while preserving and being mindful of voters' sense of community.

One of the major accomplishments of 2002 is the near completion of the new Department of Public Works Building. Despite its price tag, voters saw the value and necessity for such a well-planned facility, not only as an investment into the town's infrastructure, but also as a safer working environment for our employees. This year we shall be asking for additional funds to complete the facility with a new salt/sand barn and to finish the site with paving. The proposed salt barn will bring the town into compliance for federal and state environmental and storm water issues, and provide better management for battling our severe winter road conditions. Our current salt and sand barn is still situated at the Shedd Street facility. If the new salt barn is approved, the Board of Selectmen will be in the position to provide for the sale of three building lots located on Shedd Street with Town water and sewer to help defray the cost of construction at the new facility. Plus I suspect that the long suffering residents on Shedd Street will not be too unhappy to finally be relieved of our Public Works operations clanging and banging in the middle of the night!

You will have noted that the Building Inspector's office and the Planning and Zoning Administrator's office both have moved temporarily to the new Public Works facility due to overcrowding of our Town Offices. On the 2003 Town Warrant we shall be asking for seed money to initiate the process of assessing the current and future needs of not only the Town Offices, but of the Town Library too. Obviously it would appear practical to form a building committee to ensure the best recommendations possible for voter consideration. If the seed money is approved, the goal would be to present a conceptual plan and proposed construction costs for Town Meeting 2004.

Since the Court ruling in the case "Sirrell -v- the State of New Hampshire" regarding how towns conduct their assessing business, the State has

been completely overhauling the revaluation and assessing process so that a revaluation will become an on-going process rather than an occasional event. Enfield has been proactive in its assessing department to meet what is now known widely as the "Certification" process. In order to pass the Certification audit by the State of New Hampshire, towns will have to (i) certify (read "prove") that they are in compliance with tax laws and regulations, (ii) provide a process for annual review of property values and if necessary, provide for change annually, (iii) provide a mechanism that all property will be physically inspected at least every five years and (iv) ensure that all towns in a cooperative school district such as Mascoma will be on the same certification schedule. In order to comply with the Certification process, our assessing department's workloads will increase together with the need to increase the working area for the office. However, these changes should produce a more consistent, accurate and equitable tax system for all.

In 2003 we shall be asking for funds for construction of the water system and drainage for the wonderful Community Building initiative by the Mascoma Lions. Our various town groups to finally have a focal point to meet and plan for work by our volunteer organizations are already generating considerable interest.

I need to thank the Budget Committee for their able assistance in bringing me up to speed very quickly regarding the town's financial disposition. This knowledgeable crew has provided me with their collective wisdom regarding many aspects and past practices for your town budget. Rest assured, that the proposed 2003 budget has received close scrutiny.

It is said that change is inevitable..... Well, many of our departments have experienced staffing changes. Howard Adams, Building Inspector, has been planning for his retirement at the end of 2002. After an exhaustive search, we have been lucky to hire Philip Neily as Howard's replacement. Knowing Howard, he will provide for an easy transition. I know that you will all join me in wishing Howard a long and happy retirement. Although I only had the opportunity to work with Howard for a short time, I know I shall miss his cheery presence in the office. The Enfield Police Department lost, (I might add quickly, on a temporary basis!) their Chief who ably stepped into the Town Manager's shoes on an interim basis. However, thanks to Captain Crate's sterling leadership and officer support, the department maintained it's usual high standards at the helm. Diane Monmaney joined the Town Offices as the new part-time Human Services Director in November. Appreciation is extended to Sheila Young for her past tenure as Director. Of course the biggest change has been for town office staff. I can sincerely state that my work is made easy by these supportive and dedicated people – Alisa Bonnette, Executive Secretary and Computer Wizard, Wendy Euler, Bookkeeper and Insurance Guru, and Julie Huntley, Assessing Assistant and keeper of all town knowledge. Appreciation is

also extended to Ilene Reed and Carolee Higbee who ensure that the “other” side of the office runs smoothly. I cannot say enough about our good fortune to have such excellent staff that responds to every challenge with grace, humor and good will.

Another town department that will experience a change is the Ambulance Squad. I would be remiss in not recognizing the efforts of two Enfield residents ~ Charles Harrington and Barbara Dow, who have dedicated 26 years of service to the town as FAST squad members, and will allow their certifications to “retire” at the end of March. I know of no way that we, as a community, can ever adequately thank these two sterling individuals!

Although most of you might interact with the staff in the Town Offices, you are also well served by the hard work of people in the departments of Public Safety, Public Works, Sanitation, Health and Welfare, Culture and Recreation, and Conservation. Please take the time to read, in more detail than I can go into, of the material that they prepare for this Annual Report. It is the fastest way that I know to gain an appreciation for the efforts of the remarkable people who make our Community work. It is indeed, my pleasure to work with these department heads and committed volunteers who make up the Conservation Commission, Budget Committee, Planning Board, Recreation Commission, and Zoning Board of Adjustment.

I hope that you will join me in sharing my optimism for Enfield ~ I always focus on the silver lining! “And the beat goes on ...”

Respectfully submitted,

April Whittaker, Town Manager

To the Voters of Enfield

This year, in view of the current economy situation, the Budget Committee looked very hard at all Town expenses with the theme of holding the tax rate to last year's rate. We met our goal and the anticipated tax rate will be just under the 2002 rate.

In addition to reviewing the expenses in the general operating budget for 2003 the Budget Committee addressed three significant issues:

1. The completion of the Department of Public Works Facility. This included the completion of the move of the salt and sand facilities from Shedd Street and the paving of the DPW parking area.
2. A review of the issues surrounding the Sewer Rate.
3. The replacement of a number of aging vehicles in DPW. Over the last few years a number of Town vehicles were retained longer then called for in the Capital Improvement Plan (CIP)

While the Budget Committee was able to address many issues facing the town we were not able to resolve all requests. In our attempt to maintain a level tax rate and at the same to address the needs of the town we asked that some items be deferred to next year. These deferments were reflected in all department budgets.

Finally, the Budget Committee would like to commend April Whittaker, Town Manager, for all her hard work in resolving many difficult issues.

Respectfully Submitted,

Holly Sanders, Chairwomen
Michael Dudley, Vice Chair
Lynn Baker
Gayle Hulva
Cecilia Aufiero
Lori Bliss
Donald Roberts
Richard Crate
Larry Gardner
Keith Oppenneer, Ex-Officio

Need Assistance?

Email: townhall@enfield.nh.us

www.enfield.nh.us

TOWN CLERK

Tel: 632-5001

Email: ireed@enfield.nh.us

Office Hours:	
Monday, Tuesday, Wednesday & Friday	9 am – 3 pm
Thursday	11 am – 7 pm

See the Town Clerk for:

- Motor Vehicle Registrations
- Dog Licenses
- Marriage Licenses
- Birth & Death Certificates
- Voter Registration
- Election Processes
- Wetlands Applications ~ See Note 1*
- Research & General Information

TAX COLLECTOR

Tel: 632-4201

Email: chigbee@enfield.nh.us

Office Hours:	
Monday & Wednesday	9 am – 3 pm
Thursday	4 pm – 7 pm

See the Tax Collector for:

- Tax Payments
- Water & Sewer Payments
- Inquiries of Taxes

SELECTMEN’S OFFICE

Tel: 632-4201
TDD: 632-5026
Email: awhittaker@enfield.nh.us
abonnette@enfield.nh.us
weuler@enfield.nh.us
jahuntley@enfield.nh.us

Office Hours:	
Monday – Friday	8 am – 4 pm

See the Selectmen’s Office for:

- Building Permit Applications
- Driveway Permit Applications
- Assessors Cards
- Intent to Cut Applications
- State Statutes
- Rental: Town Hall, Enfield Center Town Hall
- Minutes of Meetings
- Town Bids
- Current Use Applications
- Exemptions / Tax Credits
- Dump Stickers

BUILDING INSPECTOR/HEALTH OFFICER

Tel: 632-4343
Email: pneily@enfield.nh.us

Hours:	Office Hours	Inspections
Monday & Tuesday	12 Noon – 4 pm	8 am – 12 Noon
Wednesday – Friday	10 am – 2 pm	8 am – 10 am & 2 pm – 4 pm

See the Building Inspector for:

- Building Permits
- Inspection Requests
- Health Issues

PLANNING & ZONING

Tel: 632-4067

Email: jtaylor@enfield.nh.us

Office Hours:	
Tuesday	9 am – 3 pm
Friday	10 am – 2 pm

See the Planning/Zoning Administrator for:

Sign Permits

Zoning Applications

Planning Applications

www.enfield.nh.us

We encourage everyone to visit the town's website to find local information. Many of the things you want to know on a regular basis are featured there. We plan, over time, to increase the information provided to you, with expanded information and more forms on-line.

We are very pleased that participation in the Community Bulletin Board has increased. Look here for notices of upcoming community events. We are always looking for new items to post. Get information out about your next event! Advertise --

~ fundraisers ~
~ plays or theater groups ~
~ lectures or seminars ~
~ club meetings ~

If you have an event you would like posted, simply send your submission by email to townhall@enfield.nh.us or by U.S. Mail to PO Box 373, Enfield, NH 03748.

As always, our emphasis is on fast access and easy updating, rather than on showy graphics. When you visit the site, please sign the Guest Book.

Town Office and Board Hours

Emergency Only - Police, Fire and Ambulance/F.A.S.T. Squad

9-1-1

* * *

Town of Enfield –

E-mail Address: townhall@enfield.nh.us

Web Site Address: <http://www.enfield.nh.us>

Enfield Police Department –

E-mail Address: police@enfield.nh.us

Web Site Address: <http://www.enfieldpolice.com>

Enfield Public Library –

E-mail Address: enfield.public.library@valley.net

* * *

Assessing Office: Whitney Hall, 23 Main Street

632-4201

Julie Huntley, Assessing Assistant

jahuntley@enfield.nh.us

PO Box 373, Enfield NH 03748

Office Hours:	
Monday – Friday	8 am – 4 pm

Building Inspector/Health Officer: DPW Bldg., 74 Lockhaven Rd. **632-4343**

Philip Neily, Building Inspector/Health Officer

pneily@enfield.nh.us

PO Box 373, Enfield NH 03748

Hours:	Office Hours	Inspections
Monday & Tuesday	12 Noon – 4 pm	8 am – 12 Noon
Wednesday – Friday	10 am – 2 pm	8 am – 10 am & 2 pm – 4 pm

Conservation Commission: Whitney Hall, 23 Main Street **632-4201**
Cecilia Aufiero, Chairman
PO Box 373, Enfield NH 03748
Meetings: 1st Thursday of each month, 7 pm.

F.A.S.T. Squad: 18 Depot Street **632-5200**
Aura-Lee Nicodemus, President
PO Box 345, Enfield NH 03748

Fire Department: Union Street Station, 25 Union Street **632-4332**
Enfield Center Fire Station, 1100 NH Rt. 4A **632-5010**
David J. Crate, Fire Chief
Richard Chase, Assistant Fire Chief
Tim Taylor, Assistant Fire Chief
PO Box 373, Enfield NH 03748

Human Services Department: Whitney Hall, 23 Main Street **632-4201**
Diane Monmaney, Human Services Director
dmonmaney@enfield.nh.us
PO Box 373, Enfield NH 03748

Office Hours:	
Monday – Friday	1 pm – 4 pm

Library: Whitney Hall, 23 Main Street **632-7145**
Marjorie Carr, Librarian
PO Box 1030, Enfield NH 03748
Library Trustee Meetings: 2nd Monday of each month, 7 pm.

Library Hours:	
Monday, Tuesday & Thursday	8 am – 4 pm
Wednesday	10 am – 6 pm
Saturday	10 am – 2 pm

Planning & Zoning Boards: DPW Bldg., 74 Lockhaven Rd.

632-4067

James L. Taylor, Planning/Zoning Administrator

jtaylor@enfield.nh.us

PO Box 373, Enfield NH 03748

Planning Board Meetings: 2nd & 4th Wed. of each month, 7 pm.

Zoning Board Meetings: 2nd Tuesday of each month, 7 pm.

Office Hours:	
Tuesday	9 am – 3 pm
Friday	10 am – 2 pm

Police Department: 19 Main Street

632-7501

Peter H. Giese, Chief of Police

pgiese@enfield.nh.us

PO Box 365, Enfield NH 03748

Public Works Department: 74 Lockhaven Road

632-4605

D. Kenneth Daniels, Jr., Director of Public Works

kdaniels@enfield.nh.us

PO Box 373, Enfield NH 03748

Hours:	
Monday – Friday	7 am – 4 pm

Selectmen's Office: Whitney Hall, 23 Main Street

632-4201

April Whittaker, Town Manager

TDD 632-5026

awhittaker@enfield.nh.us

Alisa Bonnette, Executive Secretary

abonnette@enfield.nh.us

Wendy Euler, Finance Assistant/Benefits Coordinator

weuler@enfield.nh.us

PO Box 373, Enfield NH 03748

Selectmen Meetings: 1st & 3rd Monday of each month, 5:30 pm.

Office Hours:	
Monday – Friday	8 am – 4 pm

Stump & Brush Dump: Bog Road
Jeff Boivin, Lead Solid Waste Operator
P.O. Box 373, Enfield NH 03748

632-5722

Hours:	
May 3 through November 4, 2003	
Saturday	10 am – 2 pm
Tuesday	5 pm – 8 pm

Tax Collector: Whitney Hall, 23 Main Street
Carolee T. Higbee, Tax Collector
chigbee@enfield.nh.us
PO Box 373, Enfield NH 03748

632-4201

Office Hours:	
Monday & Wednesday	9 am – 3 pm
Thursday	4 pm – 7 pm

Town Clerk: Whitney Hall, 23 Main Street
Ilene P. Reed, Town Clerk
ireed@enfield.nh.us
PO Box 373, Enfield NH 03748

632-5001

Office Hours:	
Monday, Tuesday, Wednesday & Friday	9 am – 3 pm
Thursday	11 am – 7 pm

Transfer Station & Recycling Center: 39 Lockhaven Road
Jeff Boivin, Lead Solid Waste Operator
P.O. Box 373, Enfield NH 03748

632-5208

Winter Hours:	
Labor Day through Memorial Day:	
Saturday & Sunday	8 am – 4 pm

Transfer Station & Recycling Center, continued:

Summer Hours:	
Memorial Day through Labor Day:	
Saturday & Sunday	8 am – 4 pm
Wednesday	2 pm – 6 pm

Holiday Hours:	
Memorial Day, 4 th of July, & Labor Day	2 pm – 6 pm

Water & Sewer Departments: 74 Lockehaven Road **632-4605**
Paul Putnam, Water/Sewer Operator
pputnam@enfield.nh.us
P.O. Box 373, Enfield NH 03748
After hours emergencies ONLY, please call **448-1212**
For billing questions call Carolee T. Higbee, Accounts Manager **632-4201**
Enfield Water Works, PO Box 373, Enfield NH 03748

For your convenience, a drop box is located at the rear entrance of Whitney Hall, to the left of the entrance door. Payments and correspondence may be placed in the drop box after hours. The box is emptied daily at 9:00 am. Payments in the box at the time of collection will be considered received the prior day.

Town Officers

As of December 31, 2002

		Term Expires
Selectmen:	Donald J. Crate, Sr., Chairman	2003
	Ilene P. Reed	2004
	Keith Oppenneer	2005
Town Manager:	April Whittaker	
	* * *	
Boat Permit Fee Agent:	David J. Crate	
Budget Committee:	Cecilia Aufiero	2003
	Laurence Gardner	2003
	Donald E. Roberts	2003
	Lynn Baker	2004
	Holly Sanders, Chairwoman	2004
	Michael Dudley, Vice-Chairman	2004
	Lori Bliss	2005
	Richard A. Crate, Sr.	2005
	Gayle Hulva	2005
	Keith Oppenneer, Ex-Officio	2003
Building Inspector:	Howard S. Adams (retired)	
Cemetery Trustees:	Mary Quintana	2003
	Richard M. Henderson	2004
	Fred Altvater	2005

Conservation Commission:	Alan Strickland	2003
	Terry Finsterbusch, Alternate	2003
	Cecilia Aufiero, Chairman	2004
	Gary Gaudette	2004
	D. Kenneth Daniels, Jr.	2004
	Leigh Davis	2005
	Meredith Smith	2005
	Kurt Gotthardt, Alternate	2005

DPW Facilities

Building Committee:	D. Kenneth Daniels, Jr., DPW Rep.	
	Holly Sanders, Budget Committee Rep.	
	Carl Patten	
	Donald E. Roberts	
	Donald J. Crate, Sr., Selectmen's Rep.	

FAST Squad:	Aura-Lee Nicodemus, President	
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Fire Chief:	David J. Crate	
	Richard Chase, Assistant Fire Chief	
	Timothy Taylor, Assistant Fire Chief	

Fire Wards:	Timothy Taylor	2003
	David J. Crate	2004
	Richard D. Bean, Sr.	2005

Highway Superintendent:	Michael A. Sousa	
--------------------------------	------------------	--

Human Services Director:	Diane Monmaney	
---------------------------------	----------------	--

Inspectors of Election:	Fred Altvater	2004
	Kathleen Decato	2004
	Judy Kmon	2004
	Robert Foley	2004
	Sally Cross, Alternate	2004
	Carol Felix, Alternate	2004
	Rebecca Powell, Alternate	2004

		Term Expires
Librarian:	Marjorie Carr	
Library Assistant:	Susan Van Ells	
Library Trustees:	Judith Kmon	2003
	Greta Crilley	2004
	Philip Cronenwett, Chairman	2005
Moderator:	David Beaufait, M.D.	2004
Planning Board:		
	Leafie I. Cantlin	2003
	Suzanne S. Laliberte	2003
	Barbara Moyer	2004
	Terry Terry	2004
	Craig Daniels	2005
	Timothy Taylor, Chairman	2005
	Kurt Gotthardt, Alternate	2005
	Ilene P. Reed, Ex-Officio	2003
Planning/Zoning Administrator:	James L. Taylor	
Police Officers:	Peter H. Giese, Chief of Police	
	Richard A. Crate, Jr., Captain	
	Scott Thompson, Lieutenant	
	Kenneth May, Sergeant	
	Keith Bergeron, Patrolman	
	Roy Holland, Patrolman	
Police Special Officers:	R. Duncan Baillargeon	
	Vernon L. Bond, Jr.	
	Michael J. Lecuyer	
Public Works Director:	D. Kenneth Daniels, Jr.	
Recreation Commission:	Carol Felix, Chairman	2003
	Jane Smardon	2004
	Vacant	2004
	Stephanie Felix Small	2005
	Vacant	2005

		Term Expires
School Board Members:	Gayl Pringle (resigned)	2003
	Kelly Danyow	2004
School Budget Committee Members:	James C. Gerding, Sr.	2003
	Michael Crate	2004
Shaker Recreation Park Development Committee:	Dana Arey	2003
	Jane Plumley, Chairman	2003
Supervisors of the Checklist:	James C. Gerding, Sr., Chairman	2004
	Nancy H. Foley	2006
	William Hayes	2008
Tax Collector:	Carolee T. Higbee	2004
	Sandy Romano, Deputy	
Town Clerk:	Ilene P. Reed	2005
	Carolee T. Higbee, Deputy	
	Sandy Romano, Assistant Clerk	
Town Historian:	Marjorie Carr	
Town Manager Selection Committee:	Sharon Carr	
	Laurence Gardner	
	C. James Martel, Chairman	
	Walter C. Paine	
	Rebecca Powell	
	Nancy Smith	
	Kenneth Wheeler	
Treasurer:	Donna I. Schmanska	2005
	Joyce Osgood, Deputy	

**Trustees of
Trust Funds:**

Leafie I. Cantlin	2003
Lynn Langley	2004
Walter Paine	2005

**UVLSRPC Transportation
Advisory Committee Rep.:**

Terry Terry

**Zoning Board
of Adjustment:**

Cecilia Aufiero, Vice-Chairman	2003
Paul Mirski	2003
Nancy Scovner	2004
Edward Scovner, Chairman	2004
Craig Daniels	2005
Meredith Smith, Alternate	2004
Curtis Payne, Alternate	2005

Roster of the General Court

2003 – 2004

GOVERNOR

Craig Benson, r, Rye (26 Market Square, Portsmouth) 03801

UNITED STATES SENATOR

Judd Gregg, r, Rye (Ocean Boulevard) 03870

John E. Sununu, r, Bedford (25 French Drive) 03110

REPRESENTATIVE IN CONGRESS

District 2-Charles Bass, r, Peterborough (P.O. Box 210) 03458

EXECUTIVE COUNCILORS

District 1-Raymond S. Burton, r&d, Bath (338 River Road) 03740

STATE SENATORS

District 5-Clifton Below, d, Lebanon (25 Perley Avenue) 03766-1816

STATE REPRESENTATIVES

Grafton County

District 17 (Canaan, Dorchester, Enfield, Grafton, Hanover, Lyme, Orange)(7)

Bernard Benn, d, Hanover (28 1/2 Rip Road) 03755

Ruth Bleyler, d, Lyme (19 Rocky Hill Lane) 03768

Estelle Diamond, d, Hanover (15 Willow Spring Circle) 03755

Sharon L. Nordgren, d, Hanover (23 Rope Ferry Road) 03755

Nancy Scovner, d, Enfield (887 Lockhaven Road) 03748

Hilda Weyl Sokol, d, Hanover (6 Storrs Road) 03755

Pete E. Solomon, d, Canaan (PO Box 163) 03741

State of New Hampshire

Grafton S.S. Town of Enfield

2003 Town Warrant

To the inhabitants of the Town of Enfield, in the County of Grafton, qualified to vote in Town affairs:

Take notice and be warned that the Annual Town Meeting of the Town of Enfield, New Hampshire, will be held on two days as follows:

On Tuesday, *March 11, 2003*, in the Whitney Hall Auditorium, 23 Main Street, Enfield, there will be voting only by Official Ballot for the election of Town Officers and all other articles requiring vote by Official Ballot. Note: By law, the meeting must open before the voting starts. Therefore, the meeting and polls will open at 8:00 a.m. for the consideration of all ballot articles. At 12:00 NOON the meeting will recess, but the polls will remain open.

Polls will be open at 8:00 a.m. and close at 7:00 p.m. There will be no opportunity to vote by ballot on Articles 1 through 4 at the second session of the Town Meeting. After the polls close at 7:00 p.m., the ballots will be counted.

The meeting will reconvene **Saturday, *March 15, 2003***; Articles 5 through 21 will be presented, discussed and acted upon beginning at 9:00 a.m. at the Enfield Elementary Village School, located off Route 4, Enfield, NH.

Article 1. To choose by ballot all necessary Town Officers for the ensuing year.

Board of Selectmen	1 position	3 yr. Term
Budget Committee	3 positions	3 yr. Terms
Cemetery Trustee	1 position	3 yr. Term
Fire Ward	1 position	3 yr. Term
Library Trustee	1 position	3 yr. Term
Recreation Commission	3 positions	1 /3 yr, 1 /2 yr, & 1 /1yr
Trustee of Trust Funds	1 position	3 yr. Term
Zoning Board of Adjustment	2 positions	3 yr. Terms

Article 2. Are you in favor of the adoption of **Amendment #1** as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will adopt a ground snow load formula as recommended by the Structural Engineers of New Hampshire and the Cold Regions Research and Engineering Laboratory.
Replace the snow load map currently in the Town Building Code with the formula:

“At an elevation of 1300 feet above sea level, the ground snow load is 85 lbs per square foot decreasing the snow load by 2.1 lbs for every 100 feet less in elevation.”

Article 3. Are you in favor of the adoption of the following **Amendment #2**, as proposed by the Enfield Planning Board, for the Town of Enfield Zoning Ordinance?

To see if the town will include the Equitable Waiver of Dimensional Requirement Appeal provision in the Enfield Zoning Ordinance as required under RSA 674:33a.

Add the following under **Article V:**

508 EQUITABLE WAIVER OF DIMENSIONAL REQUIREMENTS

When a lot or other division of land, or structure thereupon, is discovered to be in violation of a physical layout or dimensional requirement the zoning board of adjustment shall, upon application by and with the burden of proof on the property owner, grant an equitable waiver from the requirement, if and only if the board makes all of the following findings:

- (a) The violation was not noticed or discovered by any owner, former owner, owner's agent or representative, or municipal official, until after a structure in violation had been substantially completed, or until after a lot or other division of land in violation had been subdivided by conveyance to a bona fide purchaser for value.
- (b) The violation was not an outcome of ignorance of the law or ordinance, failure to inquire, obfuscation, misrepresentation, or bad faith on the part of any owner, owner's agent or representative, but was instead caused by either a good

faith error in measurement or calculation made by an owner or owner's agent, or by an error in ordinance interpretation or applicability made by a municipal official in the process of issuing a permit over which that official had authority;

- (c) The physical or dimensional violation does not constitute a public or private nuisance, nor diminish the value of other property in the area, nor interfere with or adversely affect any present or permissible future uses of any such property.
- (d) Due to the degree of past construction or investment made in ignorance of the facts constituting the violation, the cost of correction so far outweighs any public benefit to be gained, that it would be inequitable to require the violation to be corrected.

Waivers shall be granted under this section only from physical layout, mathematical or dimensional requirements, and not from use restrictions. An equitable waiver granted under this section shall not be construed as a nonconforming use, and shall not exempt future use, construction, reconstruction, or additions on the property from full compliance with the ordinance. This section shall not be construed to alter the principle that owners of land are bound by constructive knowledge of all applicable requirements. This section shall not be construed to impose upon municipal officials any duty to guarantee the correctness of plans reviewed by them or property inspected by them.

Article 4. Are you in favor of the adoption of the following **Amendment #3**, as proposed by the Enfield Planning Board, for the Town of Enfield Zoning Ordinance?

To see if the town will amend the Cluster Section as follows with changes appearing in **bold**.

405 OPEN SPACE /CLUSTER DEVELOPMENT

In order to preserve open spaces, particularly forestland, natural habitats, wetlands and scenic views, for the enjoyment of the general public, a residential subdivision of a parcel of land may cluster the dwelling units on lots of reduced dimensions for the purposes of preserving fifty percent [50%] of the gross buildable land as Common Open Space. This Common Open Space is not be developed, subdivided, or any structure placed thereon, and must be permanently reserved as

common land to be held by a mandatory Home Owner's Association and so registered at the Grafton county Registry of Deeds, before Planning Board approval is given and construction is permitted.

405.1 Standards and Regulations for Cluster Development

- A. Tract Area: A cluster development tract shall be at least ten [10] acres.
- B. Permitted Uses and Mix: Cluster development shall be restricted to one-family, dwellings.
- C. General Provisions:
 - 1. Any proposed development of ten [10] or more dwelling units (as opposed to building lots) shall conform to the standards and regulations for a Cluster Development. An exception to this requirement may be granted by the Zoning Board of Adjustment, to allow for conventional lot sizes permitted for in the district in which the proposed subdivision would occur, if the developer can demonstrate that the intent of Section 405, which is to maintain fifty percent [50%] or more of the **gross buildable** land as **permanent** open space and **preserves special places**, is not violated.
 - 2. Lot dimensions and set back requirements for a Cluster Development may be reduced by up to **fifty five percent [55%]** of that required for a conventional lot in the appropriate district allowing cluster development.
 - 3. Common land areas and improvements thereon, shall be held, managed, and maintained by the developer until owned and controlled by the "Mandatory Homeowners' Association."
 - 4. Two plans may be required **by the Planning Board** when a request for a Cluster Development of less than ten [10] dwelling units **is presented**. One plan shall show how the land could be best developed following the zoning guidelines for the district in which the cluster subdivision is proposed. The second plan shall show how the proposed Cluster Development would be sited on the same tract of land. The first plan may be rejected by the Planning Board for its comparison if the plan appears so

contrived so as to make the proposed cluster development the best choice.

5. Individual lots, buildings, streets and parking areas shall be designated on the plans and so situated as to: minimize alteration of the site features to be preserved; to lessen the area devoted to motor vehicle access; to avoid adverse effects of noise, shadows and traffic; and to retain aesthetic qualities.
 6. **All utilities serving the development shall be placed underground. This requirement may be waived for lengthy entrance roads that are visually separated from the cluster housing units.**
 7. A timetable for completion of the Cluster Development shall be established and provisions made to indemnify the occupants of the development and/or Town of Enfield if the Cluster Development is not completed. Such provision shall be in the form of a bond or escrow agreement. **Refer to; Subdivision Regulations 4.22 Performance and Maintenance Bonds; 5.03 Major Subdivision: Phase III: Final Review: S. Cost Estimates, and T. Security for Completion of Improvements.**
 8. **If the developer expects the Town of Enfield to assume ownership of any infrastructure, such as, but not limited to, roads, water, sewer, recreational facilities, etc., the developer shall be required to pay for a site inspector of the town's choosing to ensure that the completed infrastructure is consistent with the approved construction documents.**
 9. **The developer shall provide to the Town of Enfield a set of "as built plans," for any infrastructure that will be owned by the Town of Enfield.**
 10. All pertinent provisions of the Town of Enfield Zoning Ordinance, unless specifically superseded in this Cluster Development Section, must be complied with by the developer and the Mandatory Home Owners' Association
- D. Permitted Density: The permitted density is the number of dwelling units in the development **that** shall not exceed the number allowed using the Net **Buildable** Land available and the **cluster** lot
-

requirements for the zoning district in which the cluster development is proposed. If the proposed Cluster Development is located in more than one zoning district, then the total number of dwelling units allowed within the tract shall be the sum of those allowed for the portion of the net developable land lying within each zoning district.

E. **Common Open space:** Common open space within the Cluster Development tract will be established and maintained in accordance with the following requirements:

1. The applicant or developer shall provide for and establish a Mandatory Home Owners' Association (a private, non-profit corporation, association, or other non-profit legal entity established by the applicant or developer for the purposes of managing and maintaining all common land.) Membership in said association shall be mandatory for all property owners and made a required covenant in any deed issued or passed as a legal entity under the laws of the State of New Hampshire for the ownership, care, and maintenance of all such land and improvements. Its articles shall be approved in writing by the Planning Board after review by the Town Attorney, prior to subdivision approval. The cost of such legal review shall be borne by the applicant or the developer.

Any changes in such articles of association or incorporation shall require the prior written approval of the Planning Board.

2. Such association shall be created by a covenant. Such association shall be composed of all persons having ownership within the development and shall be responsible for the perpetuation, maintenance, and uses and functions of all common land and facilities.
3. All common lands and improvements shall be described and identified as to location, size, use, and control in the covenant. Such covenant shall set forth the method of assessment for the maintenance of such land. The covenant shall be written so as to run with the land and become part of the deed to each lot or dwelling unit within the development.
4. Such covenant and association shall continue in effect so as: to control the availability of facilities and land thereby provided; to

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- maintain the land and facilities for their intended function; and to protect the development from additional and unplanned densities. Such association shall not be dissolved, nor shall such association dispose of any common area by sale or otherwise except to an organization conceived and organized to own and maintain such areas, without the prior written consent of the Board of Selectmen.
5. **The individual property owners shall be assessed for their share of the Common land, and the developer shall be assessed for all undeveloped lots and the undeveloped lots share of the Common Open Space.**
 6. **The Open Space land shall be available for recreational use by the residents of the development.**
 7. **The required open space shall be equal to or greater than fifty percent [50%] of the gross buildable land. It shall not include wetlands, steep slopes, drainage facilities, floodways or road reserves.**
 8. **The minimum required Open Space Land shall be placed in undivided preserves that are equal to, or greater than three [3] acres. All Open Space Parcels between three [3] and ten [10] acres shall have a length to width ratio equal to, or less than four to one [4:1].**
 9. **The Open Space Land shall be directly accessible to the largest practicable number of lots within the development. The plan shall provided safe and convenient pedestrian access to the Open Space Land. For lots not adjoining the open space land, an access/entrance area, with a minimum width of fifty [50] feet between lot lines, shall be provided to the Open Space Land. This access area may be counted as part of the Open Space Land.**
 10. **The Planning Board, at its discretion, is empowered to designate: specific areas for Common Open Space including but not limited to, natural habitats, scenic areas/vistas, and prime agricultural land; the placement, design and construction of internal streets, and the location of the home cluster(s).**
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11. A fifty [50] linear foot upland buffer, of natural vegetation shall be maintained adjacent to wetlands, and surface waters, including but not limited to, brooks, streams, rivers, lakes or ponds.

F. Perimeter Buffer Zone:

1. A **perimeter** buffer zone having a minimum depth of one hundred [100] feet shall be provided between any **building lot boundary line** and the perimeter of the tract. Said buffer zone shall be comprised of vegetation, either natural or planted, and no structure shall be permitted within the buffer zone.
2. The perimeter buffer zone shall not be counted towards the open space requirement.

Definitions

Perimeter Buffer Zone: Perimeter Buffer Zone equals the sum of the areas in the one hundred [100] foot zone between the individual building lots and tract boundary. Section G. refers.

Gross Buildable land: Gross Buildable Land equals tract size, minus the buffer area(s) and Unbuildable Land.

Net Buildable Land: Net Buildable Land equals Gross Buildable Land minus Required Open Space.

Required Open Space: Required Open Space equals fifty percent [50%] of Gross Buildable Land.

Unbuildable Land: Unbuildable Land is the sum of wetlands, steep slopes, drainage facilities, and floodways.

Article 5. To see if the Town will vote to appropriate the sum of \$235,000 for the purpose of canceling the indebtedness of the Sewer Fund to the Town because the Sewer Fund did not have the money and the Town paid money due and owing to the City of Lebanon for Lebanon Sewage Treatment charges, and to withdraw that sum from the Undesignated Fund balance, which will not affect

the Tax Rate, and authorize the Town Manager to take all action as may be necessary to carry out this vote.”

(Majority Vote Required)

By Petition ~ Special Warrant Article

The Board of Selectmen does not recommend this article.

The Budget Committee does not recommend this article.

Article 6. Shall the Town raise and appropriate (i) the sum of three million, six hundred and fifty thousand, nine hundred and seven dollars **(\$3,650,907)**, which represents the operating budget; said sum does not include special and individual warrant articles addressed and (ii) to authorize the use of **\$15,000** from the Revaluation Capital Reserve Fund to defray the reappraisal operating budget [Estimated tax impact of \$8.13 per \$1,000 valuation.]

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee does not recommend this article.

Article 7. To see if the Town will vote to raise and appropriate the sum of four hundred and twenty-seven thousand dollars **(\$427,000)** to (i) construct a sand / salt barn, (ii) complete site construction, and paving at the new Public Works Facility located off Lockhaven Road, (iii) authorize the use / transfer of **\$427,000** of the December 31, 2002 fund balance in aforementioned amount for this purpose, and (iv) authorize the Board of Selectmen to sell the land parcels at the former public works site located off Shedd Street to the highest bidder(s). (This appropriation is in addition to Article 6, and has no impact on the tax rate.)

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee does not recommend this article.

Article 8. To see if the Town will vote to raise and appropriate the sum of Twenty-three thousand dollars **(\$23,000)** to install site drainage and water hook-up to the Community Building located off Route 4. (This article is in addition to Article 6 and has an estimated tax rate impact of 9.5 cents per \$1,000 valuation)

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Article 9. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (**\$10,000**) in support of the Veterans Memorial Park to be constructed on land located off Route 4. (This article is in addition to Article 6 and has an estimated tax rate impact of 4.1 cents per \$1,000 valuation.)

(Majority Vote Required)
The Board of Selectmen recommends this article.
The Budget Committee recommends this article.

Article 10. To see if the Town will vote to raise and appropriate the sum of Twenty-four thousand dollars (**\$24,000**) to (i) purchase a new police cruiser and (ii) to authorize the amount of **\$10,000** (ten thousand dollars) to be withdrawn from the Police Equipment Capital Reserve fund established for this purpose. (This article is in addition to Article 6 and has an estimated tax impact of 5.8 cents per \$1,000 valuation.)

(Majority Vote Required)
The Board of Selectmen recommends this article.
The Budget Committee recommends this article.

Article 11. To see if the Town will vote to raise and appropriate the sum of One Hundred and ninety-three thousand dollars (**\$193,000**) to (i) purchase the following Public Works Vehicles and (ii) to authorize the amount of **\$100,000** (one hundred thousand dollars) to be withdrawn from the Public Works Vehicle / Equipment Capital Reserve Fund established for this purpose:

F350 1-Ton pickup with plow	\$43,000
F550 1-Ton Utility with plow	\$75,000
F550 1-Ton Dump with plow & wing	\$75,000
Total	\$193,000

(This article is in addition to Article 6 and has an estimated tax impact of 39 cents per \$1,000 valuation.)

(Majority Vote Required)
The Board of Selectmen recommends this article.
The Budget Committee recommends this article.

Article 12. To see if the Town will vote to raise and appropriate (i) the sum of Fifteen Thousand Dollars **(\$15,000)** for architectural assistance and expertise to formulate needs assessment and conceptual planning for the Municipal Town Offices and the Enfield Library and (ii) to authorize the withdrawal of **\$15,000** from the Municipal Building Capital Reserve fund established for this purpose. (This article is in addition to Article 6 and will produce no impact to the tax rate.)

(Majority Vote Required)
The Board of Selectmen recommends this article.
The Budget Committee recommends this article.

Article 13. To see if the Town will vote to raise and appropriate the sum of one hundred and eighty-six thousand dollars **(\$186,000)** to be placed in previously established Capital Reserve Funds, as follows:

Capital Reserve Account	Appropriation	Estimated Tax Impact Per \$1,000 Valuation
Land Acquisition ⁽¹⁾	20,000	8.3¢
Municipal Building ⁽¹⁾	10,000	4.1¢
Technology Services ⁽²⁾	35,000	14.5¢
Downtown Revitalization ⁽²⁾	10,000	4.1¢
Ambulance ⁽²⁾	10,000	4.1¢
Fire Vehicle/Equipment ⁽¹⁾	10,000	4.1¢
Whitney Hall Renovation ⁽²⁾	15,000	6.2¢
Police Equipment ⁽²⁾	10,000	4.1¢
Public Works Vehicle/Equipment ⁽²⁾	50,000	20.7¢
Revaluation	16,000	6.6¢
Total	\$186,000	76.8¢

(Majority vote required.) *Special Warrant Article*
The Board of Selectmen recommends this article.
The Budget Committee recommends this article.

Authorization to expend: ⁽¹⁾ Town Meeting, ⁽²⁾ Board of Selectmen, ⁽³⁾ Water & Sewer Commissioners (Board of Selectmen), ⁽⁴⁾ Cemetery Board of Trustees, ⁽⁵⁾ Library Board of Trustees.

Article 14. Shall the Town raise and appropriate the sum of two thousand, seven hundred dollars **(\$2,700)**, from the undesignated fund balance, for deposit into the Cemetery Maintenance Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2002 revenue from the sale of cemetery lots in 2002 and is available to offset the appropriation. This appropriation is in addition to Warrant Article 5 and has no impact on the tax rate.

(Majority vote required.)

Special Warrant Article

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Article 15. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars **(\$10,000)** to initiate and administer the Town's Master Plan process. This will be a non – lapsing appropriation per RSA 32:7 VI and will not lapse until the Master Plan is completed or by December 31, 2006, whichever is sooner. This appropriation is in addition to Warrant Article 5 and has an estimated tax impact of 4.1 cents per \$1,000 valuation

(Majority Vote Required)

Special Warrant Article

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Article 16. Shall the Town authorize the Board of Selectmen to donate / gift town-owned land identified as Map 38 Lot 24 with a street address of 23 May Street to "Habitat for Humanity" with the stipulation that the property be used for residential purposes only, and that the grantee shall be responsible for all recording, transfer, and other expenses that may be experienced in this conveyance.

(Majority Vote Required)

The Board of Selectmen recommends this article.

Article 17. To see if the Town will vote to rescind the unissued previously authorized balance of \$265,000 from the following warrant article; full dollar amounts requested were not needed to complete the projects, but the amount remaining in effect is considered a liability to the town's computation of debt service.

“Article 1 of the August 8, 1983 Town Meeting approved an appropriation of \$4,627,000 for construction of sewer treatment facilities, including bonds or notes authorized not to exceed \$1,579,000. (The Town borrowed \$809,000 in 1986, \$155,000 in 1988, and \$350,000 in 1989, leaving an amount of long-term debt authorized and unissued at December 31, 2001 of \$265,000.)”

(Majority Vote Required)

Special Warrant Article

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Article 18. To see if the Town will vote to direct the Board of Selectmen to create a 3-member Commission for the Sewer / Water Department and to oversee and direct the operation thereof. Said members living within the Sewer / Water District.

(Majority Vote Required)

By Petition ~ Special Warrant Article

Article 19. To see if the town will vote to appropriate \$31,000 for a 4 x 4 pickup truck with crew cab and four doors to carry fire hose, potable water tank, hand tools, and other equipment and personnel for the Fire Department.

(Majority Vote Required)

By Petition ~ Special Warrant Article

The Board of Selectmen does not recommend this article.

The Budget Committee does not recommend this article.

Article 20. To see if the Town will vote to adopt the following resolution as submitted by the New Hampshire for Health Care:

The Health Care for New Hampshire Resolution

Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Enfield, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

(Majority Vote Required)

By Petition ~ Special Warrant Article

Article 21. To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

A true copy of warrant attest

Donald J. Crate, Sr.
Ilene P. Reed
Keith Oppenneer
BOARD OF SELECTMEN
ENFIELD NH

The following articles were approved, until rescinded, by the voters at Town Meeting. The voters may reverse these decisions by a majority vote at a subsequent Town Meeting, provided an article is included on the warrant. An article may be placed on the warrant by the Board of Selectmen or by petition [RSA 40:13, II-a (b)].

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:95-e providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose? The selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to borrow money in anticipation of taxes?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 80:80 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to administer, sell or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

Adopted March 10, 1998: Shall the Town vote to authorize indefinitely, until specific rescission of such authority, the selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the selectmen and their agent?

Adopted March 10, 1998: Shall the Town vote to accept the provisions of RSA 31:19 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Adopted March 13, 2001: Shall the Town authorize the Selectmen to accept for the Town parcels of land, which authority shall continue until rescinded, formerly the property of the Northern Railroad or state owned rights-of-way, that the New Hampshire Department of Transportation considers surplus to its needs?

Town Warrant Narrative 2003

The narrative provided in concert to the Town Meeting Warrant is intended to be informational in nature, and does not represent a position of approval or disapproval. The State Budget Reporting Form MS-7, which is printed in your Town Report, provides details as to prior years appropriations and expended end of year totals for both the operational side and capital acquisition side for the prior year together with proposed 2003 requests.

Ballot Articles

Articles 1 through 4 are ballot-voting articles, which will require action, either by voting in person at the election to be conducted at Whitney Hall on *Tuesday, March 11, 2003* or by absentee ballot. All absentee ballots should be directed through the office of the Town Clerk. To confirm ~ voting will take place

Where: Whitney Hall Auditorium, Main Street, Enfield

When: Tuesday, March 11th, 2003

Polls Open: 8:00 a.m.

Polls Close: 7:00 P.M

NOTE: If you have not yet registered to vote, you may register on the actual day of voting. Please bring a means of identification denoting physical abode and location.

Article 1: Election of Town Officers for the ensuing year.

Articles 2: Article 2 is a housekeeping matter to upgrade the snow loading code currently calculated from a map, which is hard to read and interpret, to the recommendation per the Structural Engineers of New Hampshire Association.

Article 3: Again, this is another housekeeping matter to amend the Ordinance section of the Enfield Town Zoning Ordinance to comply with the provisions of State Statute, namely RSA 674:33a ~ Equitable Waiver of Dimensional Requirements, which was effective in 1997. The passage of this zoning amendment is a vehicle for the Zoning Board of Adjustment to “legalize” existing violations of dimensional requirements (physical layout or mathematical requirement such as setback, frontage, etc.) discovered after the fact. As you will see from the language the applicant must prove four elements in seeking an equitable waiver under RSA 674:33-a.

Article 4: Amendment of the Open Space/Cluster Development section. In review of the “Iron man” project, the planners noted inconsistencies within the current text, and complications in setting out formulas for space requirements. The amended language provides clarity to the section and provides definitions to aid the planners in their interpretations in applications for Cluster Development.

Deliberative Session

Meeting will reconvene:

When: Saturday, March 15th, 2003

Place: Enfield Village Elementary School

Time: 9:00 a.m.

Operational Budget

Article 5: By Petition. If the petitioned article passes, an amendment to Article 6 will be offered to lower the operating budget by \$47,000, which is the sum incorporated into the sewer budget as year 1 payment of sewer deficit debt. Sewer and Water Fund accounts also appear on the Revenue side of the Town’s budget thereby intending to produce zero impact on the tax rate, and are shown on the form MS-4 Statement of Revenues attached to the MS-7 Budget Form. Sewer and Water Funds are intended to be 100% self-supporting in their budgets by user fees.

Article 6: This article represents the operational aspect of the budget format as shown on the Form MS-7, and is indicative of the sum of money requested, and recommended by the Board of Selectmen. It includes Accounts 4130 through to 4723, plus the Sewer Fund and Water Fund, and is indicative of a 5.5% increase over the prior year’s equivalent accounts.

Employee wage increases were settled at 1.4% per the Social Security cost of living increment, and health insurance was funded to the middle tiered plan as provided through the NHMA HealthTrust. Employees desirous of staying with an Indemnity Plan now have to pick up the differential between the indemnity plan and the point of service plan. A three percent contribution also remains in place.

In addition to employee costs, increases were also attributable in the following areas

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- Audit Fees
 - Digitizing of tax maps
 - Assessing Certification Requirements
 - State Retirement System
 - Additional Grounds Crew for town facilities, and supplies
 - Utilities
 - Small addition to Enfield Center Fire Station. Electrical and cosmetic improvements to Union Street Fire Station together with supply and safety acquisitions for volunteer firefighters.
 - Traffic Sign compliance
 - Curbside Pickup of Trash
 - Welfare Administration

The Water Fund has a lower budget over the prior year and the Sewer Fund would have a lower budget if debt had not been incurred through deficits from prior years.

On the form MS-7 Budget Form, you will note that the Budget Committee's operational Budget is lower than the Board of Selectman's budget by \$18,190. The Budget Committee's operational recommendation is therefore, \$3,632,717. They are recommending cuts in the Regional Association Account (\$5,500), General Government Building Account (\$6,690), and Fire Department Account (\$6,000). The Budget Committee on town meeting floor will take this up for voter consideration.

Capital and Permission Articles

Article 7: In 2001 the town approved bonding to build a consolidated Public Works facility. In 2000, the consolidated project was originally projected at an *estimated* \$1.24 million in total to construct a new public works building, engineering, site construction and salt/sand barn. The Board of Selectmen and Budget Committee did not feel that it would be financially prudent to request bonding over \$1,000,000 in 2001, hence the phased-in effect that is now being presented to complete the site. By way of further information, the DPW site has been engineered and permitted as a complete consolidated facility with respect to environmental issues ~ said permit expiration in 2006. Failure to construct a salt/sand barn by 2006 will require further permit and engineer expenditures. Storm water containment practices have been under review by the Environmental Protection Agency, and although at this time the Town of Enfield is not under an EPA order or fines, public works operations still fall under the storm water permit category. This will expose us

to scrutiny at some point in time. Already 40 towns have been listed for chemical and storm water containment review in 2003.

The article is asking for a total of \$427,000 ~ \$325,000 for the construction of a salt/sand facility and \$102,000 for site completion and paving. In concert with the Budget Committee, many months have been spent in determining the highest and best management practices for containment of our salt and sand, and that would also bring the town into being proactive for good storm water management. For purposes of clarification, sand may be stored outside uncovered, but the moment it is mixed with salt, it must be contained with non-exposure to the environment. As we have all seen this winter, sand without salt freezes, thereby rendering it useless for its purpose, hence the need to begin the process as to our future sand/salt management. The following options have been scrutinized:

Option 1: (As presented in the Warrant) Construct a barn 100 feet x 150 feet with an impervious floor and 16 foot high treated concrete walls, and pre-fabricated steel truss membrane roof. Estimated Cost: \$320,122 using January 2003 figures.

Pros

- The size of the facility allows for (i) our current practice of bulk acquisition (5000 cy) of screened sand during the summer, and (ii) allows for salt containment and mixing inside the building thereby eliminating outside exposure to the environment, and freezing sand piles. All material handling, including loading of material, will be totally under cover.
- One-time interruption to operations
- One-time contractor charge for mobilization and demobilization
- Work completed by one contractor
- Already State Permitted
- One time "Spill Prevention Control and Countermeasure" (SPCC) plan with one-time engineering cost
- Would allow the town an EPA "No Exposure Waiver" thereby eliminating the need for a storm water discharge permit.

-
- Allows for old Shedd Street Facility lots to be sold and put back on the tax rolls as defraying revenue.

Cons

- Sticker price shock. Use of fund balance to defray the impact to the tax rate appears to outweigh the challenges of taking on more debt especially at a time when there may be future indicators for more sewerage and other facility upgrades.

Option 2: To construct the same facility but in two phases 5 years apart with 3% inflation ~ Initial Phase 1 cost ~ \$206,140. Five year period lag suggested allowing town to reserve money for final phase. Estimated delay costs will inflate the project to an estimated total of \$438,142.

Pros

- Can be accomplished
- Less up-front costs but will cost more in the long term perspective to complete the scope of the proposed work due to rising annual costs due to delay.
- Would jump-start the project, but would require a multi-year commitment over the suggested time frame to reserve funds.
- May be viewed favorably by EPA if the Town were at least making attempts to comply with environmental issues.

Cons

- Multiple interruption to on-site operations
- Need to bid out for multiple material suppliers
- Management concern of not having adequate stock to get the town through the season.
- Down time of Town equipment to haul supplies from outside vendors which would require dismantling of vehicles already set up for winter operations, not hauling. Wasted manpower thus increasing costs.
- Multiple mobilization and demobilization costs passed to the town from building contractors.

-
- The need to revise the SPCC plan and multiple engineering costs incurred.
 - We would not qualify for the “No Exposure Waiver” because our handling of materials would still involve outside exposure. We would have to apply for a Storm Water Discharge permit with more engineering costs.
 - Possibility to re-permit should more stringent guidelines be put in place.
 - Inflation costs to multi-year construction.
 - Would have to retain Shedd Street site as a back-up pending final completion

Option 3: Construct a smaller facility ~ Estimated size 80 feet x 80 feet at an estimated cost \$159,478, and change all operational protocol and materials i.e. screened sand to manufactured sand and utilization of town vehicles, when needed, for hauling purposes.

Pros

- Cheapest upfront costs, and probably more palatable to voters.

Cons

- Increased cost associated with manufactured sand. Amortizing at \$19,945 /year for increased cost for sand acquisition would equal the cost of option 1 ($\$320,000 - \$159,000$ divided by $\$19,900 = 8$ years. After 8 years the additional cost associated with sand acquisition is an on-going burden to the operational budget.)
- Need to bid out to multiple suppliers for materials.
- Down time of town equipment to haul supplies from outside vendors when both parties are set up for winter operations and have no trucks to haul. Town employees would have to dismantle and set up trucks on a frequent basis to ensure consistency of supplies. Expect increased operating budgets due to vehicle maintenance, and need for extra help.
- Management concern of inadequate stock supplies in the event of a severe winter. Possibility of completely exhausting local supplies of materials such as experienced this winter.

-
- The need to revise the SPCC plan and increasing engineers fees.
 - We would not qualify for the “No Exposure Waiver” because our handling of materials would be outside, and thus exposed. We would have to apply for a Storm Water Discharge permit thereby incrementing engineering costs.

The second part of the article concerns money for site completion, \$102,000—roadway paving, parking lot paving, gas pump relocation from Shedd Street, and paving to sand / salt containment facility. Site work is important to accomplish. Sand from people and vehicle traffic is eroding into the building and washing facility.

Article 8: The requested appropriation will cover drainage site work and water hook-up to the Community Building located off Route 4. The Agreement between the “Lions” and the Board of Selectmen calls for the town to be responsible for completion of site work.

Article 9: The requested sum is to support the Vets Memorial Park. It has been discovered that Enfield’s participation in the Civil War amounted to over one hundred men serving for the Northern cause. This inflated the cost of monumentation. Further it has been indicated by the committee that this support will enable them to commit to construction for 2003, thereby enhancing the corner site located on Route 4.

Article 10: Annual request to replace aging cruiser in replacement cycle per Capital Improvement program. Appropriation will be defrayed by use of \$10,000 from the Police Department Capital Reserve.

Article 11: Requested amount to replace previously deferred vehicles from the cycle of replacement for aging Highway vehicles. Appropriation to be defrayed by use of \$100,000 from the Highway Department Capital Reserve.

Article 12: This appropriation is to request “seed” money to begin the process of assessing the functional aspects of our Town Offices and Town Library ~ both entities suffering from operational, environmental and space deprivation. Town office services are hampered at this moment due to the loss of the Planning /Zoning and Building Departments to the new DPW facility. The request will be defrayed by use of Capital Reserve Funding and will provide a good planning tool with respect to the future financial picture for infrastructure upgrades, and timing issues.

Article 13: Represents requests for continued existing Capital Reserve funding established in prior years. The Capital Reserve is a sound fiscal planning tool, and is the backbone of many town and city budget cycles.

Article 14: Self-explanatory. No impact to the tax rate.

Article 15: A good up to date Master Plan is the cornerstone for many communities in their planning, zoning and grant seeking abilities and thinking. It acts as an advisory compass. Enfield's Master Plan was last updated and printed in 1995. We have received a total cost to update the Plan in one year of \$22,000. The Select Board and Planning Board would like to take 2 - 3 years to complete the process given the work loads involved for Master Plan Sub-Committees and Planning Board, hence the first year request of \$10,000. The non-lapsing clause will enable the money to be retained, and not be lapsed to the General Fund, until either the Master Plan is completed or by December 31, 2006. Approval of this article will, also, enhance our abilities to make decisions with respect to future sewer administration.

Article 16: Permission article ~ self-explanatory.

Article 17: Financial "housekeeping" article to lift a liability from the Town's financial audit, and debt limit computation. This sum of \$265,000 represents money not used during the 1980's sewer construction projects, but was raised during the bonding request articles and as such still remains on the "books."

Article 18: By petition.

Article 19: By petition.

Article 20: By petition.

Article 21: This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory or information in content and nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.

2003 Municipal Employee Grade Allocation to Pay Schedule

Grade	Class Allocation
1	File Clerk
2	
3	
4	Recreation Assistant
5	Lifeguard
6	
7	
8	Custodian, Solid Waste Facility Operator, Grounds Maintenance Worker, Library Substitutes
9	Police Assistant, Swim Instructor
10	Clerk/Typist, Library Clerk
11	Welfare Officer, Water/Sewer System Laborer, Lead Solid Waste Facility Operator
12	Secretary/Clerk, Recreation Director, Library Assistant, Laborer/Truck Driver
13	Deputy Town Clerk, Grounds Maintenance Crew Leader, Light Equipment Operator/Truck Driver
14	Water/Sewer Account Clerk, Special Police Officer
15	Heavy Equipment Operator, Administrative Specialist, Assessing Assistant, Executive Secretary of Administrative Services
16	Patrol Officer, Mechanic, Tax Collector, Finance Assistant/Benefits Coordinator
17	Detective Corporal, Patrol Corporal, Water/Sewer System Operator, Assistant Foreman
18	Town Clerk, Building Inspector/Health Officer
19	
20	Highway Supervisor, Police Sergeant
21	Planning/Zoning Administrator, Librarian
22	Police Lieutenant
23	
24	Police Captain, Public Works Director
25	Police Chief

2003 Municipal Employee Pay Schedule
Proposed Effective April 1, 2003

PAY GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
1 YRLY HRLY	13,034 6.27	13,360 6.42	13,694 6.58	14,036 6.75	14,387 6.92	14,746 7.09	15,115 7.27	15,493 7.45	15,880 7.63	16,277 7.83
2	13,685 6.58	14,028 6.74	14,378 6.91	14,738 7.09	15,106 7.26	15,484 7.44	15,871 7.63	16,268 7.82	16,674 8.02	17,091 8.22
3	14,370 6.91	14,729 7.08	15,097 7.26	15,475 7.44	15,861 7.63	16,258 7.82	16,664 8.01	17,081 8.21	17,508 8.42	17,946 8.63
4	15,088 7.25	15,465 7.44	15,852 7.62	16,248 7.81	16,655 8.01	17,071 8.21	17,498 8.41	17,935 8.62	18,383 8.84	18,843 9.06
5	15,843 7.62	16,239 7.81	16,645 8.00	17,061 8.20	17,487 8.41	17,924 8.62	18,373 8.83	18,832 9.05	19,303 9.28	19,785 9.51
6	16,635 8.00	17,051 8.20	17,477 8.40	17,914 8.61	18,362 8.83	18,821 9.05	19,291 9.27	19,773 9.51	20,268 9.74	20,774 9.99
7	17,466 8.40	17,903 8.61	18,351 8.82	18,809 9.04	19,280 9.27	19,762 9.50	20,256 9.74	20,762 9.98	21,281 10.23	21,813 10.49
8	18,340 8.82	18,798 9.04	19,268 9.26	19,750 9.50	20,244 9.73	20,750 9.98	21,269 10.23	21,800 10.48	22,345 10.74	22,904 11.01
9	19,257 9.26	19,738 9.49	20,232 9.73	20,737 9.97	21,256 10.22	21,787 10.47	22,332 10.74	22,890 11.00	23,462 11.28	24,049 11.56
10	20,220 9.72	20,725 9.96	21,243 10.21	21,774 10.47	22,319 10.73	22,877 11.00	23,449 11.27	24,035 11.56	24,636 11.84	25,252 12.14
11	21,231 10.21	21,761 10.46	22,305 10.72	22,863 10.99	23,435 11.27	24,020 11.55	24,621 11.84	25,236 12.13	25,867 12.44	26,514 12.75
12	22,292 10.72	22,849 10.99	23,421 11.26	24,006 11.54	24,606 11.83	25,221 12.13	25,852 12.43	26,498 12.74	27,161 13.06	27,840 13.38

PAY GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
13 YRLY HRLY	23,407 11.25	23,992 11.53	24,592 11.82	25,206 12.12	25,837 12.42	26,483 12.73	27,145 13.05	27,823 13.38	28,519 13.71	29,232 14.05
14	24,577 11.82	25,191 12.11	25,821 12.41	26,467 12.72	27,128 13.04	27,807 13.37	28,502 13.70	29,214 14.05	29,945 14.40	30,693 14.76
15	25,806 12.41	26,451 12.72	27,112 13.03	27,790 13.36	28,485 13.69	29,197 14.04	29,927 14.39	30,675 14.75	31,442 15.12	32,228 15.49
16	27,096 13.03	27,774 13.35	28,468 13.69	29,180 14.03	29,909 14.38	30,657 14.74	31,423 15.11	32,209 15.49	33,014 15.87	33,839 16.27
17	28,451 13.68	29,162 14.02	29,891 14.37	30,639 14.73	31,405 15.10	32,190 15.48	32,994 15.86	33,819 16.26	34,665 16.67	35,531 17.08
18	29,874 14.36	30,620 14.72	31,386 15.09	32,171 15.47	32,975 15.85	33,799 16.25	34,644 16.66	35,510 17.07	36,398 17.50	37,308 17.94
19	31,367 15.08	32,151 15.46	32,955 15.84	33,779 16.24	34,624 16.65	35,489 17.06	36,376 17.49	37,286 17.93	38,218 18.37	39,173 18.83
20	32,936 15.83	33,759 16.23	34,603 16.64	35,468 17.05	36,355 17.48	37,264 17.92	38,195 18.36	39,150 18.82	40,129 19.29	41,132 19.78
21	34,582 16.63	35,447 17.04	36,333 17.47	37,241 17.90	38,172 18.35	39,127 18.81	40,105 19.28	41,108 19.76	42,135 20.26	43,189 20.76
22	36,311 17.46	37,219 17.89	38,150 18.34	39,104 18.80	40,081 19.27	41,083 19.75	42,110 20.25	43,163 20.75	44,242 21.27	45,348 21.80
23	38,127 18.33	39,080 18.79	40,057 19.26	41,059 19.74	42,085 20.23	43,137 20.74	44,216 21.26	45,321 21.80	46,454 22.33	47,615 22.89
24	40,033 19.25	41,034 19.73	42,060 20.22	43,112 20.73	44,189 21.24	45,294 21.78	46,426 22.32	47,587 22.88	48,777 23.45	49,996 24.04
25	42,035 20.21	43,086 20.71	44,163 21.23	45,267 21.76	46,399 22.31	47,559 22.86	48,748 23.44	49,967 24.02	51,216 24.62	52,496 25.24

BUDGET OF THE TOWN/CITY

OF: Enfield, New Hampshire

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2002 to December 31, 2002

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) 2/14/03.

BUDGET COMMITTEE

Please sign in ink.

Ernest P. Baker

Richard Cook

Lori Bliss

Cecilia Angier

Kent DuJardin

Michael P. ...

Shirley Hulwa

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
COMMUNITY SERVICES DIVISION
MUNICIPAL FINANCE BUREAU
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		181,658	177,949	144,056		144,056	
4140-4149	Election, Reg. & Vital Statistics		65,938	60,440	57,701		57,701	
4150-4151	Financial Administration		120,005	117,032	124,688		124,688	
4152	Revaluation of Property		30,190	13,521	43,000		43,000	
4153	Legal Expense		8,000	31,655	35,000		35,000	
4155-4159	Personnel Administration		394,910	349,944	445,602		445,602	
4191-4193	Planning & Zoning		35,958	35,834	41,262		41,262	
4194	General Government Buildings		110,350	140,786	149,240		142,550	
4195	Cemeteries		3,621	1,281	5,035		5,035	
4196	Insurance		40,000	39,896	43,380		43,380	
4197	Advertising & Regional Assoc.		54,719	55,332	56,483		50,983	
4199	Other General Government		18,000	18,000	18,000		18,000	
PUBLIC SAFETY								
4210-4214	Police		452,330	462,844	453,805		453,805	
4215-4219	Ambulance		28,500	23,665	28,501		28,501	
4220-4229	Fire		59,121	60,940	68,644		62,644	
4240-4249	Building Inspection		36,811	40,573	45,048		45,048	
4290-4298	Emergency Management		1	-	2,000		2,000	
4299	Other (Including Communications)		49,950	40,865	46,713		46,713	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations		-	-	-		-	
HIGHWAYS & STREETS								
4311	Administration		-	-	-		-	
4312	Highways & Streets		630,652	569,339	698,898		698,898	
4313	Bridges		-	-	-		-	

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 323.V)		WARR. ART.#	Appropriations Prior Year As Approved by DRA		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)		JUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR (NOT RECOMMENDED)	
	HIGHWAYS & STREETS cont.			XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
4316	Street Lighting			20,000		19,635	21,000		21,000	
4319	Other			-		-	-		-	
SANITATION										
4321	Administration			-		-	-		-	
4323	Solid Waste Collection			118,874		127,212	121,860		121,860	
4324	Solid Waste Disposal			157,751		144,214	158,301		158,301	
4325	Solid Waste Clean-up			-		-	-		-	
4326-4329	Sewage Coll. & Disposal & Other			257,052		224,037	288,628		288,628	
WATER DISTRIBUTION & TREATMENT										
4331	Administration			192,852		161,596	143,492		143,492	
4332	Water Services			-		-	-		-	
4335-4339	Water Treatment, Conserv. & Other			-		-	-		-	
ELECTRIC										
4351-4352	Admin. and Generation			-		-	-		-	
4353	Purchase Costs			-		-	-		-	
4354	Electric Equipment Maintenance			-		-	-		-	
4359	Other Electric Costs			-		-	-		-	
HEALTH/WELFARE										
4411	Administration			695		588	695		695	
4414	Pest Control			600		392	600		600	
4415-4419	Health Agencies & Hosp. & Other			-		-	-		-	
4441-4442	Administration & Direct Assist.			29,325		31,902	39,025		39,025	
4444	Intergovernmental Welfare Pymnts			-		-	-		-	
4445-4449	Vendor Payments & Other			-		-	-		-	

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		JUDGET COMMITTEE'S APPROPRIATION		
			Prior Year As Approved by DRA	Prior Year		(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED	
CULTURE & RECREATION										
4520-4529	Parks & Recreation		20,707	21,063	22,708	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4550-4559	Library		110,807	97,782	122,538			122,538		
4583	Patriotic Purposes		900	663	900			900		
4589	Other Culture & Recreation		1,334	1,247	2,353			2,353		
CONSERVATION										
4611-4612	Admin. & Purch. of Nat. Resources		6,900	6,900	6,900	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4619	Other Conservation		-	-	-			-		
4631-4632	REDEVELOPMNT & HOUSING		-	-	-			-		
4651-4659	ECONOMIC DEVELOPMENT		-	-	-			-		
DEBT SERVICE										
4711	Princ.- Long Term Bonds & Notes		188,586	207,370	187,176	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4721	Interest-Long Term Bonds & Notes		33,197	54,458	26,675			26,675		
4723	Int. on Tax Anticipation Notes		-	-	1,000			1,000		
4790-4799	Other Debt Service		-	-	-			-		
CAPITAL OUTLAY										
4901	Land	7, 8	61,000	45,496	33,000	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4902	Machinery, Vehicles & Equipment	9, 10, 19	244,000	248,076	217,000		31,000	217,000	31,000	
4903	Buildings	6, 11	58,000	116,722	442,000			15,000	427,000	
4909	Improvements Other Than Bldgs.	14, 17	-	24	10,000		235,000	10,000	235,000	
OPERATING TRANSFERS OUT										
4912	To Special Revenue Fund		-	-	-	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4913	To Capital Projects Fund		-	-	-			-		
4914	To Enterprise Fund		-	-	-			-		
	Sewer-		-	-	-			-		
	Water-		-	-	-			-		

1 2 3 4 5 6 7 8 9

Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	7 (NOT RECOMMENDED)	8 RECOMMENDED	9 NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-		-	-	-	-	-	-
	Airport-		-	-	-	-	-	-
4915	To Capital Reserve Fund	12	191,000	191,000	186,000		186,000	
4916	To Exp.Tr.Fund-except #4917	13	2,350	2,350	2,700		2,700	
4917	To Health Maint. Trust Funds		-	-	-		-	
4918	To Nonexpendable Trust Funds		-	-	-		-	
4919	To Agency Funds		-	-	-		-	
SUBTOTAL 1			4,015,644	3,942,421	4,541,807	266,000	4,096,417	693,000

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount
4903	6	427,000	4915	12	186,000
4901	7	23,000	4916	13	2,700
4901	8	10,000	4909	14	10,000
4902	9	24,000	4909	17	235,000
4902	10	193,000	4902	19	31,000
4903	11	15,000			

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR NOT RECOMMENDED
4915	To Capital Reserve Fund	12	191,000	191,000	186,000		186,000	
4916	To Cemetery Exp. Trust Fund	13	2,350	2,350	2,700		2,700	
4909	Master Plan Update	14	-	-	10,000		10,000	
4909	Forgiveness of Sewer Debt	17	-	-	-	235,000	-	235,000
4902	Fire Department Pick Up	19	-	-	-	31,000	-	31,000
	SUBTOTAL 2 RECOMMENDED		XXXXXXX	XXXXXXX	198,700	XXXXXXX	198,700	XXXXXXX

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS ENSUING FISCAL YEAR (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSUING FISCAL YEAR NOT RECOMMENDED
4903	DPW Facilities	6	58,000	116,722	427,000		-	427,000
4901	Community Building Property	7	20,000	18,581	23,000		23,000	
4901	Veterans Memorial Park	8	-	-	10,000		10,000	
4902	Police Cruiser	9	24,000	19,381	24,000		24,000	
4902	DPW Vehicles	10	190,000	192,659	193,000		193,000	
4903	Town Office Conceptual Plans	11	-	-	15,000		15,000	
	SUBTOTAL 3 RECOMMENDED		XXXXXXX	XXXXXXX	692,000	XXXXXXX	265,000	XXXXXXX

MS-7 Budget - Town of Enfield, New Hampshire FY 2002

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		-	10,734	5,000
3180	Resident Taxes		-	-	-
3185	Timber Taxes		5,560	6,708	5,000
3186	Payment in Lieu of Taxes		-	-	-
3189	Other Taxes		-	-	-
3190	Interest & Penalties on Delinquent Taxes		28,000	33,679	25,000
	Inventory Penalties			-	
3187	Excavation Tax (\$.02 cents per cu yd)		784	966	500
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		3,050	3,583	3,000
3220	Motor Vehicle Permit Fees		660,000	672,778	665,000
3230	Building Permits		10,000	16,289	16,000
3290	Other Licenses, Permits & Fees		3,500	6,329	3,500
3311-3319	FROM FEDERAL GOVERNMENT		337	338	2,000
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		30,457	55,679	30,457
3352	Meals & Rooms Tax Distribution		134,510	134,510	134,510
3353	Highway Block Grant		109,146	109,146	109,146
3354	Water Pollution Grant		53,133	53,133	53,133
3355	Housing & Community Development		-	-	-
3356	State & Federal Forest Land Reimbursement		-	-	-
3357	Flood Control Reimbursement		-	-	-
3359	Other (Including Railroad Tax)		582,515	520,444	-
3379	FROM OTHER GOVERNMENTS		-	-	-
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		28,000	32,693	28,000
3409	Other Charges		6,500	13,826	8,000
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		93,160	98,896	74,183
3502	Interest on Investments		16,000	19,480	16,000
3503-3509	Other		22,287	26,705	18,000
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		-	-	-
3913	From Capital Projects Funds		-	-	-

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds		-	-	-
	Sewer - (Offset)		97,000	160,206	288,628
	Water - (Offset)		100,000	243,023	143,492
	Electric - (Offset)		-	-	-
	Airport - (Offset)		-	-	-
3916	From Capital Reserve Funds	9, 10, 11	76,000	220,000	125,000
3916	From Trust & Agency Funds		3,145	3,145	10,000
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes			1,000,000	
Amts VOTED From F/B ("Surplus")				18,350	427,000
Fund Balance ("Surplus") to Reduce Taxes				-	100,000
TOTAL ESTIMATED REVENUE & CREDITS			2,063,084	3,460,639	2,290,549

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	4,015,644	4,541,607	4,096,417
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	193,350	198,700	198,700
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	292,000	692,000	265,000
NET Appropriations Recommended (Operating Budget)	3,530,294	3,650,907	3,632,717
Less: Amount of Estimated Revenues & Credits (from above)	2,063,084	2,290,549	2,290,549
Estimated Amount of Taxes to be Raised	1,467,210	1,360,358	1,342,168

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 388,257

(See Supplemental Schedule With 10% Calculation)

Budget Committee Supplemental Schedule

(For Calculating 10% Maximum Increase)

(RSA 32:18, 19 & 32:21)

LOCAL GOVERNMENT UNIT: **ENFIELD**

FISCAL YEAR END 2003

1.	Total recommended by Budget Committee (See Posted Budget MS-7)		\$4,096,417
	Less Exclusions:		
2.	Principal-Long-Term Bonds & Notes	\$ 187,176	
3.	Interest-Long-Term Bonds & Notes	26,675	
4.	Capital Outlays Funded from Long-Term Bonds & Notes per RSA 33:7-b & 33:8	0	
5.	Mandatory Assessments	<u>0</u>	
6.	Total Exclusions (Sum of rows 2-5)		<u>(213,851)</u>
7.	Amount recommended less recommended exclusion amounts (Line 1 less line 6)		\$3,882,566
8.	Line 7 times 10%		388,257
9.	Maximum Allowable Appropriations (lines 1 + 8)		\$4,484,678

The following letters by the Town's Independent Auditor are the opinions of the 2001 Fiscal Year. The complete copy of the auditor's report is available for viewing at the Enfield Selectmen's Office.

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Enfield
Enfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Enfield as of and for the year ended December 31, 2001 as listed in the table of contents [of the 2001 audit]. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Enfield has not maintained historical cost records of its fixed assets.

The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Enfield, as of December 31, 2001, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Enfield taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Enfield. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzik & Sanderson
Professional Association

February 15, 2002

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR 'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the Board of Selectmen
Town of Enfield
Enfield, New Hampshire

In planning and performing our audit of the Town of Enfield for the year ended December 31, 2001, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review, the following conditions were noted that were considered to be material weaknesses as defined above.

Treasurer's Records

We previously reported in last year's audit report that a formal reconciliation of the bank to cash balances was not being prepared. This continues to be the finding for this year's audit. We recommend that a formal bank reconciliation be prepared every month and the resulting balances be compared with the Town's general ledger cash balance.

Tax Collector's Records

The State form (MS-61 – Tax Collector's Report) was not accurate in most respects. Actual figures were derived by the auditors. We recommend the tax collector prepare an accurate MS-61 at year-end.

Capital Projects Funds

All activity relating to the Capital Projects Funds was recorded in the General Fund, necessitating detailed analysis to organize and separate the various funds. We strongly recommend separate individual funds for each capital project.

Trust Funds

The State forms (MS-9 and MS-10) were inaccurate and were changed to reflect actual receipts and expenditures. The Trustees should make sure that the MS-9 and MS-10 are accurate and reconciled to the investments at year-end.

General Fund

Interfund balances of individual funds were not in agreement and much analysis had to be undertaken in order to properly reflect the correct amounts. We recommend that the interfund balances be reconciled monthly and at year-end.

All of the above deficiencies resulted in considerable extra time in order to properly audit the financial statement for the year ended December 31, 2001.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, with is a matter of public record.

Plodzik & Sanderson
Professional Association

February 15, 2002

2002 Summary Inventory of Valuation

Value of Land:

Current Use (RSA 79-A)	\$ 1,095,638	
Residential	82,104,300	
Commercial/Industrial	<u>7,719,700</u>	
Total Value of Taxable Land		90,919,638

Value of Buildings:

Residential	127,806,600	
Manufactured Housing (RSA 674:31)	4,831,800	
Commercial/Industrial	<u>10,614,100</u>	
Total Value of Taxable Buildings		143,252,500

Value of Public Utilities:	<u>2,283,100</u>
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Total Valuation Before Exemptions:	\$236,995,238
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Less Exemptions:

Blind Exemptions (RSA 72:37)	30,000	
Elderly Exemptions (RSA 72:39 – a & b)	2,533,700	
Disabled Exemptions (RSA 72:37 – b)	<u>198,300</u>	
Less Total Dollar Amount of Exemptions		2,712,000

Net Valuation on Which the Tax Rate for Municipal, County & Local Education Tax is Computed:

\$234,283,238

Less Public Utilities	<u>2,283,100</u>
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Net Valuation Without Utilities on Which Tax Rate for State Education Tax is Computed:

\$231,460,138

Total Veterans' Tax Credits	3222833
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Enfield Eastman Village District Precinct Valuation	6,951,300
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2002 Tax Rate Calculation

		<u>Tax Rates</u>	
Town Gross Appropriations	4,365,644		
Less Revenues	2,166,434		
Less Shared Revenues	21,090		
Plus Overlay	34,367		
Plus War Service Credits	32,283		
Approved Town Tax Effort		2,244,770	
Town Tax Rate			9.58
Regional School Apportionment	5,089,483		
Less Adequate Education Grant	1,236,383		
Less State Education Taxes	1,337,377		
Approved School Tax Effort		2,515,723	
Local School Tax Rate			10.74
State Education Taxes			
Equalized Valuation (no utilities)	230,582,194		
x \$5.80		1,337,377	
Divide by Local Assessed			
Valuation (no utilities)	231,460,138		
State School Tax Rate			5.78
Due to County	419,580		
Less Shared Revenues	(4,294)		
Approved County Tax Effort		415,286	
County Tax Rate			1.77
Total Tax Rate			\$27.87
Total Property Taxes Assessed	6,513,156		
Less War Service Credits	32,283		
Add Village District Commitment	8,898		
Total Property Tax Commitment		6,489,771	
Eastman Village District Commitment		8,896	
Eastman Village District Tax Rate			1.28
(To be collected and remitted to Precinct)			

Comparative Statement of Appropriations and Expenditures

Fiscal Year Ending December 31, 2002

Title of Appropriations	Appropriation	Expenditure	Encumbrance	Unexpended Balance	Overdraft
Executive Office	181,658.00	177,948.99		3,709.01	
Election, Reg. & Vital Stats	65,938.00	60,440.28		5,497.72	
Financial Administration	120,005.00	117,031.66	7,475.99		4,502.65
Revaluation	30,190.00	13,520.68	12,423.00	4,246.32	
Legal Expense	8,000.00	31,654.69			23,654.69
Personnel Administration	394,910.00	349,943.72		44,966.28	
Planning Board	35,358.00	34,877.02		480.98	
Zoning Board of Adjustment	1,600.00	956.49		643.51	
Gen. Gov't. Bldgs & Grounds	110,350.00	140,785.53			30,435.53
Cemeteries	3,621.00	1,281.03		2,339.97	
Insurance	40,000.00	39,896.21		103.79	
Regional Associations	54,719.00	55,332.00			613.00
Hydrant Maintenance	18,000.00	18,000.00		0	
Police Department	452,330.00	462,844.18			10,514.18
Police Reimbursable Projects	10,000.00	3,005.65		6,994.35	
Ambulance	26,500.00	23,664.66		2,835.34	
Fire Department	59,121.00	60,939.53			1,818.53
Building Inspection	36,811.00	40,572.64			3,761.64
Emergency Management	1.00	0		1	
Dispatch Services	39,950.00	37,659.00		2,291.00	

Highways & Streets	630,652.00	569,338.76	61,313.24	
Street Lighting	20,000.00	19,635.27	364.73	
Solid Waste Collection	118,874.00	127,212.24		8,338.24
Solid Waste Disposal	157,751.00	144,214.11		
Sewer Department	257,052.00	224,037.03	670.00	
Water Department	192,852.00	172,258.16	670.00	
Health Department	695.00	588.06	106.94	
Animal Control Expense	600.00	392.47	207.53	
Welfare Administration	4,825.00	4,993.81		168.81
Welfare Direct Assistance	24,500.00	26,908.21		2,408.21
Parks & Recreation	20,707.00	21,063.00		356.00
Library	110,807.00	97,781.86	1,135.19	
Patriotic Purposes	900.00	662.50	237.50	
Historical Records	1,334.00	1,246.89	87.11	
Conservation Commission	6,900.00	6,900.00	0	
Principal: Long-Term Debts	188,586.00	207,370.11		18,784.11
Interest: Long-Term Debts	33,197.00	54,458.47		21,261.47
Capital Outlay:				
Land and Improvements	61,000.00	45,495.80	504.20	
Machinery/Vehicles/Equip.	244,000.00	248,075.57		4,075.57
Buildings	58,000.00	116,722.26		58,722.26
Streets/Bridges/Sidewalks	0	24.00		24.00
Transfers to Capital Reserve	191,000.00	157,764.00	0	
Transfers to Exp. Trust Funds	2,350.00	2,350.00	0	
Totals	4,015,644.00	3,919,846.54	81,364.94	189,438.89
Net Unexpended Appropriations				\$14,432.52

2001 Balance Sheet

As of December 31, 2001

ASSETS AND OTHER DEBITS:

Assets:

Cash and Equivalents	\$2,385,615
Investments	774,375
Receivables (Net of Allowance For Uncollectible):	
Taxes	385,893
Accounts	62,562
Intergovernmental	319,701
Interfund Receivable	2,719,723

Other Debits:

To be Provided for Retirement of General Long-Term Debt	752,444
---	---------

TOTAL ASSETS AND OTHER DEBITS:

\$7,400,313

LIABILITIES AND EQUITY:

Liabilities:

Accounts Payable	\$ 41,228
Contracts Payable	403,881
Retainage Payable	40,256
Intergovernmental Payable	1,811,093
Interfund Payable	2,719,723
Escrow and Performance Deposits	3,814
General Obligation Debt Payable	752,444
Total Liabilities:	<u>5,772,439</u>

Equity:

Fund Balances:	
Reserved for Encumbrances	596,859
Reserved for Endowments	89,986
Reserved for Special Purposes	609,628
Unreserved:	
Designated for Special Purposes	253,133
Undesignated (Deficit)	78,286
Total Equity:	<u>1,627,874</u>

TOTAL LIABILITIES AND EQUITY:

\$7,400,313

Schedule of Long-Term Indebtedness

As of December 31, 2002

Bonds and Notes Outstanding:

1985 Sewer Bond	120,000	
1989 Sewer Bond	181,481	
1993 Municipal Note (Whitney Hall/Library Renovation)	20,381	
1995 Municipal Note (Carl Patten Bridge)	45,443	
2001 Municipal Note (DPW Facility)	900,000	
2002 State Revolving Loan Fund (Water)	299,543	
Total Bonds and Notes Outstanding	1,566,848	
Total Long-Term Indebtedness		\$1,566,848

Reconciliation of Outstanding Long-Term Indebtedness

Outstanding Long-Term Debt as of 1/1/02		\$ 458,778
New Debt Incurred:		
2001 Municipal Note (DPW Facility)	1,000,000	
2002 State Revolving Loan Fund (Water)	317,951	
		1,317,951
Total Outstanding Long-Term Debt ~ 2002		1,776,729
Debt Retired During Fiscal Year:		
1985 Sewer Bond	40,000	
1989 Sewer Bond	12,963	
1993 Municipal Note	23,174	
1995 Municipal Note	15,336	
2001 Municipal Note (DPW Facility)	100,000	
2002 State Revolving Loan Fund (Water)	18,408	
Total Debt Retired During Fiscal Year:		209,881
Outstanding Debt as of December 31, 2002		\$ 1,566,848

As of April 1, 2002

Schedule of Town Real Property

LOCATION	ACRES	DESCRIPTION/COMMENTS	LAND VALUE	BLDG VALUE	TOTAL VALUE
23 Main Street	.47	Whitney Hall	\$55,000	\$210,800	\$265,800
308 US Route 4	2.74	Huse Park/Community Building	67,000	126,900	193,900
19 Main Street	.72	Police Facility	34,000	128,200	162,200
25 Union Street	.48	Union Street Fire Station	43,200	84,900	128,100
15 Shedd Street	.97	Highway Garage	49,000	53,600	102,600
Johnston Drive	.60		96,900		96,900
7 Shedd Street	1.24	Highway Garage	49,500	44,000	93,500
Johnston Drive	.35	Leased to Sanborn	91,800		91,800
253 NH Route 4A	.50	Mascoma Boat Launch	91,700		91,700
Johnston Drive	.45	Leased to Trask & Ricker	80,400		80,400
1100 NH Route 4A	.23	Enfield Center Fire Station	33,600	45,200	78,800
1044 NH Route 4A	.13	Enfield Center Town Hall	35,900	36,400	72,300
Fuller Road	5.40		39,100	32,400	71,500
NH Route 4A	.90	Deed rights of access to Evenchance	71,100		71,100
23 May Street	.27	May Street Garage	31,400	39,500	70,900
US Route 4	2.00	Lakeview Cemetery	67,300		67,300
Grafton Pond Road	171.00	Bicknell Brook Trail	67,100		67,100
Johnston Drive	.09		50,900		50,900
18 High Street	1.20	Craig Property	19,700	25,100	44,800
59 Lovejoy Brook Road	8.90	Prior Well	41,500	1,600	43,100
4 Pine Drive	.08	Pump Station	23,000	16,600	39,600

LOCATION	ACRES	DESCRIPTION/COMMENTS	LAND VALUE	BLDG VALUE	TOTAL VALUE
Shaker Blvd	3.00		38,200		38,200
74 Lockeaven Road	27.30	DPW Facility Site	38,100		38,100
NH Route 4A	1.15	Shakoma Beach Parking Area	37,400	300	37,700
Graham Road	.25	Access to Spectacle Pond	36,400		36,400
NH Route 4A	.12		36,300		36,300
39 Lockeaven Road	3.00	Transfer Station	30,400	1,000	31,400
Main Street	.17	Parking Area	30,600		30,600
NH Route 4A	15.30	Shaker Recreation Park	25,400	2,900	28,300
181 US Route 4	.53	Water Tank site	9,900	18,000	27,900
27 McConnell Road	2.20	McConnell Well Pump Station	23,900	3,800	27,700
Lockeaven Road	1.32	Lockeaven Cemetery	26,300		26,300
NH Route 4A	1.84		25,000		25,000
Blacksmith Alley	.24		24,300		24,300
249 NH Route 4A	.30	Shakoma Beach	22,000	1,300	23,300
Kluge Road	7.11	Countryside Cemetery	22,400		22,400
Mud Pond Road	10.00	Mud Pond Access	20,100		20,100
US Route 4	.16	Future site of Veteran's Park	19,500		19,500
US Route 4	30.00	McConnell Well Site	18,800		18,800
Rice Road	.75	Purnort Cemetery	18,300		18,300
Shaker Hill Road	12.10	Swamp	16,500		16,500
18 Depot Street	0	Fast Squad Building		16,000	16,000
152 Maple Street	.04	Chlorinator Bldg	9,300	6,200	15,500
George Hill Road	.50	George Hill Cemetery	14,100		14,100
Old Route 10	3.00		13,900		13,900
Follensbee Road	.28	Kidder Cemetery	13,800		13,800

LOCATION	ACRES	DESCRIPTION/COMMENTS	LAND VALUE	BLDG VALUE	TOTAL VALUE
Mud Pond Road	20.00	Mud Pond Access	13,600		13,600
US Route 4	.25	Future site of Veteran's Park	12,300		12,300
NH Route 4A	1.00		8,300		8,300
Catamount Road	1.73	Eastman Development	7,900		7,900
Jones Hill Road	25.00	Wetlands	6,400		6,400
Smith Pond Road	7.50		6,200		6,200
Shaker Blvd	.19		5,000		5,000
Lockehaven Road	.07	Morse Cemetery	4,500		4,500
NH Route 4A	1.07	Montcalm Cemetery	4,500		4,500
Oak Grove Street	.05	Paddleford Cemetery	4,100		4,100
Palmer Road	.05	Adams Cemetery	3,500		3,500
Union Street	.79	Frog Pond	3,100		3,100
NH Route 4A	.38	Cemetery by Union Church	2,600		2,600
NH Route 4A	.01		2,400		2,400
Boy's Camp Road	.03	Butman Cemetery	2,300		2,300
Lake Street	.09		2,200		2,200
Main Street	.04	Part of Main & High Streets	1,800		1,800
Algonquin Road	.004	Spring Site	400		400
NH Route 4A	.50	Abuts George Pond	100		100
Moore Street	.06	Unable to locate without survey	100		100
TOTALS:			\$1,801,300	\$894,700	\$2,696,000

Town Clerk's Report

As of December 31, 2002

Motor Vehicle Permits (6,269 issued)		\$661,196.33
Municipal Agent Fees--Validation Decals (5,304)		13,278.00
Municipal Agent Fees--Title Applications (1,474)		2,948.00
UCC Filings (173)		2,595.00
Dog Licenses:		5,039.00
Licenses (575)	\$4,459.00	
Group Licenses (1)	25.00	
Late Penalties (166)	338.00	
Violation Fines (8)	217.00	
Marriage Licenses (30)		1,350.00
Vital Record Certificates (102)		1,092.00
Returned Check Fees (10)		250.00
Wetland Permits (4)		60.00
State Lien Filings (6)		90.00
Federal Lien Filings		105.00
Checklist Copies (4)		40.00
Utility Pole Licenses (7)		70.00
Candidate Filings		17.00
1 Recount		10.00
Refunds		(89.00)
Total		\$688,051.33

Respectfully submitted,

Ilene P. Reed
Town Clerk

Tax Collector's Report

As of December 31, 2002

	<u>2002</u>	<u>2001</u>
Uncollected Taxes Beginning of Fiscal Year:		
Property Tax		309,415.22
Land Use Change Tax		
Yield Taxes		1,121.17
Excavation Activity Tax		3,687.08
Taxes Committed to Collector:		
Property Tax	6,491,556.22	
Land Use Change Tax	10,896.00	
Yield Taxes	9,201.98	
Excavation Tax \$.02/yd	824.18	
Boat Permit Fees	78.32	
Water & Sewer Arrearage		2,141.83
Overpayment:		
Property Tax	21,935.26	
Excavation Activity Tax		10,782.04
Interest Collected on Delinquent Tax:	3,769.87	15,768.93
Total Debits:	\$6,538,261.83	\$357,385.39

	<u>2002</u>	<u>2001</u>
Remitted to Treasurer During Year:		
Property Tax	6,119,141.16	204,233.27
Land Use Change Tax	10,623.29	
Yield Taxes	5,559.91	1,121.17
Interest	3,769.87	15,768.93
Boat Permit Fees	78.92	
Excavation Tax @ \$.02/yd.	824.18	
Conversion to Lien		118,105.82
 Abatements Made:		
Property Tax	884.81	
Yield Tax	190.98	
Excavation Activity Tax		14,469.12
 Uncollected Taxes End of Year:		
Property Tax	393,465.51	3,687.08
Land Use Change Tax	272.71	
Yield Taxes	3,451.09	
 Total Credits:	\$6,538,261.83	\$357,385.39

Respectfully submitted,

Carolee T. Higbee
Tax Collector

Summary of Tax Lien Accounts

As of December 31, 2002

	<u>2001</u>	<u>2000</u>	<u>1999</u>
Unredeemed Liens Balance at			
Beginning of Year:		85,147.35	36,022.82
Liens Executed During Year:	127,931.02		
Interest & Costs Collected			
(After Lien Execution):	2,363.83	9,965.99	12,556.13
Total Debits:	\$130,294.85	\$95,113.34	\$48,578.95
Remitted to Treasurer:			
Redemptions	38,746.06	40,550.96	36,022.82
Interest & Costs			
(After Lien Execution)	2,363.83	9,965.99	12,556.13
Abatements of			
Unredeemed Taxes:			
Liens Deeded to Town			
Unredeemed Liens Balance at			
End of Year:	89,184.96	44,596.39	
Total Credits:	\$130,294.85	\$95,113.34	\$48,578.95

Respectfully submitted,

Carolee T. Higbee
Tax Collector

Municipal Water & Sewer Departments Collections Report

As of December 31, 2002

To Collect:	Sewer	Water	Combined
Uncollected (2001)	2,303.90	1,616.41	3,920.31
Volume Charges	101,139.84	107,060.14	208,199.98
Account Base Charges	7,388.32	10,631.99	18,020.31
Meter Bfp/Repl Fund		2,084.50	2,084.50
Sprinkler Service		128.00	128.00
Fixed Cost Share	13,681.05	11,428.44	25,109.49
Meter Pulling Fees			
Meter Setting Fees	12.50	125.00	137.50
Meter Installation Fee	25.00	50.00	75.00
Property Transfer	250.00	190.00	440.00
Returned Check Fees	10.00	35.00	45.00
Hook-up Inspection Fee	315.00	225.00	540.00
Materials	862.49	1,025.39	1,887.88
New Const. App. Fees	310.00	60.00	370.00
Late Penalties	1,492.46	2,147.65	3,640.11
Restoration Fee			
Hydrant Maintenance		18,000.00	18,000.00
Total To Collect	127,790.56	154,807.52	282,598.08

Payments Collected:	Sewer	Water	Combined
Volume Charges	100,081.53	106,980.70	207,062.23
Account Base Charges	7,396.59	10,643.87	18,040.46
Meter Bfp/Repl Fund		2,087.50	2,087.50
Sprinkler Service		128.00	128.00
Fixed Cost Share	13,681.81	11,481.33	25,163.14
Meter Pulling Fees	12.50	50.00	62.50
Meter Setting Fees	12.50	137.50	150.00
Meter Installation	25.00	50.00	75.00
Property Transfer	230.00	210.00	440.00
Hook-up Inspection Fees	315.00	225.00	540.00
Returned Check Fees	35.00	35.00	70.00
New Construction App	310.00	60.00	370.00
Materials	679.33	809.53	1488.86
Late Penalties	1,442.37	2,075.66	3,518.03
Net Adjustments (Refund)	-49.87		-49.87
Hydrant Maintenance		18,000.00	18,000.00
Total Cash Collected	124,171.76	152,974.09	277,145.85

Total Uncollected	3,618.80	1,833.43	5,452.23
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Respectfully submitted,

Carolee T. Higbee
Accounts Manager

Treasurer's Report

Fiscal Year Ending December 31, 2002

Balance as of January 1, 2002 \$2,281,707.49

Received from Departments:

Town Clerk: 688,150.33

Tax Collector: 6,488,962.26

Water & Sewer Depts. 275,461.68

Selectmen 1,640,223.56

Total Received from Departments 9,092,797.83

Paid by Selectmen's Vouchers (9,505,306.95)

EFTPS Payments (279,490.18)

Bank Charges (2,018.44)

Bad Checks (7,400.11)

(9,794,215.68)

Interest:

Checking/Sweep 16,791.39

NH Public Deposit Investment Pool 3,139.98

EFTPS Savings 46.61

Sale of Property 187.83

20,165.81

Cash in Hands of Treasurer \$2,552,541.18

Cash on Hand

Checking 2,125,055.70

NH Public Deposit Investment Pool 350,636.39

EFTPS Savings 13,297.62

Sale of Property 63,551.47

Total Cash on Hand \$2,552,541.18

Respectfully submitted,

Donna I. Schmanska
Treasurer

Electronic Funds Tax Payment System Account

Cash on hand January 1, 2002	\$8,765.28
Deposits	285,857.45
Withdrawals	(281,371.72)
Interest	<u>46.61</u>
Balance as of December 31, 2002	\$13,297.62

Conservation Fund

Established January 10, 1992

Cash on hand January 1, 2002	\$9,056.34
Deposits	237.75
Withdrawals	(2,000.00)
Interest	<u>91.36</u>
Balance as of December 31, 2002	\$7,385.45

Shaker Recreation Park Fund

Established June 13, 1995

Cash on hand January 1, 2001	\$9,228.98
Deposits	0.00
Withdrawals	(1,204.34)
Interest	<u>100.15</u>
Balance as of December 31, 2001	\$8,124.79

Summary of Receipts

As of December 31, 2002

Taxes Collected & Remitted	\$6,504,654.10
Licenses Permits & Fees	698,979.56
Intergovernmental Revenues	847,693.61
Charges for Services	46,518.87
Miscellaneous	1,292,226.07
Interfund Operating Transfers	<u>403,228.24</u>
Total Receipts from all Sources:	\$9,793,300.45

Detailed Statement of Receipts

As of December 31, 2002

Taxes:

Property Taxes Receivable	6,323,177.58
Current Land Use Tax	10,734.00
Timber Tax Yield Taxes Receivable	6,708.42
Excavation Yield Tax	966.12
Excavation Activity Tax	14,469.12
Interest/Penalties on Delinquent Taxes	33,678.74
A/R Tax Liens	144,920.12

Total Taxes

6,504,654.10

Licenses, Permits & Fees:

Business Licenses & Permits	3,583.00
Motor Vehicle Permit Fees	672,778.33
Building Permits	16,288.91
Dog Licenses	4,260.00
Marriage Licenses	1,991.00
Boat Registrations	78.32

Total Licenses, Permits & Fees

698,979.56

Intergovernmental Revenues:

DEA Funds	337.50
Shared Revenue Block Grant	55,679.36
Rooms & Meals Tax	134,509.61
Highway Block Grant	109,145.93
Water Pollution Grants	53,133.00
Grafton Pond Road Bridge	48,143.65
Pillsbury St 12019 Bridge #88/158	77,871.43
DWSRF Wtr. Improv. Proj. #751010	99,196.73
Emergency Mgmt (Snow 2000-01)	2,154.19
Whitney Hall Water Damage 7/02	1,421.00
Business Profits Tax	25.00
Anne's Place CDBG	266,076.21

Total Intergovernmental Revenues

847,693.61

Charges for Services:

Income from Departments		
Town Offices	1,069.50	
Vital/Elections & Registrations	100.00	
Cemeteries	1,300.00	
Planning Board	10,085.44	
Zoning Board	9,638.00	
Police Department	2,058.00	
Rubbish	4,983.88	
General Assistance	909.80	
Recreation	2,336.00	
Fees	212.00	
Rental of Town Property	623.68	
General Fund/Miscellaneous	6,321.27	
Police Reimbursable Projects	6,881.30	
	<hr/>	
Total Charges for Services		46,518.87

Miscellaneous:

Sale of Municipal Property	98,895.92	
Interest on Investments	19,479.57	
Insurance Dividends/Reimbursements	25,635.75	
Vendor Discounts Taken	1,069.49	
Transfers from Capital Reserve Funds	144,000.00	
Transfers from Trust Funds	3,145.34	
Proceeds from Long-Term Notes	1,000,000.00	
	<hr/>	
Total Miscellaneous		1,292,226.07

Interfund Operating Transfers:

Sewer Department	160,205.51	
Water Department	243,022.73	
	<hr/>	
Total Interfund Operating Transfers		403,228.24

Total Receipts From All Sources:	\$9,793,300.45
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Summary of Payments

As of December 31, 2002

General Fund (01)

General Government:

Executive Office	177,948.99	
Election, Registration & Vital Statistics	60,440.28	
Financial Administration	124,507.65	
Revaluation	25,943.68	
Legal Expense	31,654.69	
Personnel Administration	349,943.72	
Planning Board	34,877.02	
Zoning Board of Adjustment	956.49	
General Gov't Buildings & Grounds	140,785.53	
Cemeteries	1,281.03	
Property-Liability Insurance	39,896.21	
Regional Associations	55,332.00	
Hydrant Maintenance	18,000.00	
Total General Government		1,061,567.29

Public Safety:

Police Department	462,844.18	
Police Reimbursable Projects	3,005.65	
Ambulance	23,664.66	
Fire Department	60,939.53	
Building Inspection	40,572.64	
Dispatch Services	37,659.00	
Total Public Safety		628,685.66

Highways & Streets:

Highway Department	569,338.76	
Street Lighting	19,635.27	
Total Highways & Streets		588,974.03

Sanitation:

Solid Waste Collection	127,212.24	
Solid Waste Disposal	144,214.11	
Total Sanitation		271,426.35

Health:		
Health	588.06	
Animal Control Expense	392.47	
Total Health		980.53
Welfare:		
Welfare Administration	4,993.81	
Welfare Direct Assistance	26,908.21	
Total Welfare		31,902.02
Culture & Recreation:		
Parks & Recreation	21,063.00	
Library	109,671.81	
Patriotic Purposes	662.50	
Historical Records	1,246.89	
Total Cultural & Recreation		132,644.20
Conservation:		6,900.00
Debt Service:		261,828.58
Capital Outlay:		
Land and Improvements	60,495.80	
Machinery, Vehicles & Equipment	248,075.57	
Buildings	116,722.26	
Streets/Bridges/Sidewalks	24.00	
Total Capital Outlay		425,317.63
Payments to Capital Reserve:		191,000.00
Transfers to Trust & Agency Funds:		2,350.00
Miscellaneous:		
Unclassified	247,462.33	
Payments to Other Governments	4,127,234.00	
Total Miscellaneous		4,374,696.33
Total General Fund (01)		\$7,978,272.62

Water Fund (02)

Water Administration:	110,167.67
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Capital Outlay:

Machinery, Vehicles & Equipment 30,619.98

Improvements—Other 21,478.54

Total Capital Outlay 52,098.52

Miscellaneous:

10,661.97

Total Water Fund (02) \$172,928.16

Sewer Fund (03)

Sewage Collection and Disposal:

Sewage Collection and Disposal 194,216.08

Capital Outlay:

Machinery, Vehicles & Equipment 30,490.95

Total Sewer Fund (03) \$224,707.03

Total Payments – All Funds: \$8,375,907.81

Detailed Statement of Payments

As of December 31, 2002

General Fund (01)

General Government

Executive Office:

Executive Personnel	104,206.15	
Contracted Services	29,174.24	
Selectmen's Salaries	6,465.99	
Moderator & Asst. Moderator	1,043.29	
Telephone/Communications	2,349.16	
Internet	2,718.75	
Public Information	3,428.74	
Printing	6,891.71	
Dues	2,719.12	
Office Supplies	2,247.31	
Postage	891.51	
Repairs & Service Contracts	3,745.26	
Law Books/References	429.15	
Miscellaneous	5,739.95	
New Equipment	1,658.52	
Professional Development	1,997.52	
Town Manager Search	2,242.62	
Total Executive Office		177,948.99

Election, Registration & Vital Statistics:

Town Clerk Salary	22,729.37
Deputy Town Clerk Salary	15,910.57
Supervisors of the Checklist	3,000.00
Ballot Clerks	1,495.64
Telephone/Communications	975.78
Public Information	223.87
Dues	100.00
Supplies	597.65
Ballots & Checklists	2,099.91
Office Supplies	430.04

Election, Reg. & Vital Stat., continued:

Postage	1,625.00	
Repairs & Service Contracts	4,053.53	
Law Books/Reference Material	598.50	
New Equipment	5,783.91	
Professional Development	816.51	
Total Election, Reg. & Vital Stats.		60,440.28

Financial Administration:

Bank Fees	2,410.89	
Financial Personnel	57,942.84	
Tax Collector Salary	17,941.73	
Treasurer Salary	7,300.17	
Trustee of Trust Funds	1,071.00	
Overtime	923.59	
Audit	10,780.00	
Transfers/Deeds	1,774.00	
Tax Mapping	3000.00	
Telephone/Communications	642.76	
Public Information	47.00	
Dues	45.00	
Printed Forms	1,631.39	
Office Supplies	562.06	
Postage	4,176.25	
Repairs & Service Contracts	4,992.82	
Law Books & References	129.00	
New Equipment	6,422.98	
Professional Development	1,403.15	
Budget Committee	1,311.02	
Total Financial Administration		124,507.65

Revaluation:

Reappraisal of Property	22,348.00
Telephone/Communications	1.09
Public Information	200.00
Dues	170.00
Office Supplies	272.37
Postage	134.58
Repairs & Service Contracts	2,100.00
Law Books/References	100.00
Miscellaneous	357.95
New Equipment	39.99

Revaluation, continued:

Professional Development	219.70	
Total Revaluation		25,943.68

Legal Expense:		31,654.69
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Personnel Administration:

Health Insurance	202,187.01	
Delta Dental	8,774.40	
Life/Disability Insurance	8,963.61	
Employer Paid FICA	55,078.47	
Employer Paid Medicare	14,641.67	
Employer Paid Retirement	37,649.23	
Unemployment Compensation Insurance	26.93	
Workers' Compensation Insurance	20,947.08	
Section 125 Administration	1,036.57	
Drug & Alcohol Testing	638.75	
Total Personnel Administration		349,943.72

Planning Board:

Planning Board Personnel	27,725.35	
Printing	182.65	
Telephone/Communications	297.38	
Meeting/Hearing Records	972.21	
Internet	290.82	
Public Information	1,193.81	
Office Supplies	657.26	
Postage	1,397.60	
Repairs & Service Contracts	360.00	
Law Books/References	128.00	
Miscellaneous	261.00	
New Equipment	99.23	
Professional Development	270.00	
Lake Monitoring	600.00	
Filing Mylars	441.71	
Total Planning Board		34,877.02

Zoning Board of Adjustment:

Meeting/Hearing Records	307.14	
Office Supplies	42.66	
Postage	249.76	
Books/Materials	80.00	

Zoning Board of Adjustment, continued:

Miscellaneous	206.93	
Professional Development	70.00	
Total Zoning Board of Adjustment		956.49

General Gov't Buildings & Grounds:

Personnel--Buildings	12,770.52	
Personnel--Grounds	41,333.76	
Overtime	1,160.67	
Telephone/Communications	368.71	
Internet	290.82	
Utilities-Electric	21,761.09	
Heating Oil	11,193.59	
Water/Sewer Usage	3,004.36	
Heating Gas	4,185.14	
Community Building Maintenance	660.98	
DPW Facility Maintenance	2,168.89	
Whitney Hall Maintenance	7,918.20	
Center Hall	97.23	
Police Facility	3,970.14	
DPW Garages	1,457.09	
Union Street Fire Station Maintenance	1,554.45	
Enfield Center Fire Station Maintenance	234.70	
Huse Park Maintenance	1,289.81	
Shakoma Beach	623.53	
Maple Street Storage Building	97.23	
Reservoirs & Dams	750.00	
Shaker Recreation Park	2,896.75	
Depot Street Ambulance Building	262.63	
Groundskeeping Supplies	1,446.14	
Gasoline	1,108.72	
Diesel Fuel	185.29	
Grounds Equipment Repairs/Maintenance	1,861.29	
Uniforms & Safety Gear	838.13	
Chemical Toilet Rental	3,755.00	
Miscellaneous Property Expense	145.51	
Whitney Hall—Special Projects	827.00	
Police Facility—Special Projects	2,600.00	
New & Replacement Equipment-Grounds	7,907.58	
Professional Development	60.58	
Total General Gov't Bldgs & Grounds		140,785.53

Cemeteries:

Surveying & Engineering	27.00	
Public Information	61.10	
Supplies	184.60	
Office Supplies	3.47	
Miscellaneous	108.96	
Special Projects	656.70	
New Equipment	50.00	
Professional Development	189.20	
Total Cemeteries		1,281.03

Property-Liability Insurance:

39,896.21

Regional Associations:

Advance Transit	5,000.00	
Community Action Program	2,900.00	
Headrest	7,000.00	
Visiting Nurse Alliance of VT & NH	15,674.00	
Senior Citizens Council	4,525.00	
UVLS Regional Planning Commission	4,433.00	
WISE	2,300.00	
Museum at Lower Shaker Village	4,500.00	
ACORN	2,000.00	
West Central Services	7,000.00	
Total Regional Associations		55,332.00

Hydrant Maintenance:

18,000.00

Public Safety**Police Department:**

Personnel: Full-time	266,343.28	
Personnel: Part-time	62,822.23	
New Hire/Physicals	1,683.00	
Training	6,806.00	
Contracted Services	26,213.00	
Overtime	26,122.11	
Telephone/Communications	9,368.63	
Internet	6,265.00	
Public Information	367.34	
Dues	500.00	
Supplies	5,149.33	

Police Department, continued:

Office Supplies	2,397.74	
Postage	716.81	
Repairs & Service Contracts	7,488.73	
Gasoline	7,331.82	
Diesel Fuel	130.22	
Vehicle Repairs/Maintenance	13,057.18	
Books/Periodicals	761.19	
Uniforms	8,005.85	
Investigative Funds	1,592.73	
DARE	640.53	
New Equipment	5,514.38	
Professional Development	1,005.00	
Cadet Program	2,562.08	
	<hr/>	
Total Police Department		462,844.18

Police Reimbursable Projects:	3,005.65
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Ambulance:

Ambulance Personnel	7,380.60	
Telephone/Communications	661.23	
Supplies	3,016.47	
Oxygen	1,021.50	
Office Supplies	100.10	
Repairs & Service Contracts	1,453.53	
Diesel Fuel	316.80	
Vehicle Repairs/Maintenance	566.42	
Miscellaneous	56.84	
New Equipment	1,013.86	
Continuing Education	1,693.31	
Mutual Aid Ambulance Services	6,384.00	
	<hr/>	
Total Ambulance		23,664.66

Fire Department:

Fire Wards' Salaries	950.01
Firefighters Services	25,296.76
New Hire/Physicals/Medical	30.00
Training	1,356.95
Telephone/Communications	1,764.76
Dues	528.00
Supplies	1,380.74
Office Supplies	100.04

Fire Department, continued:

Repairs & Service Contracts	1,565.61	
Gasoline	575.55	
Diesel Fuel	777.33	
Vehicle Maintenance	9,954.51	
Clothing	5,832.22	
New Equipment	10,827.05	
Total Fire Department		60,939.53

Building Inspection:

Building Inspection Personnel	35,000.58	
Fire Inspection	375.29	
New Hire/Physicals	20.00	
Overtime	395.90	
Telephone/Communications	252.39	
Internet	290.82	
Dues	157.00	
Supplies	139.19	
Office Supplies	43.69	
Postage	147.85	
Repairs & Service Contracts	360.00	
Law Books/References	363.92	
Miscellaneous	2,046.16	
New Equipment	99.23	
Professional Development	701.92	
Mileage	178.70	
Total Building Inspection		40,572.64

Dispatch Services: 37,659.00

Highways & Streets**Highway Department:**

Highway Personnel	243,354.67
Overtime	33,288.26
Survey & Engineering	1,050.36
Telephone/Communications	1,549.63
Weather Forecasting	1,116.00
Internet	290.82
Public Information	313.59
General Supplies	11,402.03
Winter Salt and Chemicals	48,308.66

Highway Department, continued:

Aggregate & Fill Materials	17,053.99	
Pavement Maintenance	113,023.22	
Signs & Markings	2,463.84	
Guard Rails Maintenance	354.22	
Drainage Maintenance	6,137.00	
Gravel Road Surface Treatment	16,125.12	
Office Supplies	115.42	
Winter Sand	6,048.00	
Vegetation Management	5,150.00	
Gasoline	3,613.22	
Diesel Fuel	12,209.87	
Vehicle/Equip. Repairs/Maintenance	39,323.85	
Uniforms & Safety Gear	4,644.56	
New & Replacement Equipment	1,622.06	
Professional Development	780.37	
Total Highway Department		569,338.76

Street Lighting: 19,635.27

Sanitation

Solid Waste Collection:

Solid Waste Personnel	27,870.65	
Solid Waste Overtime	1,043.95	
Surveying & Engineering	193.00	
Telephone/Communications	899.20	
Internet	290.82	
Site Maintenance	97.17	
MSW Contracts	92,878.39	
Recycling Contracts	718.12	
Public Information	87.16	
Supplies	838.90	
Equipment Repairs/Maintenance	132.08	
Uniforms & Safety Gear	1,259.62	
New & Replacement Equipment	104.24	
Professional Development	798.94	
Total Solid Waste Collection		127,212.24

Solid Waste Disposal:

Landfill Costs	132,298.11
Recycling Processing	10,021.06

Solid Waste Disposal, continued:

Household Hazardous Waste	1,894.94	
Total Solid Waste Disposal		144,214.11

Health**Health Department:**

Testing/Miscellaneous	80.00	
Dues	10.00	
Office Supplies	.58	
Postage	10.40	
Other Miscellaneous	452.08	
Professional Development	35.00	
Total Health Department		588.06

Animal Control Expense:	392.47
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Welfare**Welfare Administration:**

Welfare Personnel	3,661.76	
Telephone/Communications	479.34	
Office Supplies	482.28	
Postage	29.51	
Professional Development	340.92	
Total Welfare Administration		4,993.81

Welfare Direct Assistance:

Rent	21,788.68	
Food/Household	808.47	
Fuel	390.00	
Transportation	345.43	
Rx & Medical	1,777.64	
Utilities – Electric	1,531.75	
Miscellaneous	266.24	
Total Welfare Direct Assistance		26,908.21

Culture and Recreation**Parks & Recreation:**

Recreation Personnel	19,219.44
Telephone/Communications	430.39

Parks & Recreation, continued:

Supplies	28.83	
Miscellaneous	16.20	
Summer Program	976.73	
Halloween	85.00	
Easter Egg Hunt	306.41	
Total Parks & Recreation		21,063.00

Library:

Library Personnel	65,022.16	
Telephone/Communications	1,472.21	
Internet	358.80	
Dues	108.00	
Office Supplies	3,397.18	
Postage	1,072.65	
Repairs & Service Contracts	717.00	
Books	35,899.74	
Miscellaneous	693.05	
Binding	555.00	
Professional Development	376.02	
Total Library		109,671.81

Patriotic Purposes: 662.50

Historical Records:

Clerk	500.00	
Dues	30.00	
Record Preservation Supplies	552.55	
Office Supplies	26.19	
Shipping	2.14	
Books	136.01	
Total Historical Records		1,246.89

Conservation**Conservation Commission:**

Meeting/Hearing Records	611.25
Dues	225.00
Supplies	24.00
Office Supplies	13.52
Postage	18.35

Conservation Commission, continued:

Professional Development	186.00	
Conservation Fund	5,821.88	
Total Conservation Commission		6,900.00

Debt Service**Debt Service:**

Principal Expense	207,370.11	
Interest--Long-term Bonds & Notes	54,458.47	
Total Debt Service		261,828.58

Capital Outlay**Land and Improvements:**

Community Building Property	18,580.80	
Cemetery Headstone Improvement	21,415.00	
Surplus DPW Land Disposition	15,000.00	
Surplus W/S Land Disposition	5,500.00	
		60,495.80

Machinery, Vehicles & Equipment:

Cruiser	19,380.55	
DPW Vehicles	192,658.66	
Town Communications System	36,036.36	
Total Machinery, Vehicles & Equipment		248,075.57

Buildings: DPW Facility 116,722.26

Streets/Bridges/Sidewalks: Grafton Pond 24.00

Operating Transfers Out**Payments to Capital Reserve:**

Land Acquisition	25,000.00
Whitney Hall Renovation	15,000.00
Municipal Building	10,000.00
Technology Services	35,000.00
Downtown Revitalization	10,000.00
Ambulance	10,000.00
Fire Vehicle/Equipment	10,000.00
Revaluation	16,000.00

Payments To Capital Reserve, continued:

Police Equipment	10,000.00	
Public Works Vehicle/Equipment	50,000.00	
Total Payments to Capital Reserve		191,000.00

Miscellaneous

Transfers to Trust & Agency Funds:		2,350.00
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Unclassified:

Planning Consultant	2,250.00	
McConnell Well Land Payment	750.00	
Caterpillar Grader	208,185.00	
Refunds/Overlay	36,277.33	
Total Unclassified		247,462.33

Payments to Other Governments:

State of New Hampshire	8,844.00	
Grafton County	419,580.00	
Eastman Village District	8,898.00	
School District	3,689,544.68	
Federal Government	367.32	
Total Payments to Other Governments		4,127,234.00
Total General Fund (01)		\$7,978,272.62

Water Fund (02)**Water Administration:**

Salaries and Wages	40,373.81
Overtime	1,098.99
Insurance - Health	15,441.36
Insurance - Dental	310.32
Insurance - Life/STD	397.44
Employer Paid FICA	2,172.05
Employer Paid Medicare	507.94
Retirement	408.43
Insurance - Unemployment	7.00
Insurance - Workers' Compensation	1,516.92
Section 125 Administration	138.35
Auditing Services	260.00
Survey & Engineering	193.00
Telephone/Communications	1,040.46

Water Administration, continued:

Telemetry/SCADA	1,533.69	
Digsafe	97.50	
Bookkeeping Services	1,131.00	
Internet	290.82	
Electrical Utilities	8,540.00	
Heating Oil	162.10	
Heating Gas	260.75	
Building Maintenance	5.38	
Insurance - Property/Liability	842.00	
Public Information	287.47	
Supplies	705.79	
Water Quality Monitoring	1,421.33	
Meters & Backflow Prevention	4,253.48	
Distribution System Maintenance	2,659.16	
Production & Storage Maintenance	12,111.86	
Hydrant Maintenance	1,271.08	
Water Treatment	39.40	
Office Supplies	736.21	
Postage	656.41	
Admin. Repairs & Service Contracts	524.50	
Gasoline	565.92	
Grounds & Easement Maintenance	500.00	
Vehicle & Equipment Maintenance	1,952.86	
Uniforms & Safety Gear	1,472.22	
Special Projects	24.32	
New & Replacement Equipment	2,420.37	
Professional Development	1,835.98	
Total Water Administration		110,167.67

Capital Outlay**Machinery, Vehicles & Equipment:**

Alarm-Monitor-Ctrl System Upgrade	30,619.98
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Improvements—Other:

Shedd to Melinda	3,919.46	
Oak Grove	6,446.16	
SRF Water Distribution	8,506.85	
SRF Water Source	2,606.07	
Total Improvements—Other		21,478.54

Miscellaneous

Unclassified:

Force Acct Main & Shaker Hill Bridges	10,661.97
Total Water Fund (02)	<u>\$172,928.16</u>

Sewer Fund (03)

Sewage Collection & Disposal:

Salaries and Wages	26,780.77
Overtime	913.42
Insurance – Health	11,071.86
Insurance – Dental	212.28
Insurance - Life/STD	273.12
Employer Paid FICA	1,456.82
Employer Paid Medicare	340.67
Retirement	315.28
Insurance – Unemployment	5.00
Insurance - Workers' Compensation	719.00
Section 125 Administration	93.37
Auditing Services	260.00
Survey & Engineering *	572.43
Telephone/Communications	889.88
Telemetry/SCADA	2,048.78
Digsafe	97.50
Bookkeeping Services	1,131.00
Sewer Rate Options Study	1,435.39
Internet	290.82
Electrical Utilities	5,238.58
Heating Oil	162.08
Heating Gas	92.78
Building Maintenance	58.28
Insurance - Property/Liability	1,217.00
Public Information	68.40
Supplies	603.07
Odor Control	4,337.29
Water Meters	419.57
Collection System Maintenance	9,250.18
Pump Station Maintenance	1,446.64
Wastewater Treatment	114,728.49
Office Supplies	532.26

Sewage Collection & Disposal, continued:

Postage	396.24	
Admin. Repairs & Service Contracts	524.50	
Gasoline	565.92	
Diesel Fuel	14.60	
Grounds & Easement Maintenance	300.00	
Vehicle & Equipment Maintenance	900.50	
Uniforms & Safety Gear	867.35	
New & Replacement Equipment	2,025.21	
Professional Development	1,559.75	
Total Sewage Collection and Disposal		194,216.08

Capital Outlay**Machinery, Vehicles & Equipment:**

Alarm-Monitor-Ctrl System Upgrade	30,490.95	
Total Sewer Fund (03)		\$224,707.03

Total Payments—All Funds: **\$8,375,907.81**

Enfield Library Trustees Treasurer's Report

Balance as of December 31, 2001 \$18,624.41

Deposits, 2002: 5,640.03
\$24,264.44

Expenditures, 2002:

Books	\$ 419.97	
Equipment	2,580.74	
Miscellaneous	35.95	
Transfers to CDs	<u>14,945.49</u>	
	17,982.15	<u>17,982.15</u>

Balance as of December 31, 2002 \$ 6,282.29

Savings Account and CD's

12/31/01\$25,761.69

Principal added 14,945.49

Interested added858.14

12/31/02\$41,565.32

Greta Crilley
Treasurer

REPORT OF THE TRUST AND CAPITAL RESERVE FUNDS OF THE TOWN OF ENFIELD 2002

	PRINCIPAL				INCOME					GRAND TOTAL		
	NAME OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITHDRAWALS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR		BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR
TRUST FUNDS												
LIBRARY												
Ida A. Cox	10,530.63				10,530.63	309.17	391.75	309.17	391.75	10,922.38		
Stella H. Dorothy	1,263.62				1,263.62	37.10	47.01	37.10	47.01	1,310.63		
Ella Pattee	51,365.80				51,365.80	1,508.14	1,910.84	1,508.14	1,910.84	53,276.64		
Flanders	1,050.95				1,050.95	30.86	39.10	30.86	39.10	1,090.05		
Huse	1,050.95				1,050.95	30.86	39.10	30.86	39.10	1,090.05		
Gertrude Stewart	1,000.00				1,000.00	29.36	37.20	29.36	37.20	1,037.20		
Total Library	66,261.95				66,261.95	1,945.49	2,464.99	1,945.49	2,464.99	68,726.94		
SCHOOL												
Ira Copland	3,638.74				3,638.74	106.82	135.36	106.82	135.36	3,774.10		
Marcia M. Foster	6,120.95				6,120.95	179.72	227.70	179.72	227.70	6,548.63		
Memorial Arts Fund	14,160.27	175.59			14,335.86	496.55	526.77	604.56	418.76	14,754.62		
Frank N. Hall	13,957.76				13,957.76	409.84	519.24	409.84	519.24	14,477.00		
Mont Calm Grange	3,234.21	18.05			3,252.26	103.92	120.31	121.97	102.26	3,354.52		
Total School	41,111.93	193.64			41,305.57	1,296.85	1,529.39	1,422.91	1,403.33	42,708.90		
TOWN PURPOSES												
William Gage	4,925.35				4,925.35	144.61	183.23	144.61	183.23	5,108.58		
George A. Johnson	300.00				300.00	8.81	11.16	8.81	11.16	311.16		
Total Town Purposes	5,225.35				5,225.35	153.42	194.39	153.42	194.39	5,419.74		

REPORT OF THE TRUST AND CAPITAL RESERVE FUNDS OF THE TOWN OF ENFIELD 2002

	PRINCIPAL				INCOME					GRAND TOTAL	
	NAME OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITHDRAWALS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR
OAK GROVE CEMETERY											
Emeline P. Barnes	250.00					250.00	7.34	9.30	7.34	9.30	259.30
Fannie G. Huntoon	100.00					100.00	2.94	3.72	2.94	3.72	103.72
Charles W. Sweeney	100.00					100.00	2.94	3.72	2.94	3.72	103.72
Alice P. Webster	100.00					100.00	2.94	3.72	2.94	3.72	103.72
Abraham L. Williams	300.00					300.00	8.81	11.16	8.81	11.16	311.16
Lee V. Hardy	1,500.00					1,500.00	44.04	55.80	44.04	55.80	1,555.80
Samuel L. Williams	1,500.00					1,500.00	44.04	55.80	44.04	55.80	1,555.80
Frank B. Williams	1,500.00					1,500.00	44.04	55.80	44.04	55.80	1,555.80
Lovejoy - Parker	1,500.00					1,500.00	44.04	55.80	44.04	55.80	1,555.80
Total Oak Grove	6,850.00					6,850.00	201.13	254.82	201.13	254.82	7,104.82
FOLLANSBEE CEMETERY											
Louisa Cove	100.00					100.00	2.93	3.72	2.93	3.72	103.72
TOWN CEMETERY											
Mary A. Dennison	200.00					200.00	5.87	7.44	5.87	7.44	207.44
George W. Johnson	1,691.59					1,691.59	49.68	62.93	49.68	62.93	1,754.52
Ebenezer Little	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Mark A. Purnott	100.00					100.00	2.93	3.72	2.93	3.72	103.72
George Roberts	329.72					329.72	9.70	12.27	9.70	12.27	341.99
Total Town	2,421.31					2,421.31	71.11	90.07	71.11	90.07	2,511.38
LAKEVIEW CEMETERY											
Percy C. & Rose Ward	100.00					100.00	2.93	3.72	2.93	3.72	103.72
G. Ronca & E. Bushee	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Johnson & Cummings	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Total Lakeview	300.00					300.00	8.79	11.16	8.79	11.16	311.16
GEORGE HILL CEMETERY											
Emma Andrews	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Chase & Heath	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Florence Davis	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Jackman	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Louise Sinclair	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Bliridge Truell	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Ella M. Willard	100.00					100.00	2.93	3.72	2.93	3.72	103.72
Frank Russell	100.00					100.00	2.94	3.72	2.94	3.72	103.72
Total George Hill	800.00					800.00	23.45	29.76	23.45	29.76	829.76

REPORT OF THE TRUST AND CAPITAL RESERVE FUNDS OF THE TOWN OF ENFIELD 2002

NAME OF FUND	PRINCIPAL					INCOME					GRAND TOTAL
	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITHDRAWALS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR	
LOCKHAVEN CEMETERY											
Mark Burnham	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Frank Follinsbee	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Abigail Gage	200.00				200.00	5.88	7.44	5.88	7.44	207.44	
Alice Martin	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Sally Clough	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Eben Dustin	1,691.59				1,691.59	49.67	62.93	49.67	62.93	1,754.52	
Total Lockhaven	2,291.59				2,291.59	67.27	85.25	67.27	85.25	2,376.84	
PURMORT CEMETERY											
Purnort, Day, Foster	416.00				416.00	12.21	15.48	12.21	15.48	431.48	
Emeline Emma F. Kidder	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Total Purnort	516.00				516.00	15.14	19.20	15.14	19.20	535.20	
MONTCALM CEMETERY											
Ernest O. Bailey	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Barthel Clough	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
W. P. Clough	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Harry Davis	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Dorcas Emerson	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Robert Lavin	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Edward & Mary Morse	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Frank Morse	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Walter & B. Morse	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Rebecca Noyes	50.00				50.00	1.48	1.86	1.48	1.86	51.86	
G.H. Dolly Sargent	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Frank W. Smith	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Henry Smith	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Alfred Truel	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Ell & Elsie Platt	200.00				200.00	5.88	7.44	5.88	7.44	207.44	
Emeline Emma F. Kidder	100.00				100.00	49.68	62.93	49.68	62.93	1,754.53	
Bachin	1,691.60				1,691.60	52.24	66.19	52.24	66.19	1,845.44	
Joseph F. Peley	1,779.25				1,779.25	2.93	3.72	2.93	3.72	1,845.44	
Sally Clough	100.00				100.00	2.93	3.72	2.93	3.72	103.72	
Total Montcalm	5,220.85				5,220.85	153.23	194.22	153.23	194.22	5,415.07	
TOTAL CEMETERIES	18,499.75				18,499.75	543.05	688.20	543.05	688.20	19,187.95	
TOTAL COMM. TRUST FUNDS	131,098.98	193.64	0.00		131,292.62	3,938.81	4,876.97	4,064.87	4,750.91	136,043.53	
Cemetery Maintenance	8,884.08	2,466.87			11,350.95	0.00	11,687	11,687	0.00	11,350.95	
TOTAL ALL TRUST FUNDS	139,983.06	2,660.51	0.00		142,643.57	3,938.81	4,993.84	4,181.74	4,750.91	147,394.48	

REPORT OF THE TRUST AND CAPITAL RESERVE FUNDS OF THE TOWN OF ENFIELD 2002

PRINCIPAL					INCOME					GRAND TOTAL
NAME/PURPOSE OF FUND	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	CASH GAINS (LOSSES)	WITHDRAWALS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END OF YEAR	PRINCIPAL & INTEREST END OF YEAR
CAPITAL RESERVE FUNDS										
Public Works Vehicle & Equipment	78,227.50	100,000.00		62,000.00	116,227.50	11,265.08	1,509.24		12,774.32	129,001.82
Cemetery	8,638.89				8,638.89	-49.21	130.32		81.11	8,720.00
Town Dump	2,222.64				2,222.64	6,278.16	127.29		6,405.45	8,628.09
Municipal Building	42,471.39	20,000.00			62,471.39	7,418.14	893.44		8,311.58	70,782.97
Reappraisal	16,000.00	16,000.00			32,000.00	10,590.48	787.28		11,377.76	68,869.14
Ambulance	22,432.35	20,000.00			42,432.35	2,452.40	580.87		3,033.27	45,465.62
Municipal Water System	92,931.06			38,000.00	54,931.06	4,582.25	1,449.68		6,031.93	60,848.37
Whitney Hall	13,359.25	28,000.00			41,359.25	6,961.18	496.74		48,911.15	60,848.37
Fire Vehicles & Equipment	5,255.87	30,000.00			35,255.87	14,057.97	626.33		49,971.17	60,848.37
Recreation Facility	1,374.02				1,374.02	268.33	24.73		293.06	1,674.67
Police Equipment	23,873.60	20,000.00		17,000.00	26,873.60	3,587.18	328.14		3,915.32	30,790.86
Water Meter/Backflow Preventer	9,128.97				9,128.97	1,161.43	150.06		1,311.49	10,441.42
Municipal Sewer System	95,329.23			38,000.00	57,329.23	6,333.11	1,516.88		7,869.99	65,425.61
Land Acquisition	23,000.00	50,000.00			73,000.00	2,342.68	828.14		3,170.82	76,189.05
Technology Services	30,000.00	70,000.00		44,500.00	55,500.00	2,459.04	1,405.35		3,864.39	59,364.39
Library Automation	40,000.00			40,000.00		3,027.02	729.64		3,756.66	3,756.66
Down Town Revitalization	25,000.00	10,000.00		25,000.00	10,000.00	1,612.22	44.30		1,656.52	11,656.52
TOTAL CAP. RES. FUNDS	554,736.15	364,000.00	0.00	264,500.00	654,236.15	84,367.47	11,628.43	-	95,995.90	750,497.51
TOTAL TRUST FUNDS	139,983.06	2,660.51	0.00	0.00	142,643.57	3,938.81	4,993.84	4,181.74	4,750.91	147,394.48
TOTAL ALL FUNDS	694,719.21	366,660.51	0.00	264,500.00	796,879.72	88,306.28	16,622.27	4,181.74	100,746.81	897,891.99

Building Inspector/Health Officer/Fire Inspector

Building Department: Building codes are to provide minimum standards for the protection of life, limb, health, property, and environment for the safety and welfare of the consumer and the general public.

During 2002 a total of 190 permits were issued. This total includes 56 new single-family housing units, the remainder being decks, demolitions, remodeling and renovations. Any person violating any of the provisions of the codes, as adopted by the town or the state, shall be guilty of a misdemeanor.

Permit applications can be picked up in the Building Inspector's office at 74 Lockhaven Road, the Selectmen's Office, or on-line at www.enfield.nh.us. Code books for the public's use are at the Enfield Public Library during regular business hours, (632-7145). If you need any help or have any questions please call 632-4343, fax 632-7391 or email pneily@enfield.nh.us.

Health Department: The Department of Environmental Services (DES) has initiated a strategy to encourage homeowners to have the quality of their private wells tested periodically for a comprehensive roster of contaminants. As Health Officer, I feel this is a very important test to have done. We would also like a copy of the results sent to this office so we can compile this information to look at areas of high contamination. Further information is available at this office or visit the DES website at www.state.nh.us/wseb, then select "FACT SHEET", then 2-1.

Fire Inspection: This office has been delegated by the Fire Chief, David Crate, as his designee to do fire inspections, and to issue permits to install and operate oil-burning equipment. This is required by the State of NH through their adopted codes. For other types of fuels, permit forms are available at this office. THESE PERMITS ARE FOR YOUR SAFETY AND ARE FREE OF CHARGE.

As of January 2003, Phil Neily will be training to become the Building Inspector. Please feel free to call or stop in with any questions or concerns.

Respectfully submitted,

Howard S. Adams

Building Inspector/Health Officer/Fire Inspector

Board of Cemetery Trustees

The Town grounds crew installed the fence on the last side of Lockehaven Cemetery. This completes fencing on all but a few small cemeteries.

The Cemetery Trustees have contracted and overseen the rehabilitation of monuments at Town and Montcalm Cemeteries.

The year 2003 we hope will bring the rehabilitation of monuments at Enfield Center and George Hill Cemeteries. If we can accomplish this all cemeteries should be finished in the year 2004.

The Trustees hope that the grounds crew will be able to fill, level and seed the cemeteries that need this work. It will facilitate maintenance as well as overall appearance.

The Trustees are planning to have a wrought iron gate made for Countryside Cemetery in the future.

Respectfully submitted,

Fred Altvater
Chairman

Conservation Commission

The Conservation Commission is a vital component to the protection and utilization of Enfield's natural resources and the protection of its watershed.

This past year the commission has reviewed two major proposed developments. One being a 300 RV campground on the back of George Pond and the other The Laramie property (Iron Man Development) off Maple Street. The commission, in regards to George Pond, heard neighbors' concerns about the impact of the natural resources of wildlife habitat, plant species, slopes, wetlands, streams and the possible impact to other lakes by increased boat usage. George Pond and the Bog Rd area were designated one of Enfield's Prime Wetlands by the town in 1992. A Prime Wetland Status indicates it has been evaluated for its functional role and requires a public hearing at the state level when a Dredge and Fill permit is applied for. The Iron Man development was reviewed in its first stages and the wetland crossings were approved at that time. The commission offered several suggestions.

The commission also reviewed several Intent to Cut Permits and other Dredge and Fill applications. Numerous complaints were received regarding land use practices without the necessary permits included our lakes shorelines, clearcutting forests, filling in wetlands and alteration of the terrain over 2 acres. Permitting enhances land use by allowing for best management practices to be used to insure the protection of the town's resources and your neighbors. The commission can only advise or report to the proper authority.

The increased challenges of inevitable development and the threat of sprawl have inspired the commission to obtain several professionals to do a Natural Resource inventory. The inventory would assist in land use planning and the protection of Enfield's watershed, its forests, agricultural lands, lakes, ponds, vernal pools, wetlands, wildlife habitat and its corridors. The commission will be contacting landowners for this study.

The Conservation Commission's trail work continues to offer special places of learning and enjoyment. This coming spring, the commission will be opening a new trail on Shaker Hill Road. The trail will consist of viewing a Beaver Pond (Suki's Marsh) and a walk through one of the most diverse environments for its size. We hope this to be a very important educational tool for all. We are grateful to the landowners, especially Mary Lou Bryant, for working with us to make this happen. The commission is also grateful to Alan Strickland for his hard work and dedication.

The Enfield Village Association purchased a lot on Main Street with a considerable amount of frontage on the Mascoma River. The Conservation Commission donated \$2,000 from the Conservation Fund to assist them in this

purchase. The Commission will be working with EVA to help maintain the river frontage to provide a learning experience for all and will try to obtain easements for its protection.

The Conservation Commission continues to make suggestions to both the Planning Board and ZBA. Members have attended educational programs to increase their knowledge and skills and take part in many Upper Valley organizations, all for the common good.

Last but not least, the commission was unable to hold its educational forum with the Upper Valley Land Trust because of time constraints. However, this coming year, landowners will be invited to attend a meeting to learn about conservation easements, and their benefits to the landowner and the public.

The commission meetings are open to the public and the need for members and volunteers is great. We encourage those that have any interest; whether you are a hunter, fisherman, clerk, builder or just love the outdoors, to come joins us.

Respectfully submitted,

Cecilia Aufiero
Chairman

F.A.S.T. Squad

The Enfield Fast Squad celebrated its twenty-fifth anniversary in February 2002. We are privileged to have two of the founding members, Barbara Dow and Charlie Harrington, as still active members.

This year, the enhanced 911 system became fully operational. The enhanced house numbering system as well as removal of duplicate street names is designed to make the access of each resident to emergency care more efficient. The transition has been smooth. The growing number of houses now with easily visible numbers from the road is truly enhancing our response to help each of you. If you have not yet taken the opportunity to place your numbers in a clearly visible location from the road, please do so immediately. The life you save may be yours or someone you truly care about.

This year the squad sponsored its annual community CPR class in June and also co-sponsored another community CPR course with the Enfield PTA in October. In addition the individual squad CPR instructors provided many individual courses to community groups.

Our membership has remained at sixteen this year. We have four Paramedics, three Intermediates and nine Basic Emergency Medical Technicians. We are privileged that many among our group are CPR instructors and two of our members are EMT instructors. This year our call volume remains at less than 200 calls, despite a change in our numbering system that reflects a number for each person treated, not each call as we had previously done. The dedication and professionalism among these members created a lifesaving difference for many members of our community.

The squad continues to meet twice per month for training and ongoing certification programs. Each member must complete 48 hours of continuing education hours, a twenty-hour refresher course and a practical exam to maintain their EMT certification. Additional training hours are required for our advanced level providers. The squad continues to maintain a vigorous ongoing training program to meet the great variety of needs that may arise within our community.

The community support and donations this year have allowed us to upgrade several frequently used pieces of equipment. The squad is currently working to provide each member with a jumpsuit that will protect not only the clothing of each member, but help to provide a safer barrier from hazards and possible contact with contaminants within the varied environments that they encounter.

Our goal for the coming year will be to recruit several new members. Our two founding members have announced their retirement effective on March 31, 2003. This will be a great loss for the squad as the dedication and

commitment they have demonstrated is a true example for each of us. If you have a little time to share, we would welcome your participation.

We appreciate the generous community support given to the Fast Squad not only through your donations, but also with the support on our calls, numbering your homes and with the kindness shown to each member during our responses within the community. We appreciate all that you do to help us in our commitment to care for you.

Respectfully submitted,

Aura-Lee Nicodemus, LPN/EMT
President of the Enfield FAST Squad

Enfield F.A.S.T. Squad Membership

Aura-Lee Nicodemus	LPN/EMT	President
Nancy Krieger	EMT	Vice President
Charles Harrington	EMT	Treasurer
Barbara Dow	EMT	Secretary
John Largent III	Intermediate	Training Officer - Instructor
Jeff Egner	Paramedic	
Rebecca Egner	Paramedic	
Suzanne Prentiss	Paramedic	
Claude Rheaume	Paramedic	
Amy Howe	Intermediate	
Roger Dauphinais	EMT	
Jeff Densmore	EMT	
Erin Hammond	EMT	
John Markowitz, Jr.	EMT	
Michael Mehegan	RN/EMT	
Fred Cummings	EMT	

Fire Department

We are happy to report that the Enfield Fire Department had a mild year this year.

The new American LaFrance engine has been in service for two years. It is a great asset to the Town of Enfield. The Fire Department is very proud of this piece of apparatus and would like to thank the Town of Enfield voters for allowing us to purchase this additional vehicle. It replaced a 1974 Middlesex Pumper.

The Fire Department currently has 42 members, which include the Union Street and Enfield Center stations. Many of the firefighters are currently taking certification classes and emergency medical training.

October is Fire Prevention Month. As in the past, some of the firefighters participated in a program for the students at Enfield Village School. This gives the students a chance to meet the firefighters, view the equipment and to learn about fire safety and awareness. This is a great program for the kids.

We would like to thank everyone for the continued support of the Enfield Fire Department.

Respectfully submitted,

David J. Crate, Sr.
Fire Chief

Fire Department Call Record
January 1, 2002 to December 31, 2002

Classification of Call:	Number of Calls
Structure Fires	3
Vehicle Fires	6
Grass/Forest Fires	6
Chimney Fires	5
Electrical Fires	2
Hazardous Materials Incidents	2
Rescue	2
Lines Down	11
Fire Alarm Activations	6
Public Assists	12
Medical Assists	1
Mutual Aid	11
Motor Vehicle Accidents	24
Smoke Investigations	19
Carbon Monoxide Incidents	1
Other	1
Total Calls	112

Enfield Public Library

One highlight of Library activity this year was the continuation of the Automated Library Systems project that moved rapidly and successfully ahead. Approximately 97% of the collection has been committed to disk and the computers that will allow on line catalog and circulation access within the Library have been procured. The necessary furniture was acquired to accommodate public use of the system. When the system is complete, expected during 2003, additional Internet access will also be made available for public use.

Out of necessity, the Library administration spent a considerable amount of time this summer recovering from damage caused by flooding from a broken water pipe in the water fountain located in the hall outside the Library. Thanks to quick response by the Enfield fire Department and the volunteers who helped move books and stacks, none of the collection was lost. However, carpeting and sub-flooring suffered considerable damage and had to be replaced requiring the furnishing and books in that section of the Library to be completely moved and re-installed. Although this work resulted in some disruption, the Library continued to function during the recover period.

Again this year a joint effort between the Enfield Recreation Department and the Library provided a "Partners I Rhyme" program of stories and music that supported the summer reading program. This group was well received by all those who participated and provided an entertaining finish to the summer activities.

The Library administration expresses thanks to all those who contributed books, gifts and time this year in support to the Library and its programs.

Marjorie A. Carr
Librarian

Planning Board

The Planning Board worked hard reviewing and approving many projects in 2002. The board reviewed two Major Subdivisions, six Minor Subdivisions, six Site Plans, four boundary line adjustments, ten voluntary mergers, one home occupation, fifteen Intents-to Cut, four Wetland Permits and discussed sixteen conceptual plans. Also, twenty-nine driveways permits were granted.

The Board worked on amending the Subdivision Regulations adopting a minor change in the definition of a subdivision in November of 2002. The change updated the definition to match the State of New Hampshire definition under RSA 672:14.

There are several amendments to the Zoning Ordinance being considered by the Enfield Planning Board for the 2003 Town Meeting: The first is the addition of the Equitable Waiver provision. This allows the Zoning Board to grant a waiver to the dimensional requirements if it is found that a good faith mistake was made, the violation is not a result of ignorance of the law, the violation does not constitute a nuisance and the cost of correcting the mistake far outweighs any public benefit gained by doing so. Waivers can only be granted from the physical layout of a project and not the use. The second amendment will establish a snow load formula based on the altitude of a building site. This formula was recommended by the Cold Regions Research and Engineering Laboratory (CRREL) and the Structural Engineers of NH. The third amendment will update the Cluster Subdivision section of the Zoning Ordinance. Enfield had its first application under this section since the ordinance was adopted in 1990 and it was immediately evident that the calculations were very difficult to make and some of the language in certain areas of the Cluster Section conflicted others. Some of the board members put in a lot of time working out those problems and making sure that calculations could be made from the text.

The Planning Board meets on the second and the fourth Wednesdays of the month. The Planning/Zoning Administrator has office hours Tuesdays 9-3, Fridays 10-2 and other times by appointment.

Respectfully submitted,

James L. Taylor
Planning/Zoning Administrator

Police Department

Statistics for the year 2002 well illustrate the evolution of change in our mission. We have seen a subtle but growing trend towards more detailed and challenging transgressions against the peace and safety of our community. Internet crimes, financial crimes against the elderly, sophisticated illegal drug activities and a host of other such misdeeds have dramatically shifted our efforts to an investigative function. Investigations are marked with a more detailed commitment and labor-intensive effort than the episodic characteristics of patrol operations. It should be noted that the judicial system and society itself demands greater proofs in our proceedings. To meet these demands it has been necessary to curtail our patrol functions to supplement the increasing investigative burdens. We have had to prioritize calls and redirect our limited resources. This has resulted in less attention to service type calls and the enforcement of motor vehicle laws.

While our motor vehicle accidents appear to be low, there were incidents where we did not respond to minor accidents or requested that other agencies cover the accidents.

If there is such a thing as a serial burglar, one was in our midst during this report period. Burglaries soared from our norm of about seven. It is our belief that the huge increase was the working of one person. Considerable effort went into the apprehension of a homeless person residing on Shaker Mountain. It does appear that this person made nocturnal trips from the mountain to break into dwellings for subsistence. Most of this activity centered on seasonal dwellings on Mascoma Lake. The department was assisted by the Canaan Police Department, New Hampshire State Police, the Enfield and Canaan Fire Departments and volunteer citizens who made a diligent search of the area gathering evidence. While aircraft, tracking dogs, night vision devices, infrared imaging and video surveillance devices were employed at different times, it was a 4 hour chase in the deep snow by Captain Crate and Sergeant May that resulted in the arrest.

Personnel losses had a dire impact on our operations. During the past year Officer Tom Truman resigned to take a position with the New Hampshire Fish and Game Department. Sergeant James Pushee was appointed to the police chief position for the Town of Deering, New Hampshire in October. Both of these outstanding and experienced officers will be missed.

As previously reported, we are alarmed at the swelling illegal drug problem in our community. We now witness a trend towards the addiction of the so-called hard drugs of heroin, crack cocaine, and Oxycontin. Even marijuana is being cultivated for a high toxic effect. In both 2000 and 2001 we led the state

in marijuana eradication. In September past, the department seized a marijuana grow with an estimated street value of over \$100,000. One person has been indicted for the cultivation. The department is making a concerted effort on several fronts of the drug problem. First, we have developed an excellent rapport with our schools and have several drug awareness programs in place, including the DARE program. Our enforcement efforts have resulted in numerous arrests, asset forfeitures and the seizure of significant quantities of illegal substances. We do enjoy an excellent working relationship with the New Hampshire State Police DEA and the Grafton County Sheriff's Office. With this cooperation we will continue our endeavors to rid the community of illegal drugs.

The department wishes to acknowledge the assistance provided by our volunteers. The community is blessed by the efforts of the Police Cadet Explorer Post #44 and the Enfield Rangers. Both groups, the young and seniors, have assisted the department in traffic control, marijuana harvests, searches and other support activities. Without question, the departments mission is greatly enhanced by the efforts of our volunteers.

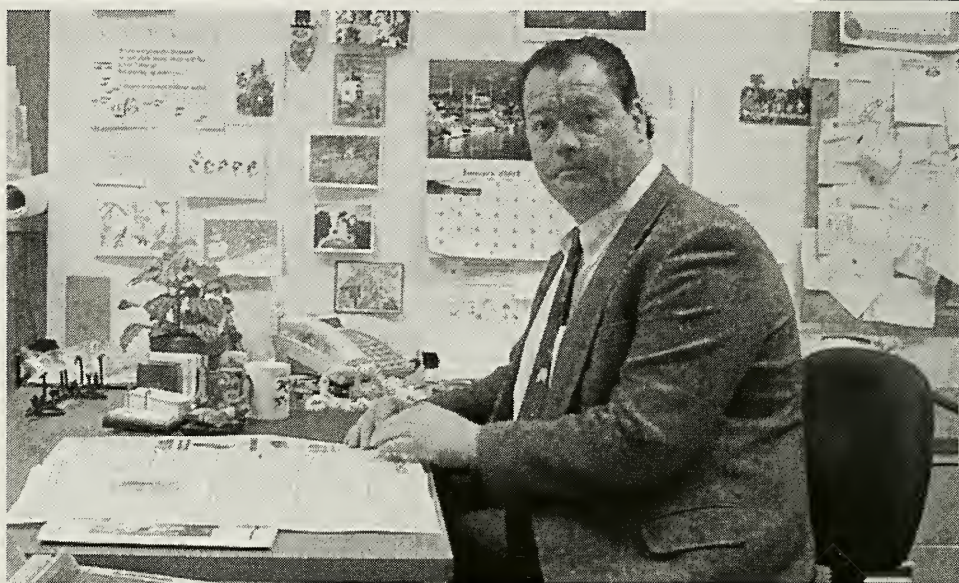
Activity Report

	2002	2001	2000	1999	1998
Service Calls	4906	5647	---	6,870	6,290
Motor Vehicle					
Accidents	104	128	116	113	178
Fatal	0	0	1	0	0
With Injuries	21	24	21	20	10
Criminal Offenses	250	179	176	141	187
Assaults	63	51	35	27	35
Burglary	33	8	6	4	8
Theft	43	31	46	56	69
Sexual Assaults	0	2	5	0	3
Auto Thefts	3	3	1	2	1
DWI	37	25	21	23	25
Homicides	0	1	0	0	1
Drugs	81	58	62	29	45
Court Actions	295	174	178	299	482
Criminal Arrests	197	147	151	135	148
MV Summons	98	220	299	164	166
MV Warnings	722	1,126	1,373	881	1,508

Respectfully submitted

Peter H. Giese
Chief of Police

Public Works Department



The Highway Department completed all the tasks that we set out to complete this year regardless of the early onset of winter. All has gone rather well with the completion of the new facility and the relocation of our stock. We have been able to refocus our efforts on areas that need our attention. We still have items to complete at the new facility before we can leave the Shedd Street site. We are in hopes to be completely off that site by late Fall.

Two sections of George Hill Road were reclaimed this year. The town's crew did an extensive amount of shimming and repaving on portions of Wells Street, Livingstone Lodge Road, Mountainview Drive, Methodist Hill, Lockhaven Road, Warren Road, Bud Mil Road, Jones Hill, Old Route 10 and Shaker Boulevard. In 2003 we intend to keep focusing on problem sections and revisit our paving program to keep things on track.

We addressed drainage maintenance issues all over town, including areas that received reclaiming and new pavement. In total we replaced approximately 1,300 feet of drainage pipe, utilizing approximately 6,000 pounds of crushed glass, for pipe bedding, which was received at the Transfer Station.

We put all new equipment into service before the onset of winter, including a new 10-wheel dump truck for plowing and treating the Methodist Hill area and a new more versatile sidewalk tractor. The new dump truck is a very advanced piece of equipment that can be utilized in all aspects of our operation. The new body style, during winter operations, can discharge sand and/or salt in front of the rear axles to help with traction, as well as discharge

sand to the center rear of the vehicle. The tractor is equipped with a dump body, material spreader, snowplow, snow blower and an extendable flail mower.

The Enfield Water and Sewer Department continues to try to provide its users with the best possible service we can. Some changes in operational procedures and improvements to the systems assisted us in this endeavor.

An aggressive line cleaning of the sewer system helped us take a better stance on the odor control problem. This operation consisted of high-pressure jet scouring of all river crossing siphons and approximately 1,800 feet of gravity sewer main. This jetting process is common practice for systems to maintain integrity and operate properly. Removing build up in the sewer main can reduce the amount of chemical treatment needed to control odor and thus save money.

A problem with infiltration of ground and storm water into the sewer system was detected and addressed this year. We accomplished this by rebuilding the risers of the manholes where brickwork was decayed or damaged. Since this was accomplished we have observed the flows through the pump station have reduced on an average of 3,000 gallons per day. Sealing off infiltration is a time consuming job. Although we have addressed part of the problem there is still more work to complete. Interior sealing rings still need to be installed to help further decrease infiltration. We hope to complete this portion of the project in 2003.

Last year we were approached by DEKA, the company that invented the Segway, to supply them with water from one of our wells to develop a water softening system. We currently supply them with approximately 4,000 gallons of water, from McConnell well, per week. If they are successful we may be able to participate in a pilot program that may enable us to utilize this well as the primary supply for the Town.

The final big undertaking for the Department was the installation of a new SCADA (Supervisory Control and Data Acquisition) system. This lowers the cost paid out for alarm monitoring and response of personnel and allows the operators of the system to address problems from their homes during non-business hours. It produces computer generated operation reports to monitor how things are operating and gives us up-to-date information at our fingertips as to what is going on in the system operation as well as alarm status.

Solid Waste this year came in on an even keel with no increase in the amount of tonnage shipped to the Lebanon Landfill. We obtained our Type 5 Modification to our permit this year, thus allowing us to maintain our records off-site. This change gives better access to the records and alleviates the need to supply more room to keep the records on site. During the upcoming year we will be working vigorously to meet upcoming EPA requirements for the operation by filing our Notice of Intent, preparing the Storm Water Pollution Prevention Plan and updating our operations plan. These requirements are part of the Phase II storm water permit that applies to solid waste facilities.

The Building and Grounds Department has also had a busy season. The workload upon this crew is ever increasing with addition of facilities maintenance and the upcoming opening of Countryside Cemetery. During the summer months this department now assists the Highway Department with roadside mowing utilizing the new equipment. These guys do a good job keeping things in a presentable fashion given the time allocated.

We are always looking for ways to be more productive. The guys do a great job and are always willing to try new techniques to be as efficient as possible while being mindful of safety issues. We enjoy providing these services to you and should you have any questions, comments or concerns please do not hesitate to contact us.

Respectfully submitted,

Ken Daniels
Director of Public Works





Veterans Memorial Park Fund of Enfield

Post Office Box 41 • Enfield • New Hampshire 03748

*"A nation which forgets its heroes will itself soon be forgotten."
~ President Calvin Coolidge*

The idea for a Veterans Memorial park came about in June 2000. Approval was given by the Selectmen to select a committee to pursue this project. It has taken two years to iron out various glitches ~ transfer of the land from the State to the Town, a new land survey and permission from the State DOT to have curb cuts to provide driveways which will enable parking. Visible activity will begin in the spring.

The original conceptual model has been displayed at voting, town meeting and the fair at Huse Park. It depicts the monuments for the various wars ~ Revolutionary, Civil, WWI, WWII, Korean, Vietnam and Desert Storm ~ each listing the names of the Veterans from Enfield who served. Since the number of people who served in the Civil War (over 200) and WWII (over 100) are numerous, the monuments have to be larger than anticipated to accommodate the names, therefore increasing the cost. There will also be brick walkways, flagpole(s), driveway, parking spots, and the Town's historic Martin Birdhouse, originally built in 1846 and recently refurbished by John Carr.

Fund-raising through the sale of inscribed bricks has netted 125 sold to date; many, many more are needed. The bricks are for the walkways into the park with the center area reserved for all Veterans, but not limited to Enfield residents. (*For your convenience, a form for ordering bricks has been included at the end of this annual report.*) Forms are also available at most retail outlets in town, restaurants, Town Hall, and Police Station.

Grants have been received from the Mascoma Bank, American Legion Post 22, the VFW, and a commitment for a grant from the Timken Corp. Donations have been received from a few retailers, and the Lions and Lioness have donated for granite benches.

The Garden Club and the Scouts have volunteered to help plant flowers, etc.

The committee hopes that everyone will support this project to honor our Veterans.

Respectfully yours,

Henry Cross, Chairman
Dana Arey
Harry Auger

Richard Crate, Sr.
James Proctor

Zoning Board of Adjustment

Along with the rest of the country, the Zoning Board of Adjustment witnessed a business slowdown during the year, hearing only ten appeals, down from the fifteen heard during 2001.

There were three decisions involving Variances. Approved, after an out-of-court settlement, was an application by The Living Waters Bible Church to construct a radio station in the Residential (R-1) District. Denied was an application to build a 364-square-foot addition within the wetland setback on Crystal Lake. This ruling was appealed to, and overturned by, the Grafton County Superior Court, a decision which was subsequently appealed to the State Supreme Court. In regard the other application, the Board decided that a height Variance was not needed to construct a cell tower in the Residential-Agricultural (R-5) District.

Four Special Exceptions were granted and one was denied. Approved were applications for a Wetlands Crossing by Ironman Development for their Clustered Homes project on Maple Street (R-1); a cellular tower on Rice Road (R-5); a private dog kennel on Smith Pond Road (R-5); and an internally illuminated sign for the self-storage sheds on Methodist Hill Road (R-5).

In the most populated hearing of the year, attended by fifty-four people, a Special Exception was denied for a 300-site recreational-vehicle campground on George Hill Road (R-5). Also denied were two motions for rehearings and one appeal of an Administrative Decision.

In personnel matters, Craig Daniels was elected to fill the seat vacated by Gerry Stark, who decided not to seek reelection. Mr. Stark had served on the ZBA since 1989 including nine years as Chairman. Also, Curtis Payne was appointed as an Alternate.

Note to the public: The Zoning Administrator reviews all Building Permits to ascertain zoning compliance. When filling out a Building Permit, it is important to submit a detailed plot plan that shows existing and proposed buildings as well as distances to all lot lines.

More Notes: The ZBA meets on the second Tuesday of every month. The Planning/Zoning Administrator has office hours Tuesdays 9-3 and Fridays 10-2.

Respectfully submitted,

James L. Taylor
Planning/Zoning Administrator

Advance Transit, Inc.

Thanks to additional contributions from Dartmouth College and Dartmouth Hitchcock Medical Center, all of Advance Transit's routes are now free! Save money, leave your car at home and take the bus to work! We would love to see more Enfield residents riding AT!

Over a half million passengers trips were taken on Advance Transit buses in 2002.

Advance Transit, Inc. is a private nonprofit corporation that provides public transportation and rideshare services to several Upper Valley towns including Enfield, Canaan, Hanover, and Lebanon, New Hampshire, and Hartford, Norwich, and Hartland, in Vermont. Advance Transit is governed by a volunteer Board of Directors. We currently have an opening for a representative from Enfield. For more information please contact Van Chesnut, Executive Director at 802-295-1824.

Advance Transit continues to offer its Upper Valley Rideshare Program. If you do not live near a bus route and are looking for a ride or have one to share, we can help you find carpool partners. Call 802-295-1824 for more information or to sign up. You can also call this number for route and schedule information.

Advance Transit schedules are available in many Upper Valley locations. In Enfield they can be picked up at the Town Offices and at many Enfield businesses. If you would like schedules delivered to your place of business, please contact the Advance Transit office. Schedules and Rideshare information are also available on-line at **www.advancetransit.com**.

We welcome your questions and comments. Thank you for letting us serve you!

Van Chesnut
Executive Director

Enfield Shaker Museum

In 2002 the Museum embarked on an aggressive effort to restore and paint three of its historic buildings. Lacking the funding to do this, the Museum took a lesson from history, organizing what came to be known as 'Painting Bees.' With the leadership of Museum neighbor Bob Knapp and long-time Museum volunteer and former board member Meredith Smith, the Museum organized several days of volunteer scraping and painting.

This work was long overdue. For many, the Museum represented peeling paint more than it did a commitment to historic preservation. To get started, the Museum turned to the Tuck School of Business at Dartmouth College for help. In September, 47 new Tuck School students came to the site to paint the Museum Store. This volunteer day was part of the students' orientation, and when they left the Museum, students could see the great improvement they had made to our Museum.

Then the Museum turned to its own volunteers and members for help. Putting out the call for volunteers the Museum was unsure if enough people would be willing to roll up their sleeves and do the difficult job of painting and working on ladders. To everyone's surprise, 64 people showed up for the first day. A few days earlier, board president Sam Colbeck, Bob Knapp, and the Museum staff members Rob Rudd and Michael O'Connor had power-washed the West Brethren shop, and volunteers were able to immediately start work painting the West Brethren Shop its original colors. Next door, volunteers tackled the difficult task of scraping off many layers of paint on the bright yellow Bethany House.

The Museum's volunteers were aided by a number of local and regional companies that lent their support to the restoration effort. On the first day of painting, Peter Guay of G&L Glass in Lebanon showed up and promptly loaded all the windows from the West Brethren Shop into his pickup truck. Over the course of the next several weeks, Peter and his brother David removed broken panes of glass and badly deteriorated glassing from 32 windows and then re-glazed them. Once installed back in the building, volunteers began to ask about the wavy quality of the replaced panes. Thanks to a donation from Shaker Workshops, the Museum was able to purchase historically accurate 'cylinder glass' from a company in New Jersey. This 'new-old' glass added greatly to the look and feel of the West Brethren Shop. To finish the building off, Dana robes Wood Craftsmen reproduced an original three-panel Shaker door, which will soon complete the refurbishment of the Shop. In all, some 76 volunteers helped work on the West Brethren Shop and the Bethany House. A potluck barbecue in the Museum's Stone Mill followed each painting day.

2002 brought other changes to the Museum as well. In July, a new exhibit on the Shaker Bridge opened. In addition to numerous historic photographs of the first Shaker Bridge, the Museum displayed a private collection of Bridge-related artifacts including souvenirs and postcards. 2002 also brought important donations to the Museum's collections, including a rare original Enfield rocking chair, an Alfred, Maine Shaker great spinning wheel, and several previously unpublished photographs of the Shaker village. In July, the Museum also hosted a national conference on Shaker history, which brought nearly 80 Shaker scholars and collectors to the site for two days of lectures and tours. In October, Museum Herbalist Happy Griffiths and a committee of volunteers organized a record-setting Harvest Festival. That same month, a group of 15 Elderhostel participants helped work on the site for a period of six days. In December, Barbara Brady, Shirley Haddock, and Karen Sluzenski organized the ever-popular Holiday Cookie Fair. As in past years, George and Donna Butler organized a summer organ concert recital that again brought international talent to the Mary Keane Chapel. This year, the Butlers added a Halloween Concert and, with the Town of Enfield, a Holiday Sing-Along in December.

2003 will see an even greater effort to restore the Museum's site and structures, and to better market the Museum and the town of Enfield as a destination. Plans call for completion of the Bethany House refurbishment, painting the Ministry House, more new exhibits, and for new and historically appropriate landscaping around the Mary Keane Chapel.

The Enfield Shaker Museum thanks the Town of Enfield and the many members and volunteers who make all our work possible.

Respectfully submitted,

Rob Rudd
Director

Enfield Village Association

The Enfield Village Association's (EVA) Main Street program is dedicated to revitalizing Enfield's historic Main Street neighborhood. Winding for a pleasant mile between Routes 4 & 4A, Enfield's Main Street is rich with historic buildings, beautiful natural resources, and opportunities for hometown businesses.

What is the connection between EVA and the Main Street program? In 2001, Enfield was selected by the New Hampshire Main Street Center as one of its Village Main Street programs. This relationship gives EVA volunteers and staff extensive training and technical support as well as connections with 24 other Main Street programs in cities and towns throughout New Hampshire and over 1,500 nationwide. This access and support helps Main Street communities successfully address design, promotion, organization and economic restructuring issues in their respective downtowns. (EVA does not receive funding through the state or national Main Street program.)

Volunteers are the backbone of the EVA's revitalization efforts. Volunteers are welcome and needed for both one time or year round projects. Contact the EVA office for opportunities to Enfield's Main Street vision a reality!

The Enfield Village Association organized a range of events in 2002 including:

Sweet Treats on Main Street – This fun, annual February event held in historic Whitney Hall on Main Street featured the creative culinary talents of local residents and raised funds to support further revitalization efforts.

Spring Clean-Up – Volunteers braved the cold (in May!) to remove truckloads of trash and debris from the Main Street area and Mascoma River front.

Neighborhood Information Session – EVA and the Aid Association for Lutherans co-sponsored a Bridge Project presentation and neighborhood dinner. Representatives of the NH Dept. of Transportation (DOT) described the project in some detail and received suggestions from many of the 40 participants.

Summer Walking Tours – Weekly walking tours were held during August to give an inside look at some historic buildings, progress on bridge construction, historical overview and ideas for the future of Main Street.

Hometown Holidays – Hometown Holidays on November 30th included special promotion of local businesses, a "One-Day Café" to showcase space available for future business, and a celebration of the re-opening of the Northern Rail Trail.

Quarterly Business Forum – A quarterly Business Forum was held in order to improve local business communications - Enfield Business supporting Enfield Business! Over 26 of Enfield's local businesses were represented at the first two forums.

78 Main Street – In May using donated funds, EVA purchased the property at 78 Main Street, which consists of a house and 2.8 acres of land. The site offers the potential for the development of three important assets to neighborhood revitalization: an attractive and functional building, an area for some public parking and convenient public access to the Mascoma River. A grant was received from the Mascoma Foundation for the initial work to be done on tree identification and brush removal.

Individuals and businesses are investing in the Main Street target area. Three new businesses located to Main Street during 2002 and property owners invested \$178,262 in building improvements. The Enfield Village Association is funded entirely by community contributions businesses, individuals and an appropriation of \$10,000 for each year 2001-03 from the Town of Enfield. Thanks to this strong support, EVA has an office on Main Street with a part-time professional staff person to help coordinate the efforts of over 100 volunteers throughout the year.

Office Location: 56 Main Street, Suite 202 (second floor of Copeland Block)
Office Hours: Tuesday, Wednesday and Thursday 9 am - 2 pm
(Other hours by appointment)
Staff Contact: Hildegard Ojibway, Program Director
Telephone: (603) 632-7197
E-mail: eva@interdial.net (a dedicated line donated by Segnet)

The Vision Statement for Enfield Village Association

Enfield's Main Street area will serve as the heart of the community where people come together to enjoy the convenience and friendliness of hometown businesses, local services and unique recreational opportunities. The variety of neighborhood homes and businesses will reflect residents' respect for historic preservation while addressing the practical needs of the present. Embraced by Mascoma River and Lake, the Main Street area will offer a pleasant walk connecting recreational treasures including the Rail Trail, Huse Park, the Community Center, and a public beach near the Shaker Bridge. It will be a lively place that people of all walks of life are proud to call home.

Nancy Smith
President

Executive Councilor Raymond S. Burton

A new era is underway in the Executive Branch of your NH State Government, headed by Governor Craig Benson. I envision that his administration will be bringing new and innovative ideas of a modernized New Hampshire State Government, by utilizing tools of the new age of technology. This will bring enhanced services to the citizens and users of NH State Government. Through the many checks and balances of power at the State Capitol, Governor Benson will not go too slow or too fast.

I encourage citizens to contact Governor Benson and offer to serve on a Board of Commission. Each biennium more than 300 citizens are appointed to these public Boards. The address is: State House, 107 North Main St., Concord, NH 03301. The phone number is 603-271-2121. A new administration is in Concord. Let's make very sure our region is a part of the Benson era of New Hampshire! For a listing of the Boards and Commissions under the authority of the Governor and Council, please visit the Secretary of State web site at <http://webster.state.nh.us/sos/> or call my office at 271-3632.

As Councilor, I will be conducting official tours with Commissioners and Directors of State Agencies all summer and fall of 2003. If you have a special event or project you would like a certain agency to visit or focus on, please let me know.

As Councilor, I will be holding official summer 2003 hearings on proposed changes to the NH Ten Year Highway Plan. All Towns, Counties and Cities will be notified of this schedule of public hearings in your region. Please utilize your regional Planning Commission as a starting point for your transportation ideas and concerns. For detailed information on the Ten Year Highway Plan visit the Department of Transportation web site: <http://webster.state.nh.us/dot/>

All citizens and public agencies should contact our NH Congressional Delegation and ask for more support from Washington, D.C. New Hampshire ranks near the bottom of the list in monies returned back from the Federal budget.

For every dollar of taxation we send to Washington we get back ONLY 71 CENTS! Let's send many lists to Senators Gregg and Sununu, and Congressmen Bass and Bradley, and give them a chance to do better!

Please keep in touch with my office. I am at your service.

Sincerely Yours,
Raymond S. Burton
Executive Councilor, District One

Grafton County Senior Citizens Council, Inc.

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2002, 786 older residents of Enfield were served by one or more of the Council's programs offered through the Upper Valley or Mascoma Senior Centers:

- Older adults from Enfield enjoyed 2,211 balanced meals in the company of friends in the center's dining rooms.
- They received 7,430 hot, nourishing meals delivered to their homes.
- Enfield residents were transported to health care providers or other community resources on 2,127 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 667 visits by a trained social worker.
- Enfield residents were provided with 1,750 hours of adult day care.
- Enfield's citizens also volunteered to put their skills to work for a better community through 1,566 hours of volunteer service.

The cost to provide Council services for Enfield residents in 2002 was \$85,315.00.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars, which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Enfield's support for programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Carol W. Dustin, Executive Director

Headrest

Headrest, Inc.'s mission is to develop and deliver effective programs that improve the lives of those who are addicted, homeless, in crisis, or otherwise bereft of support. Headrest offers residents of Enfield Clinically Managed Residential Detoxification for adults, Outpatient Substance Abuse Counseling for adults and teens, and a 24-hour hotline crisis/Information and referral line.

Our Outpatient Substance Abuse Counseling services provide additional counseling and education to adults and teens either directly or indirectly affected by substance use disorders. *Headrest provided 13 Enfield residents 57.5 hours of Outpatient Substance Abuse services last fiscal year (July 1, 2001 through June 30, 2002).*

Our Clinically Managed Residential Detoxification program allows for lodging, non-medical detoxification, assessment, group and individual substance abuse counseling, and referral if necessary. *Headrest Clinically Managed Detoxification services served 2 Enfield residents for 33 nights last fiscal year.*

Trained hotline crisis workers with hundreds of resources at hand have been unceasingly available since 1971 to provide outstanding services to people of all ages. Understanding, non-judgmental staff and volunteers listen carefully, lending emotional support, providing emergency crisis intervention if necessary and give information and referral to callers 24-hours a day (448-4400). These special people have expertise in handling crisis involving the use of alcohol and drugs and suicide intervention/prevention. Headrest was awarded re-certification by the American Association of Suicidology in 2000, one of only 70 in the entire country. We are currently answering 1-800-SUICIDE for all of Vermont and New Hampshire. *Headrest answered 257 hotline calls from callers identifying themselves as Enfield resident's last fiscal year.*

We wish to thank the residents of Enfield for their ongoing use of our services, for their private donations, and for their public support through their annual appropriation.

Shawna Smith
Business Manager
Headrest, Inc.

LISTEN Community Services

Through the generosity of the Town of Enfield, the Upper Valley United Way and area residents, LISTEN Community Services was able to provide the following assistance to Enfield families and individuals in their times of need:

Housing Assistance	90 units of service
Utility Assistance	17 units of service
Heating Helpers	13 households received aid
Federal Fuel Assistance	25 households received aid
Food Pantry	351 individuals served
Community Dinners	1819 meals served
Thrift Store Vouchers	15 households served
Special Needs	21 units of service
Budget Counseling	9 units of service
Representative Payee	28 units of service
Benefits Assistance	52 units of service
Youth Mentoring	9 children served
Holiday Baskets	29 households served
Summer Camp	31 children served

The cost of providing these services is in excess of \$43,000. We are especially proud of our Child and Family Programs, which bring stability and the benefit of positive community connections to children at risk. Youth at risk is the number one priority in the 2000 Upper Valley Needs Assessment. That need has not changed over the last several years. The LISTEN staff is grateful for and encouraged by our ongoing partnership with the citizens of Enfield. We thank you all for being part of "Neighbor Helping Neighbor" here in the Upper Valley.

If you have any questions, comments or concerns, please feel free to call our offices at 448-4553.

Merilynn B. Bourne
Executive Director

Town Forest Fire Warden & State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression costs.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdfll.com or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES.

2001 FIRE STATISTICS

(All fires reported through November 10, 2002)

Totals By County

Causes Of Fires Reported

	# of Fires	Acres		
Belknap	52	13.5	Arson/Suspicious	43
Carroll	80	10.5	Campfire	31
Cheshire	39	17	Children	32
Coos	3	2.5	Smoking	32
Grafton	53	21	Rekindle of Permit	3
Hillsborough	108	54.5	Illegal	7
Merrimack	94	13.5	Lightning	36
Rockingham	60	25.5	Miscellaneous*	356
Strafford	31	23		
Sullivan	20	6		

(* Miscellaneous: powerlines, fireworks, railroad, ashes, debris, structures, equipment)

	Total Fires	Total Acres
2002	540	187
2001	942	428
2000	516	149
1999	1,301	452
1998	798	443

What You Should Know About Backyard Trash Burning

A Guide for New Hampshire Homeowners



New Hampshire law now prohibits trash burning!

NH Law (RSA 125-N) now prohibits the “residential open burning of combustible domestic waste.” This ban on “backyard trash burning is **effective January 1, 2003.**”

What is “combustible domestic waste”?

NH law defines combustible domestic waste as “combustible waste such as, but not limited to, **household trash, packaging materials, plastics, coated or laminated papers, rubber, painted or treated wood, coated or treated cardboard, oily rags, and animal, vegetable, and kitchen waste.**”

What materials are excluded from the ban?

The ban **does not include** the outdoor burning of **clean wood, leaves, or brush** generated by New Hampshire residents. Nor does it include the burning of clean paper to start campfires. However, these materials can only be burned in accordance with the requirements of the Woodland Fire Control Act (RSA 227-L) after obtaining a permit from your local fire warden.

Why has NH banned backyard trash burning?

- Many highly toxic chemicals, including dioxin, are released into the air when trash is burned. Today’s trash contains inks, dyes, chlorine, plastics, toxic metals and a variety of synthetic materials that can produce these toxins when burned, especially at the low temperatures and poor combustion conditions typically present in backyard burn barrels.
- Smoke from burn barrels stays close to the ground. As a result, the toxic emissions stay “close to home,” affecting family members and neighbors—especially children—the most.
- Backyard trash burning generates smoke and odors that often create a nuisance.
- Backyard trash burning can be a fire hazard.

What are the penalties for violating the ban?

Penalties for violating the ban range from a simple warning with an explanation of the ban, to fines ranging from up to \$100 for the first offense to \$250 for

subsequent offenses. The NH Dept. of Environmental Services (DES) has the authority to enforce the ban.

How should I dispose of my household trash?

All NH towns are required to provide approved methods of trash disposal for their residents, making backyard trash burning and unnecessary practice. You can reduce the amount of trash that must be disposed of by:

- Recycling paper, glass, plastics, aluminum, used motor oil, and other materials at your town transfer station or recycling center (call your town office to find out more about recycling opportunities in your area—632-4201).
- Creating and using a compost pile for organic material including leaves, grass clippings and vegetable scraps. Compost makes an excellent mulch and natural fertilizer for gardens.
- Purchasing food and other items with less packaging or in bulk to avoid unnecessary waste.

If you have questions about backyard trash burning or your trash disposal options, call DES at (603) 271-2975 (Public Information Office), or (800) 498-6868 (Air Resources Division).

NH Dept. of Environmental Services

UNH Cooperative Extension - Grafton County

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, and competitive grants, UNH Cooperative Extension educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council. Each of the state's ten counties supports an Extension office.

Extension Advisory Council: Members include: W. Michael Dannehy, Woodsville; Jim Kinder, Haverhill; Alyssa Lucas, Woodsville; Tosona Melanson, Dorchester; Cindy Putnam, Piermont; Debby Robie, Bath; Ilse Scheller, Wentworth; Dave Thompson, Lincoln; Susan Tomasetti, Littleton; and Michael Townsend, Lebanon. The Advisory Council meets every other month.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on site visits, conferences and web sites. Media outlets help us reach one of every three county residents. Our staff is able to respond quickly with needed information via electronic mail, keep up-to-date on the latest research and information, and work collaboratively with many agencies and organizations.

Extension Staff: Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy Specialist; Deborah Maes, Family & Community Development; Northam Parr, Forest & Wildlife Resources; Robin Peters, Nutrition Connections; and Jacqueline Poulton, LEAP program. Educators are supported by Donna Mitton, Kristina Vaughan and Sharon Youngman.

New or enhanced efforts during FY01 (October 2001 through September 2002) include:

- 'Nutrition Connections' programs enrolled 164 low-income family members in programs to modify diet and food preparation, skills and behavior and improve nutritional health. 'Nutrition Connections' collaborated with and marketed programs through over 60 agencies, health clinics, schools, welfare offices and shelters.

- 4-H Leader Training for volunteers were held in gardening, public speaking, and water resources education. There are 102 active leaders in 4-H, including 16 new volunteers. 470 County youth participated in 4-H activities.

There are currently 32 active clubs. Three Grafton Co. 4-H'ers received college scholarships/awards from local funds established for that purpose.

• Food safety certification programs were held in 8 communities, for food handling staff of nursing homes, schools, hospitals, senior centers and restaurants. About 70 participants passed the National SERVSAFE exam as a result. A Community Profile was held in Canaan. Land Conservation and Protection Workshops were held in Sugar Hill and Rumney.

• The LEAP program (Lifeskills for Employment, Achievement and Purpose) successfully 'graduated' eleven participants; seven have obtained full-time employment, three have earned GEDs, two have completed CNA training, and six have enrolled their children in State Licensed Child Care.

• Thirty-eight Farm-Family participants completed Ag-Business courses in North Haverhill, a cooperative program with UVM that improves financial planning, accounting and management. More than 100 producers attended a West Lebanon conference on Dairy Management Practices with a focus on financial management and profitability. Also in West Lebanon, the New England Dairy Feed Conference focused on forage production and management.

• Current Use tax program information and assistance-including revised Forestland Stewardship criteria – was provided to communities, assessing officials and landowners through public meetings and direct consultation, to help keep this open-space incentive strong. Extension referrals to private sector licensed foresters resulted in new management plans on 15,000 acres, erosion control on 10 miles of roads and trails, and improved timber harvesting practices. The 15th Annual Grafton County Conservation Field Days at the County Farm taught 150 5th graders and their teachers about soils, water, wildlife, farm animals, forestry and gardening, just before black fly season!

• Grant-funded research projects included phosphorous and nitrogen application guidelines and vegetative buffer utility to protect water quality and farm profitability.

UNH Grafton County Cooperative Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone: 603-787-6944 **Fax:** 603-787-2009 **Email:** ce.grafton@unh.edu

Mailing Address: 3785 DCH, Box 8, N. Haverhill, NH 03774-4936

The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer.

UNH, U.S. Dept. of Agriculture and New Hampshire counties cooperating.

Respectfully submitted,

Northam D. Parr
County Office Administrator

UVLSRPC Household Hazardous Waste

During 2002, the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) organized four Household Hazardous Waste (HHW) Collection events in three different locations throughout the Upper Valley/Lake Sunapee Region. The events covered thirteen New Hampshire communities, the ten member communities of the Greater Upper Valley Solid Waste District—which co-sponsors events held in Hartford—with three additional Vermont communities. Eight hundred and five households, together with a small number of local businesses, brought over 9,000 gallons of hazardous waste to the collections. (Although collections are for residents only, businesses may pre-arrange to bring their waste to a collection). New Hampshire Department of Environmental Services grants, acquired by UVLSRPC for participating NH communities, saved over \$12,000 for NH towns. The collections have continued to be successful and four (with one additional event currently being negotiated) are scheduled for the summer and fall of 2003.

As part of the collection events, UVLSRPC provides promotional flyers to participating towns and advertises the event in local newspapers. Additionally, flyers detailing oil collection sites, computer recycling, and other topics are available to interested households or municipalities.

The Upper Valley Household Hazardous Waste Committee (UVHHWC), acting as the “educational arm” of the HHW project, provides support at collection events held at the Hartford Hazardous Waste Facility site. The UVHHWC is a volunteer committee working to reduce harm to the environment and human health caused by the use and improper disposal of household hazardous waste in the Upper Valley. The Committee aims to:

- Educate the public to the dangers of hazardous waste.
- Encourage the use of less hazardous products in the home.
- Promote proper disposal of household hazardous waste.
- Support local agencies which reflect/promote their mission.

Although the Committee serves only the core Upper Valley region, the interactive exhibits and educational materials managed by them are available to all UVLSRPC member towns.

Visiting Nurse Alliance of VT & NH, Inc.

Your Visiting Nurse Alliance services are like your police and fire departments. We are a vital part of your community safety net – with services that must be continuously available for you or anyone else who might need them – and the need can vary dramatically from year to year.

As a nonprofit agency, we are very appreciative of the continued support the Town of Enfield provides to help us meet your residents' home care, hospice and family health service needs.

- Town funds enable your family, friends and neighbors to remain at home and to receive skilled clinical services during times of injury, recovery from surgery or accidents, disability, short-term and chronic illness. Town funds provide support and symptom control during terminal illness, community wellness and important assistance to families at risk
- Town funds help provide a comprehensive range of necessary care (determined by hospital discharge planners and attending physicians) for persons of all ages and economic backgrounds including those who are unable to pay or who do not have adequate health insurance.

The Visiting Nurse Alliance of VT and NH provided the following services in the Town of Enfield this past year:

Visits 7/1/01– 6/30/02

Skilled Nursing	568
Physical Therapy	401
Speech Therapy	214
Occupational Therapy	211
Medical Social Worker	42
Home Health Aide	2,076
Homemaker	316
Hospice and Private Duty	823
Total Visits	4,651

Hospice VNH Parent Child Center

Patient/Families served	3
Volunteer hours provided	160.5

Family Support Services

Families	28
Individuals	112
Home Visits	596
Fatherhood Program Dads served	5

WIC Program

Clients served	58
Clinic Visits	220

Maternal & Child Health

Children served	22
Home Visits	710

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,

Susan H. Larman, BSN, MBA
President and Chief Executive Officer

West Central Behavioral Health

In FY 2002, West Central Behavioral Health provided residents of Enfield with \$93,941 of free or reduced cost mental and behavioral health services for which we received no reimbursement. We are committed to making quality mental health services available regardless of ability to pay to all communities in our service area, and are asking the cities and towns we serve to help us sustain that commitment to many of our most vulnerable neighbors.

West Central Behavioral Health is the NH designated Community Mental Health Center for Enfield, as well as Sullivan and Southern Grafton Counties. Our mission is “to promote, preserve, and strengthen the mental health and quality of life for individuals and their communities through the delivery of integrated, comprehensive services.” Our consumers suffer from a range of disorders and illnesses: life threatening severe, chronic mental illness such as psychosis, schizophrenia, and bipolar disorder; all forms of addiction; as well as anxiety, depression, divorce or relationship related stress, and other impairing, but highly treatable, conditions. We work with all ages in outpatient clinics, homes, jails, nursing homes, schools, and residential supported living programs, offering a broad variety of counseling, psychiatric services, case management, and emergency consultations.

Some of the services provided to residents of Enfield this year include:

- 94 Children and their families received 2097 therapy sessions at our outpatient clinics in Lebanon, Claremont, and Newport, or through our services offered at Enfield Elementary, Indian River, and Mascoma High School.
- 132 Adult residents received 801 sessions of outpatient counseling for depression, anxiety, addictions, family issues, and other critical issues.
- 48 Residents contacted our Emergency Services, available 24 hours, 7 days a week.

We hope you will help us provide quality mental health care to all who need it.

Jesse D. Turner, Ph.D.
CEO & President

WISE

(Women's Information Service)

79 Hanover Street, Lebanon, NH 03766

(603) 448-5922

The WISE Board of Directors and staff members thank the residents of Enfield for their support in 2002. WISE assisted twenty-seven victims of domestic violence and six survivors of sexual violence from the Town of Enfield, during the period July 2001 to June 2002. WISE sheltered three women from Enfield during this period for a total of five nights. This total represents an unduplicated count, and does not reflect the total number of contact hours for each client.

WISE services include a 24-hour hotline, crisis intervention, shelter, help with Relief from Abuse Orders, court advocacy, support groups and community education.

WISE continues offering programs to area schools to work with students delivering the message that violent relationships are not healthy relationships. These programs are designed to help teens say "NO" to violence in their lives and to work toward developing more equal and non-violent ways of relating to their peers.

Your continuing support to WISE means we can offer all our crisis and educational services FREE of charge. All of us affiliated with WISE appreciate the positive working relationship we have with Enfield, as we work toward making the Upper Valley a safer place for families and children to live.

All of us at WISE appreciate the positive working relationship we have with Enfield, as we all work toward violence free lives for Upper Valley residents.

Right to Know Law

~ A Guide to Public Access ~

1. What is the “Right to Know” Law RSA 91-A?

It is New Hampshire’s Statute which emphasizes that the business of the Town is the public’s business. It makes it clear that with very few exceptions, the public has access to Town records and meetings held in connection with Town Government.

2. Who does it cover?

All of us, whether we are elected officials, employees, or volunteers serving on Board of the Town of Enfield.

3. What does it cover?

It covers all “meetings”. A meeting occurs whenever a quorum of a Board, Committee or Subcommittee gathers and discusses or acts upon a matter over which that Board, Committee, or Subcommittee has supervision, control, jurisdiction or advisory power. The law also requires that the business of a Board be conducted at a meeting, rather than by telephone, E-mail, or private gathering of individuals.

4. If it is a meeting, what does that mean?

A notice of the time and place of the meeting must be posted at least 24 hours in advance (excluding Sundays and legal holidays) in at least 2 public places.

The public is entitled to attend and may record or videotape the proceedings with courtesy permission.

All votes, with the very few exceptions itemized below, must be taken in open session and not be secret ballot.

Minutes must be taken and made available to the public within 144 hours.

5. When can we hold a Nonpublic Session?

Rarely – the Right to Know Law lists certain limited situation which allow a board to go into nonpublic session. Those situations are:

- Dismissal, promotion, or setting compensation for public employees, RSA 91-A:# II (a).
- Consideration of the hiring of a public employee, RSA 91-A:# II (b).

-
- Matters which, if discussed in public, would likely affect adversely the reputation of any person – however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee, RSA 91-A:3 II (c).
 - Consideration of the purchase, sale, or lease of real or personal property, RSA 91-A:3 II (d).
 - Discussion of pending or threatened (in writing) litigation, RSA 91-A:3 II (e).

6. How do we go into Nonpublic Session?

A motion must be made which specifically identifies the statutory category which is the reason for going into nonpublic session and then, a roll call vote must be taken in which each member's vote on the motion must be recorded.

7. If we go into Nonpublic Session, what then?

Minutes must be taken just as you would in open session. You must stay to the subject which was the original reason for going into the nonpublic session' if there is need to discuss other matters which discussion would be covered by a different exemption, you need to first come out of nonpublic session and then vote to go back in under that different exception. It is only in this way that a proper record can be prepared for public review.

The Minutes from the nonpublic session must be made public within 72 hours unless two-thirds of the members, while in nonpublic session, determine that the divulgence of the information likely would adversely effect the reputation of any person other than a member of the Board, committee, or Subcommittee, or render the proposed action ineffective, under those circumstances the Minutes may be withheld until those circumstances no longer apply. Action will be required to sequester.

8. Which Public Records are accessible?

The public has access to all records held by the town except to the extent they may fall under one of the exemptions listed above.

9. How quickly do the records need to be supplied?

If the requested record cannot conveniently be made available immediately, there is a deadline of five (5) business days for complying with the request.

10. If there is a question as to whether something is open to the Public, what do I do?

Consult with the Selectmen, and they will get advice from Town Counsel, if necessary.

11. In what format can the public demand that Town records be produced?

Most records are available for photocopying but the Right to Know Law also extends the right to obtain computer disks of material already in the Town's computers. A reasonable charge can be made to cover the cost of providing the copies or disks. In no case, however, does a member of the public have the right to demand that the Town collect, search for or arrange information that is not already pulled together for the Town's own purposes.

The above listed is intended as a general outline of the "Right to Know" Law, and is somewhat simplified for ease of description. If you have questions, please contact the Selectmen's Office, tel. 632-4201.

2002 Town Meeting Minutes

The following is not a complete copy of the Town Meeting minutes of March 16, 2002, but reflects the results of the discussion and amendment of articles at the deliberative session and a record of the actual vote by Official Ballot.

Moderator David Beaufait opened the meeting at 9:00 am on March 16, 2002. He introduced the Board of Selectmen: Donald A. Crate Sr., Ilene P. Reed, and Keith Oppenneer; Assistant Town Manager: Steve Griffin; the Town Attorney, James Raymond, Chairman of the Budget Committee, Holly Sanders, and Dominic Albanese, Vice Chairman of the Budget Committee. He explained the rules of order.

The pledge of allegiance was recited, and a moment of silence given for the victims of 09-11-01 and for Howard Walton, recently deceased resident who had served on the Conservation Commission and as a town volunteer firefighter.

The audience welcomed Milt Wilson, newly elected School District moderator, as a guest.

Articles 1 – 9 were voted on by ballot on March 12, 2002.

Article 1. To choose by ballot to serve for:

Six years: William H. Hayes, Jr., Supervisor of the Checklist

Three years: Keith D. Oppenneer, Selectman
Ilene P. Reed, Town Clerk
Donna I. Schmanska, Treasurer
Walter Paine, Trustee of Trust Funds
Fred Altvater, Cemetery Trustee
Richard D. Bean, Sr., Fire Ward
Philip N. Cronenwett, Library Trustee
Craig Daniels, Zoning Board of Adjustment Member
Stephanie Small, Recreation Commission Member
Lori Bliss, Budget Committee Member
Richard A. Crate, Sr., Budget Committee Member
Gayle Hulva, Budget Committee Member

Two Years: David Beaufait, Moderator

Article 2. 228 YES, 278 NO. Are you in favor of the adoption of Amendment #1 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will create a new Rural (R10) District to be located in the Eastman Hill/Methodist Hill area of town. The new district is intended to reduce the density of the area recognizing the great distance from Enfield Village Center. The new district will have a ten-acre minimum lot size and uses similar to what is currently permitted.

Article 2 was defeated.

Article 3. 188 YES, 335 NO. Are you in favor of the adoption of Amendment #2 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will vote to set a limit on the number of dwelling buildings allowed per acre to two (2) per acre in the Community-Business (CB) District. (There is currently no limit.)

Under Article IV, Section 401.4 add the following:

V. There shall be no more than two (2) dwelling buildings per acre.

Article 3 was defeated.

Article 4. 183 YES, 327 NO. Are you in favor of the adoption of Amendment #3 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will vote to further restrict the density of the Conservation (C) District from ten-acres per dwelling unit to twenty-acres per dwelling unit. (See map display located in the Selectmen's Conference Room and at the polls on Election Day)

Amend Article IV, Section 402k that currently reads:

k. Dwellings shall be limited to a density of one dwelling unit to ten acres of land and no structure shall be constructed within 300 feet of an existing river, stream, wetland, lake or public pond.

To read:

k. Dwellings shall be limited to a density of one dwelling unit to *twenty* acres of land and no structure shall be constructed within 300 feet of an existing river, stream, wetland, lake or public pond.

Article 4 was defeated.

Article 5. 320 YES, 188 NO. Are you in favor of the adoption of Amendment #4 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will vote to correct the title of the individuals qualified to delineate wetland areas. Under Article IV, Section 406, 1. B. Delineation of Wetland Areas, change 'Plant Scientists' to 'Wetland Scientist.'

Article 5 passed as printed.

Article 6. 297 YES, 195 NO. Are you in favor of the adoption of Amendment #5 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will vote to add a new section that is intended to prevent excessive clearcutting of forests.

Article 6 passed as printed.

Article 7. 234 YES, 243 NO. Are you in favor of the adoption of Amendment #6 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will vote to exempt man-made steep slopes from the Steep Slope regulations.

Change Article IV, Section 406 that currently reads:

2. The purpose of a Steep Slope Area is to prevent development on slopes in excess of twenty-five percent.

To read:

2. The purpose of a Steep Slope Area is to prevent development on slopes in excess of twenty-five percent. *Man-made steep slopes are exempt from regulation.*

Article 7 was defeated.

Article 8. 222 YES, 263 NO. Are you in favor of the adoption of Amendment #7 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will vote to add the following definition to the Appendix Definitions:

Multiple Family Dwelling: A permanent structure used as a residence consisting of two, three or four dwelling units.

Article 8 was defeated.

Article 9. 275 YES, 201 NO. Are you in favor of the adoption of Amendment #8 as proposed by the Enfield Planning Board for the Town of Enfield Zoning Ordinance as follows?

To see if the town will vote to amend the existing Town Building Code by adopting the 2000 International Building Code (IBC) and the 2000 International Residential Code (IRC). (Copies are on file at the Enfield Town Offices)

Article 9 passed as printed.

Article 10. Shall the Town raise and appropriate the sum of two hundred thirty thousand dollars (\$230,000.00) (gross budget) to provide underground electric, telephone and cable wiring in conjunction with the NHDOT reconstruction of the Main Street Bridge, from the project's southern terminus to the Main Street-High Street intersection, eighty thousand dollars (\$80,000.00) from the Town's undesignated surplus, and to authorize the issuance of not more than one hundred fifty thousand dollars (\$150,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon? This appropriation is in addition to

Warrant Article 11 and has no impact on the tax rate in 2002. (2/3 ballot vote required.)

The Board of Selectmen recommends passage of this article.

The Budget Committee recommends passage of this article.

At 10:15 the Moderator declared the polls open for one hour, and declared them closed at 11:15. He gave the results as 82 Yes votes, 43 No votes, which was not a 2/3 majority vote. D. Smith asked for a recount of the votes, and received voice support for it so the Moderator asked for a recount. The recount results were 82 Yes votes, 43 No votes.

H. Sanders made a motion to reconsider Article 10 at 9:00 am on April 6, 2002, P. Cronenwett seconded the motion. Some discussion ensued about the requirements of another meeting. The Moderator called for a voice vote on the motion, which was unclear. He called for a hand vote, 48 Yes votes, and 40 No votes. After some discussion about how to restrict discussion on April 6th to only Article 10 H. Sanders made the motion to do so, N. Scovner seconded. A voice vote supported the motion.

(At this point D. Marchetti made the motion for the meeting to consider Articles 19 & 20 before Article 11. M. Wheeler seconded. The Moderator declared that this request needed a 2/3 majority vote. L. Gardner made a request to overrule the 2/3 necessity. A voice vote was unclear, a hand vote was 50 Yes votes, 55 No votes. The Moderator stated a 2/3 majority vote was required. A voice vote was taken; H. Sanders and L. Gardner both appealed for a hand vote. The hand vote was 81 Yes votes, 30 No votes. The Moderator declared Article 19 on the table for discussion. For clarity of these minutes it will be recorded in order after Article 18.)

On Saturday, April 6, 2002, the meeting reconvened at 9:00 a.m. at Whitney Hall. The Moderator delayed opening the discussion until 9:30 to allow the audience time to check-in with the Supervisors of the Checklist. At 9:30 the Moderator declared the meeting opened. The pledge of allegiance was recited, and a moment of silence observed for Carol Keating, recently deceased longtime resident and town employee. The Moderator explained the rules of order.

The Moderator declared the polls open for one hour for voting on Article 10 at 10:08, and subsequently the polls closed at 11:08. The Moderator declared the vote as 110 Yes, 129 No. Article 10 was defeated. (He mentioned that the Supervisors had also recounted the ballots).

K. Oppenneer made the motion to adjourn, B. Prior seconded. To assent from a voice vote the Moderator declared the meeting adjourned at 11:30 a.m.

Article 11. A voice vote was taken and Article 11 passed as amended.

Shall the Town raise and appropriate the sum of four million, one hundred sixty five thousand, two hundred ninety four dollars (\$4,165,294) which represents the operating budget. Said sum does not include special and individual warrant articles addressed. [Estimated tax impact of \$8.54 per \$1,000 valuation.] (Majority vote required.)

Article 12. A voice vote was taken and Article 12 passed as printed.

Shall the Town raise and appropriate the following sums to be placed in the designated Capital Reserve Funds previously established?

<u>Capital Reserve Account</u>	<u>Appropriation</u>	<u>Estimated Tax Impact Per \$1,000 Valuation</u>
Land Acquisition	\$25,000	11.24
Municipal Building	10,000	4.54
Technology Services	35,000	15.74
Downtown Revitalization	10,000	4.54
Ambulance	10,000	4.54
Fire Vehicle/Equipment	10,000	4.54
Whitney Hall Renovation	15,000	6.84
Police Equipment	10,000	4.54
Public Works Vehicle/Equipment	50,000	22.54
Total	\$175,000	78.74

This appropriation is in addition to Warrant Article 11. (Majority vote required.)

The Board of Selectmen recommends passage of this article.
The Budget Committee recommends passage of this article.

Article 13. A voice vote was taken and Article 13 was passed as printed.

Shall the Town raise and appropriate sixteen thousand dollars (\$16,000) to be added to the Revaluation Capital Reserve Fund previously established; this sum to come from undesignated surplus? This appropriation is in addition to Warrant Article 11 and has no impact on the tax rate. (Majority vote required.)

The Board of Selectmen recommends passage of this article.
The Budget Committee recommends passage of this article.

Article 14. A voice vote was taken and Article 14 passed as printed.

Shall the Town raise and appropriate seven thousand dollars (\$7,000) for support of West Central Services? This appropriation is in addition to Warrant Article 11. [Estimated tax impact of 3.2¢ per \$1,000 valuation.] (Majority vote required.)

The Board of Selectmen recommends passage of this article.
The Budget Committee does not recommend passage of this article.

Article 15. A voice vote was taken and Article 15 passed as printed.

Shall the Town raise and appropriate the sum of two thousand, three hundred fifty dollars (\$2,350), from the undesignated fund balance, for deposit into the Cemetery Maintenance Fund, an expendable general trust fund previously established under the provisions of RSA 31:19-a for the purpose of maintaining cemeteries? This money represents 2001 revenue from the sale of cemetery lots in 2001 and is available to offset the appropriation. This appropriation is in addition to Warrant Article 11 and has no impact on the tax rate. (Majority vote required.)

The Board of Selectmen recommends passage of this article.
The Budget Committee recommends passage of this article.

Article 16. A voice vote was taken and Article 16 was defeated.

Shall the Town discontinue the Library Automation Capital Reserve Fund created in 1999? Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's general fund? (Majority vote required.)

The Board of Selectmen recommends passage of this article.

The Budget Committee recommends passage of this article.

Article 17. A voice vote was taken and Article 17 passed as printed.

Shall the Town discontinue, completely and absolutely, a portion of NH Route 4A defined as described as being between station 17 + 00 and Station 19 + 50 of New Hampshire Department of Transportation Project Betterment – P-3673 as authorized by RSA 231-43? (Majority vote required.)

Article 18. A voice vote was taken and Article 18 was defeated.

Pursuant to a petition of twenty-five (25) or more legal voters:

Shall the Town preserve, by whatever means necessary, the existing railroad underpass on Main Street in the Town of Enfield for the following reasons: This underpass has historic significance as part of the Northern Railroad; it acts as a natural gateway to the Town; it serves as a speed and traffic governor as vehicles enter the village; it helps to foster the goals of the Main Street Program; and it is a bridge on the Rails to Trails network. (Majority vote required.)

Article 19. Pursuant to a petition of twenty-five (25) or more legal voters:

To see if the Town will vote to appropriate zero (\$0) dollars for payment of the contract between the Town and Municipal Resources, Inc. Corporation and the Selectmen shall not expend any money for the purpose of paying for Municipal Resources Inc. Corporation services.

C. Sanborn made the motion to table Article 19, L. Gardner seconded. The motion carried by a voice vote. H. Sanders made the motion to consolidate Articles 19 and 20 for discussion on both, K. Oppenneer seconded. The motion carried by a voice vote.

After Article 20 had been voted upon D. Marchetti made the motion to take Article 19 off the table, M. Wheeler seconded. A voice vote passed the motion. D. Marchetti made the motion to withdraw Article 19 from discussion, with permission from M. Wheeler. A voice vote passed the motion. Article 19 was withdrawn from discussion.

Article 20. Pursuant to a petition of twenty-five (25) or more legal voters: To see what sum the Town will vote to appropriate to hire a town manager and the Selectmen shall forthwith appoint a town manager per RSA 37:2.

D. Crate made the motion to discuss Article 20, D. Albanese seconded. The motion carried by a voice vote.

D. Marchetti made the motion to amend Article 20: "To see if the Town will vote to appropriate the sum of fifty-eight thousand dollars (\$58,000) for a full time town manager who will be an employee of the Town and that the Selectmen shall forthwith appoint such town manager per RSA 37:2", M. Wheeler seconded.

T. Jennings made a motion to make an amendment to Article 20: "We the citizens of the Town feel that the Board of Selectmen should hire the best possible candidate for the full time position of Town Manager that the budget to be approved at this Town Meeting can reasonably afford. The Town of Enfield expects and demands a highly qualified, experienced municipal manager to guide the Town in the coming years and looks to the Board of Selectmen to fulfill the Board's responsibility in this matter as professionally and as thoroughly as possible". D. Barrel seconded.

S. Stancek made the motion to amend the amendment to: "We the citizens of the Town direct that the Board of Selectmen should investigate the best possible candidate for the full time position of Town Manager for the fiscal year 2003. The Town of Enfield expects and demands a highly qualified, experienced municipal manager to guide the Town in the coming years and looks to the Board of Selectmen to fulfill the Board's responsibility in this matter as professionally and as thoroughly as possible." N. Scovner seconded.

A voice vote was taken on the amended Article 20, and failed.

C. Sanborn made a motion to make an amendment to the amendment: "We the citizens of the Town direct that the Board of Selectmen shall hire the best possible candidate for the full time position of Town Manager that the budget to be approved at this Town Meeting can reasonably afford. The Town of Enfield expects and demands a highly qualified, experienced municipal manager to guide the Town in the coming years and looks to the Board of Selectmen to fulfill the Board's responsibility in this matter as professionally and as thoroughly as possible". J. Patten seconded the motion. A voice vote was taken on the amended amendment to Article 20 and passed.

A voice vote was taken on Article 20 as amended and passed.

Article 21. To see if the Town will vote to direct the moderator to appoint forthwith an advisory committee of 5 persons to review town manager applications, sit in on interviews and make recommendations to the Selectmen. No motion was made to place the article on the table.

Article 22. A voice vote was taken and Article 22 passed.

Shall the Town maintain Harris Brook Reservoir as a recreational facility? (This article is advisory only.)

Article 23. A voice vote was taken and Article 23 passed.

To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

P. Mirski and T. Jennings spoke in favor of the traditional town meeting.

Henry Cross explained that he was working on a proposed veteran's memorial park off US Route 4 and asked the people to look at the model and see what they thought of it. He said that it would not require any monies from the town.

The Moderator recognized the staff.

K. Oppenneer made the motion to recess the meeting until April 6, 2002 at 9:00 a.m.; S. Laliberte seconded. The Moderator declared the meeting recessed at 2:10 p.m.

Included under Article 10 within this record are the results of the reconvention of the meeting. The meeting was adjourned at 11:30 a.m. on April 6, 2002.

Marriages

For the Year Ending December 31, 2002

<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
Jan. 18	Stuart A. Blain Mary Ellen Nichols	Canaan Canaan
Feb. 16	Jerry O. Lucas Leah M. Walker	Canaan Enfield
Mar. 17	Clyde W. Farewell Jr. Katie A. Tallman	Lebanon Lebanon
Apr. 15	James A. Benjamin Sandra L. Lurvey	Enfield Enfield
Apr. 20	Reginald K. Jacobs Jr. Kathi L. Wallace	Enfield Enfield
May 25	Jason P. Shepard Carey A. Rice	Enfield Enfield
June 1	Kevin P. Sweeney Elizabeth G. Sunn	Enfield Enfield
June 1	Joseph L. Tetreault Sheri L. Pierce	Enfield Enfield
June 1	Christopher J. Drake Michelle L. Jennings	Enfield Enfield
June 4	Richard A. Paulsen Linda M. Denutte	Enfield Enfield
June 8	Peter L. Bradley Janice M. White	Enfield Windsor, VT

<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
June 15	William C. Avery II Kimberly S. Lacroix	Enfield Enfield
June 22	Jason D. Finney Dawn E. Parsons	Enfield Enfield
June 29	Nicholas H. Osborne Andrea M. Machovic	Enfield Enfield
June 29	Jeffrey M. Woodward Amy Sue Cote	Enfield Enfield
July 13	Neil E. Banker Pamela J. McConnell	White River Jct, VT White River Jct, VT
July 13	Jason J. Warren Donna M. Joerger	Canaan Canaan
July 17	Scott M. Ferland Stephanie L. White	Enfield Lyme
July 27	Nicholas J. Goodman Celia R. Lozeau	Bakersfield, CA Bakersfield, CA
Aug. 17	Eric T. Belisle Tonya M. Prior	Lebanon Lebanon
Aug. 18	Robert W. Bennett Erin L. Perkins	Enfield Enfield
Aug. 21	Donald E. Merchant Viki D. Patch	Enfield Enfield
Aug. 24	David J. Decelles Caryn L. Getman	Sharon, VT Enfield
Sept. 2	Shane M. Temple Heidi E. Baker	Enfield Fairlee, VT

<u>Date</u>	<u>Name of Groom/Maiden Name of Bride</u>	<u>Residence</u>
Sept. 7	Brian W. Mansfield Deanna J. Weeks	West Lebanon West Lebanon
Sept. 7	Steven D. Emerson Shanna M. Kimball	Enfield Enfield
Sept. 7	Eric J. Marsh Kirsten A. Klett	Enfield Enfield
Sept. 8	Roland J. Aviles Molly J. Atkins	Enfield Enfield
Sept. 21	Robert S. Bassett Jean M. Moore	Enfield Enfield
Oct. 5	Brandon M. Zeoli Alisa R. Ryea	Enfield Enfield
Oct. 20	Alan L. Goodman Lorraine B. Maheu	Enfield Enfield
Oct. 26	Christopher P. Monmaney Laura M. Nicholson	Enfield Enfield
Oct. 26	Hugh T. Lorrey Whitney C. Struse	Enfield Enfield
Oct. 28	David S. Gale Rabia Abbasi	Enfield West Lebanon
Nov. 1	Barry L. Travis Jessica M. Parkington	Enfield Enfield
Nov. 16	Kevin S. Remick Gretchen A. Smith	Canaan Canaan
Dec. 21	Jeffrey F. Robbins Karen A. Astwood	Enfield Enfield

Births

For the year ended December 31, 2002

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Jan. 7	Lebanon	Matthew Christopher Dickerson	Christopher Dickerson Melissa Dickerson
Mar. 12	Lebanon	Navin Douglas Garg	Abhinav Garg Karuna Gupta
Mar. 15	Lebanon	Jonah Mitchell Craig	Robert Craig Erin Craig
Mar. 21	Lebanon	Blaise Alexander Martin	Stephen Martin Lynn Martin
Mar. 24	Lebanon	Olivia Barrett Bean	James Bean Cathy Bean
Mar. 26	Lebanon	Louise Katherine Mirski	Christian Mirski Emily Mirski
Apr. 7	Lebanon	Austin William Best	John Best Shannon Best
Apr. 8	Lebanon	Samantha Katherine Rizzo	Michael Rizzo Elizabeth Rizzo
Apr. 9	Lebanon	James Vincent Surgenor	Stephen Surgenor Gina Surgenor
Apr. 19	Lebanon	Alexandra Genevieve Parsons	Donald Parsons Lindsay Parsons
Apr. 26	Lebanon	Jorgen Erik Leuthauser	Wesley Leuthauser Jonica Leuthauser

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Apr. 26	Lebanon	Keenan J. Leuthauser	Wesley Leuthauser Jonica Leuthauser
Apr. 28	Lebanon	Cassidi Austin Timlake	Daniel Timlake Amanda Timlake
Apr. 30	Lebanon	Benjamin Gao	Bin Gao Huhai Chen
May 2	Lebanon	Jessica Skye Paterson	Glenn Paterson Susan Paterson
May 21	Lebanon	Tallis Michael Diehn	Michael Diehn Andrea Diehn
June 5	Lebanon	Liam Thomas Hemmerling	Andrew Hemmerling Michelle Hemmerling
June 13	Lebanon	Eleni Welsh Spilotes	Constantine Spilotes Michelle Spilotes
June 24	Lebanon	Jordan Robyn Henry	Robert Henry Tracy Henry
June 24	Lebanon	Hunter William Tibbits	William Tibbits Cara Tibbits
July 3	Lebanon	Paige Ann Lucas	Jerry Lucas Leah Lucas
July 4	Lebanon	Adam Michael Wells	Michael Wells Tracy Wells
July 9	Lebanon	Oshaz Khalid Bajwa	Khalid Bajwa Alia Bajwa
July 24	Lebanon	Olivia Cherie Wolak	Michael Wolak Victoria Wolak

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
July 29	Lebanon	Bowdyn James Egner	Jeffrey Egner Rebecca Egner
July 30	Lebanon	Rose Elizabeth Baijense	Johannes Baijense Sharon Baijense
Aug. 2	Lebanon	Alexander George Morrison	Christopher Morrison Naomi Morrison
Aug. 6	Lebanon	Dylan Morris Pelton	David Pelton Catherine Pelton
Sept 25	Lebanon	Nicole Marie Perry	Jeffrey Perry Tina Perry
Oct. 7	Lebanon	Matthew Robert Gardner	Timothy Gardner Jo Ellen Gardner
Oct. 15	Lebanon	Sean Martin Palmer	Jess Palmer Marci Palmer
Oct. 22	Lebanon	Hallee Belle Van Bibber	Michael Van Bibber Nicole Van Bibber
Oct. 25	Lebanon	Ryan Wallace- Wilfred Crate	Donald Crate Jr. Kelly Crate
Nov. 1	Lebanon	Lauren Elise Biggs	Russell Biggs Karen Biggs
Nov. 2	Lebanon	Elijah Wallace Dunnet	Seth Dunnet Heather Dunnet
Nov. 7	Lebanon	Kasey Philip Wheeler	Matthew Wheeler Jessie Wheeler
Nov 22	Lebanon	Jasiella Diana-Maria Grandy	James Grandy Katie Grandy

<u>Date</u>	<u>Place of Birth</u>	<u>Name</u>	<u>Name of Father</u> <u>Name of Mother</u>
Nov 23	Lebanon	Tryder Halvorson Kulbacki	Peter Kulbacki Babben Kulbacki
Dec. 7	Lebanon	Jasmine Erica Tracy	Carl Tracy Marlene McDonald
Dec. 8	Lebanon	Cooper Allen Peavey	Larry Peavey Belinda Peavey
Dec. 15	Lebanon	Audrey Claire May	Kenneth May Penny May
Dec. 21	Lebanon	Cordell Almon Morse	Tommy Morse Tonya Morse
Dec. 27	Lebanon	Kaitlyn Marie Tanner	Christopher Tanner Ashley Tanner

Deaths

For the year ended December 31, 2002

<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Jan. 4	Enfield	Leon E. Armstrong	George Armstrong Hattie Abbott
Jan. 15	Enfield	Paul M. Tucker	Lawrence Tucker Dorothy Mason
Jan. 28	White River Jct	Edward Bazilchuk	John Bazilchuk Mary Woloshyn
Feb. 11	Nashua	Romeo J. Denault	Arson Deneault Josephine Lebeau
Feb. 12	Enfield	John J. Ireton	John Ireton Caroline Brinkmann
Mar. 5	Keene	Vera E. Moore	Victor Trepening Hattie Lamphier
Mar. 13	Claremont	Howard V. Walton	George Walton Grace Vincent
Apr. 3	Lebanon	Carol A. Keating	Carl Cattabriga Elizabeth Cobb
May 2	Enfield	Dorothy E. Williams	Adelard Parent Genevieve Harrison
May 13	Lebanon	Georgianna L. Sharkey	Clarence Hill Eva Dubuque
May 30	Winchester NH	Raymond P. Sawyer	Philip Sawyer Lucy Williams

<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
June 12	Lebanon	Arthur W. Childs	Irving Childs Lizzie Wallace
July 3	Enfield	Todd M. Hicks	Unknown Jane Towers
Aug. 3	Enfield	Clara Graham	Arthur Somes Clara Dieffenbach
Aug 31	Enfield	Elizabeth A. Fairbanks	Paul Gardner Jeannette LaBounty
Sept. 6	Lebanon	Kurt K. Wyman	Ronald Kruse Kathy Thurston
Sept 12	Lebanon	Jane I. Gosselin	Everett Ibey Ida Evans
Sept 13	Enfield	Helen Ilsey	Philip Traynor Bridget McConnell
Nov. 9	Hudson	Rena B. Deneault	Isaac Reney Lucy Tatro
Nov 10	Lebanon	Rena P. Wakefield	Harry Proal Winnifred (Unknown)
Nov 12	Enfield	Roberta E. Lafountain	Henry Benoir Elsie Kerry
Nov 22	Lebanon	Virginia R. Blain	Peter Evans Amelia Pankratz
Nov 23	Enfield	Robert S. Spear	Malcolm Spear Hattie Thompson
Nov 25	Hanover	Richard A. Tucker	Allen Tucker Eva Boyce

<u>Date</u>	<u>Place of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u> <u>Maiden Name of Mother</u>
Dec. 3	Lebanon	Arlene C. Burwell	Floyd Campbell Eva Reichard
Dec 21	Lebanon	Henry M. Winter	William Winter Mary Major
Dec 25	Enfield	Patricia E. Downing	Glenn Bradley Mary Ducharme
Dec 28	Enfield	Richard T. Lower	Richard Lower Gwendlyn Reney

Town of Enfield Fee Schedule

▪ Zoning Fees:

Hearing fee	\$ 25.00
Mailing fee	3.50
Advertising	30.00
Sign permits	5.00
Copies of Zoning Ordinance	10.00

▪ Planning Fees:

Boundary line adjustment	\$ 100.00
Revocation of Plat	100.00
Notice of Voluntary Merger	50.00

Subdivision:

Minor:

Phase I	No fee
Phase III Final App.	125.00
Phase III Final Hearing	125.00

Major:

Phase I	No fee
Phase II Prelim Review	150.00
Phase III Final App.	250.00
Phase III Final Hearing	250.00

Site plan review:

Phase I	No fee
Phase II	150.00
Phase III	50.00
Phase III	50.00

Renovations and/or additions

Application	50.00
Hearing	50.00

Home occupations	
No changes to site/structure	100.00
Mailing	\$5 per party
Advertising	35.00
Tax mapping	\$20 per lot
Filing Mylar with County	\$10 plus cost of registry
Cost for registry:	
8½ x 11 – 11x 17	9.00
17 x 22	14.00
22x 34	24.00
Master plan	25.00
Subdivisions Regulations	10.00
Site plan review Regulations	10.00
Signature on Perimeter Survey Map	10.00
Driveway permit	25.00
Zoning/Floodplain ordinance	10.00

▪ **Building Fees:**

Permit Type:	Processing Fee	+	Inspection Fee (per Square Foot)
Single Family Homes	\$25.00	+	\$0.10
Garages & Barns	\$25.00	+	\$0.06
Mobile Homes	\$25.00	+	\$0.08
Additions & Renovations	\$25.00	+	\$0.10
Storage Buildings & Decks	\$25.00	+	\$0.06
Multi-Family & Condominiums	\$50.00/unit	+	\$0.10
Commercial	\$100.00	+	\$0.08
Re-inspection Fee	\$15.00		
Renewal	\$50% of Original Permit Processing Fee		
Electrical, Plumbing, Mechanical, Demolition & Heating System Permits	No Charge		

▪ Police Fees

Special Detail	\$36.00 / hr.
Accident Reports	
To residents	Free
To any company or non-resident	10.00
Resident Pistol Permit	Free
Pistol Sales Permit	25.00
Gambling Permit	25.00

▪ Library Fees

Late fees:	
Books	\$0.05 / day / item
Videos	\$1.00 / day / item
Copies (dependent upon paper size)	.20 - .30

▪ Administrative Fees

Photocopy	\$.25
Landfill ticket	1.00
Beach parking (day)	1.00
Beach parking 15 consecutive days	10.00
Beach parking season (June 15 – September 15)	25.00
Blotter Book (hard copy)	50.00
Diskettes	5.00
Fax	1.00 / pg
Cemetery fees (full body)	300.00
Cemetery fees (cremation)	75.00
Vehicle registration (for town to do state portion)	2.50
Vehicle title application	2.00
Marriage license	57.00
Dog license	
Intact	9.00
Spayed/Neutered	6.50
Kennel license (up to 4 dogs)	20.00
Kennel license (more than 4 dogs)	25.00
Checklist	25.00

Candidate Filing Fee (for paid positions only)	1.00
UCC filing / person	15.00
Vital records (birth, death, marriage)	12.00 ~ 1 st copy
	\$8.00 ~ subsequent

▪ Recreation Fees

Summer Recreation Program	\$ 30.00 /child
Swim instruction	5.00 /child

▪ Sewer & Water Fees

Water hookup application (non-refundable)	\$ 150.00
Sewer hookup application (non-refundable)	150.00
Water hookup payment	1500.00
Sewer hookup payment	1500.00
Meter costs & setting fees:	
Meter, meter horn & fittings	115.00
(Market cost adjusted annually)	
Meter setting	100.00

Application for Appointment

Good Government Starts With You!

If you are interested in serving on a town committee, please fill out this form and mail it to the Enfield Board of Selectmen, PO Box 373, Enfield NH 03748.

Name	Home Telephone
------	----------------

Address

Amount of Time Available

Interest in What Town Committees

Present Business Affiliation and Work

Business Experience

Education or Special Training

Town Offices Held

Date Appointed

Term Expired

Remarks

The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Veterans Walk Brick Order Form

To Honor those who served our Country to preserve our freedom. We need to your support for construction of the Veterans walk in the Veterans Park.

- Use one form for each brick ordered (copy as needed).
- Please print clearly, using only one letter per square.
- Allow a square for any punctuation and also to separate words.
- ~ 12 letters per line, up to two lines of type.
- If you would enjoy having a 'story' behind your selection for a brick, please print your selection (for example: to honor our father—two lines).
- Fill out order form below & enclose a check payable to: Veterans Memorial Park Fund. Mail to: P.O. Box 41, Enfield NH 03748.
- Non-profit organization

Veterans Memorial Park Committee Members:

Dana Arey	632-7606	Henry Cross	632-7659
Harry Auger	632-4950	James Proctor	632-7083
Richard Crate	632-5390		

✂ -----

Name: _____ Phone: _____

Mailing Address: _____
Street or P.O. Box City State Zip Code

- Check ☒ one: ☐ One line of type - \$45.00
☐ Two lines of type - \$50.00
☐ Blank brick (no inscription) - \$15.00

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If you are elderly, disabled, a veteran, veteran's spouse, or veteran's widow, you may be eligible for a tax exemption, credit, abatement or deferral ~ please call the Assessor's Office for details. Telephone – 632-4201.

CURRENT USE

If you have 10 acres or more of undeveloped land you may be eligible for Current Use taxation. Please call the Assessor's Office for details ~ Deadline for application is April 15.

• VOTE • VOTE • VOTE •

Town Elections:	March 11, 2003
Town Meeting:	March 15, 2003

If you have not registered to vote, you may do so on the day of elections. Please bring a means of identification denoting physical abode and location.

• DOGS • DOGS • DOGS •

All dogs must be registered by April 30. Thereinafter, late fines and civil forfeitures will accrue.

PRSR. STD.
U.S. POSTAGE
PAID
PERMIT #10
ENFIELD, N.H. 03748

UNIVERSITY OF NH
SPECIAL COLLECTIONS
UNIVERSITY LIBRARY
DURHAM NH 03824